

X Northeast Fishery Sector Inc.
Fishing Year 2021 & 2022
Operations Plan and Agreement
SUBMITTED: November 1, 2020

Recitals

- A. Pursuant to Amendment 16 to the Northeast Multispecies Fishery Management Plan (FMP) and implementing regulations promulgated by NOAA Fisheries (NOAA), a group of limited access multispecies permit holders may form a self-selecting cooperative or sector for fisheries management. As a condition of forming a sector, these permit holders do so enter into a binding sector operations plan and agreement that contains the required elements.
- B. The signers to this agreement wish to form a sector under Amendment 16 for Fishing Year 2021 (May 1, 2021 – April 30, 2022) **and** Fishing Year 2022 (May 1, 2022 – April 30, 2023).
- C. Membership in the sector is voluntary and the commitment is for the entire fishing year.
- D. Each member may harvest or transfer its harvest share only under the terms and conditions of this agreement and in compliance with the restrictions imposed by the sector manager and the sector Board of Directors in accordance with this agreement. Any other attempted harvest or transfer of a member's harvest share shall be a breach of this agreement

Now therefore, for and in consideration of the agreements, covenants, rights and obligations set forth herein and the mutual benefits anticipated by the members under this agreement, the receipt and sufficiency of which is hereby acknowledged, the members and the sector hereby agree as follows effective May 1, 2021:

GENERAL PROVISIONS

1. Sector Name: The organization under this agreement shall be called X Northeast Fishery Sector Inc. (Sector 10). This is a non-profit organization that was incorporated in Massachusetts on May 26, 2009 and therefore may be held liable for violations committed by its members.
2. Rule of Three Requirement: The NE Multispecies FMP defined a sector as a group of three or more persons, none of whom have ownership an interest in the other two persons in the sector. This criterion has been fulfilled for FY 2021 with:

- permit # 147967 under the distinct ownership of Stephen Welch
- permit # 230855 under the distinct ownership of Edward Barrett
- permit # 230003 under the distinct ownership of Ronald Borgeson
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Documentation of fulfillment of this criterion for FY 2022 will be furnished by the sector in accordance with NOAA guidance and scheduling pertaining FY 2021 operations plan submission.

- 1
2 3. No Collective Marketing: The members acknowledge that the sector has not been formed
3 or qualified as a collective marketing association. The members therefore agree that nothing in
4 this agreement shall be construed as permitting or obligating members to collaborate regarding
5 processing, marketing or sales of the product produced from the catch harvested under their
6 harvest share. Each member shall conduct all sales of such catch in competition with the other
7 members.
8
- 9 4. Communication with Sector: The sector manager will be the primary point of contact for all
10 communications on behalf of the sector. In addition, Timothy Barrett, Sector 10 President, is
11 authorized to act on behalf of the sector. At the time in which this agreement is entered into, the
12 Board of Directors (Board) are as follows:
13
- | | | |
|--------------------|---------------|---------------------------------|
| 14 Timothy Barrett | Stephen Welch | Edward Barrett |
| 15 Manuela Barrett | Paul Unangst | Peter Krzyzewski Henry McCarthy |
- 16
17
- 18 5. Sector Manager and Registered Agent: The sector manager will be John Haran and registered
19 agent of Sector 10 for the duration of this agreement will be Stephen Welch.
20
- 21 6. Sector Eligibility: To be eligible to be a member of the sector, a person must hold a Limited
22 Access Northeast Multispecies permit and meet all other sector eligibility requirements as
23 established by the sector's Board. Any person wishing to become a sector member must submit
24 an application and signed contract in a timely manner prior to the annual deadline by which sector
25 contracts are submitted to NOAA Fisheries. All members will be notified in advance of the
26 specific date when applications and contracts are due.
27
- 28 7. Sector Membership: Sector membership shall be effective upon admission of a member by the
29 Board and the acceptance of an executed sector membership agreement. Subject to the automatic
30 renewal provisions of Section 8 below, and the Enforcement Provisions of this agreement, sector
31 membership shall expire at the conclusion of this agreement. Sector members, their permits as
32 identified by the Moratorium Rights Identifier (MRI) and their associated vessels (where
33 appropriate) are identified in Exhibit A. Documentation of sector members, permits/MRIs and
34 vessels for FY 2021 will be furnished by the sector in accordance with NOAA guidance and
35 scheduling pertaining FY 2021 operations plan submission.
36
- 37 8. Membership Termination: No sector member may terminate their membership in the sector
38 other than in accordance with this section. A member that has agreed to join the sector may
39 withdraw from the sector prior to the start of the fishing year (May 1) by providing notification to
40 the sector manager their intent to withdraw by the Termination Date (April 28, 2021 for FY 2021
41 and April 28, 2022, for FY 2022). A member that fails to provide such notice by the Termination
42 Date shall be deemed to have automatically renewed its sector membership for the following
43 fishing year.
44

45 If a sector member is in breach of this agreement or has outstanding sector payments or
46 performance obligations as of the Termination Date, unless the Board takes action to terminate
47 such member's membership, such member's membership shall be deemed renewed for the
48 following fishing year, notwithstanding any notice of withdrawal such member may give, and the
49 sector shall have the authority to file an application for a sector allocation including such member
50 as a member of the sector. Each member hereby grants the sector power of attorney, coupled

1 with an interest, for such purposes, and authorizes each of the sector's officers to take any and all
2 actions and execute any and all documents necessary or convenient to give effect to this
3 provision.

4 Termination of membership shall not relieve a person or entity of any obligations under this
5 agreement related to the period during which such person or entity was a member, including but
6 not limited to liquidated damages obligations for breach of this agreement, consequential damage
7 obligations for breaches resulting from acts of gross negligence or willful misconduct, or
8 indemnification obligations related to such person or entity's actions as a member.

9
10 9. Membership Status: Sector members must notify the sector manager their intent to harvest
11 sector allocation and this notice shall identify which vessel will be used to harvest allocation.
12 Those who do so will be considered ACTIVE sector members. Sector members that will harvest
13 the sector's allocation are identified in Exhibit A. Documentation of sector members who will
14 harvest sector allocation, permits/MRIs and vessels for FY 2021 will be furnished by the sector in
15 accordance with NOAA guidance and scheduling pertaining FY 2021 operations plan submission.
16 NON-ACTIVE sector members shall not harvest any sector ACE including their own allocated
17 harvest share. Additionally, NON-ACTIVE sector members will:

- 18
19 • Not participate in any ACE accountable fisheries,
- 20
21 • Participate in the ACE transfer market as only a transferor (with limited exceptions that
22 only pertain to inter-sector ACE transfers that are "fish for fish" deals).
- 23
24 • Not have access to information other than their own individual harvest share amounts.
- 25
26 • Not have the Right of First Offer on sector harvest shares and related allocations.
- 27
28 • Have the ability to become active during the fishing year by requesting active status and
29 receiving permission to become active from the Board.
- 30

31 10. Sector Member and Vessel Permits: In accordance with the requirements of Amendment 16,
32 Exhibit B documents all state and federal permits attached to each sector vessel and/or the
33 members. Documentation of sector member and vessel permits for FY 2021 will be furnished by
34 the sector in accordance with NOAA guidance and scheduling pertaining FY 2021 operations
35 plan submission.

36
37 11. Sector Membership Fees: Prior to each fishing years' signed sector contract submission to
38 NOAA, the Board will adopt and notify all sector members in writing the sector fees for the
39 upcoming fishing year. The fees will be used to cover sector operations and At-Sea Monitoring
40 (ASM) costs. Members acknowledge that the Board may adopt additional fees or modify current
41 fees during the duration of this agreement if necessary. These fees could include but not limited
42 to sector member fees, landing fees on allocated stocks, landing fees on non-allocated stocks,
43 minimum trip fees, inter-sector lease fees, intra-sector lease fees and/or per trip ASM fees. A
44 member may allow their fish dealer to collect their fees on their behalf, but it is ultimately the
45 responsibility of the member that any fees imposed are paid in a timely manner. The Board
46 reserves the authority to impose late fees on all outstanding balances beyond ninety days.

47
48 12. Sector Allocation: The sector will be allocated an Annual Catch Entitlement (ACE) of all
49 allocated groundfish stocks based on the combined Potential Sector Contribution (PSC) of all

1 MRIs enrolled in the sector as consistent with Amendment 16 and as set forth in Exhibit C. Each
2 member shall take all actions and execute all documents necessary to obtain the sector's ACE.
3

4 13. Sector Reserve: Prior to the beginning of each fishing year, the sector manager in
5 conjunction with the Board will determine the amount of sector ACE by stock to be held back
6 from the membership as a reserve. The individual stock reserves will be either a straight
7 poundage amount or a percentage of the total sector ACE and can be modified by the Board
8 during the fishing year to prevent under or over harvest of the sector's ACE. At a minimum, 5 %
9 will be put into reserve for those stocks that do not have a carryover component (Georges Bank
10 East cod & haddock and Georges Bank yellowtail flounder). Reserve ACE cannot be harvested,
11 leased or traded without prior Board approval. If minimal to no reserve is adopted by the Board,
12 all members are encouraged to set aside a portion of their individual harvest share as a voluntary
13 reserve.
14

15 14. Distribution of ACE: Each member acknowledges that the sector's ACE is composed of
16 allocations for each northeast multispecies groundfish allocated by Amendment 16 and any
17 subsequent Framework or Amendment. All members will receive a harvest share of sector ACE
18 for all allocated stocks. This harvest share will be comprised of 100 % of their individual ACE
19 based on the PSC associated with all MRIs owned minus any Board adopted and/or voluntary
20 reserve. In addition, any individual overages from the previous fishing year will be deducted
21 from the member's harvest share.
22

23 15. Harvest Share Transfers: All members may transfer some or all of their harvest share in a
24 manner authorized by NOAA and in accordance with this agreement for the remaining term of
25 the fishing year. Only the sector manager or his designee has the authority to cause transfer of
26 harvest share between members or between the sector and another sector.
27

28 • Intra-Sector Transfer: All members may transfer some or all of their harvest share only
29 to one or more active members of the sector. Transfers will become finalized once the
30 details of the transfer (stock, amount & compensation) are confirmed by all parties by the
31 sector manager.
32

33 • Inter-Sector Transfer: All members may transfer some or all of their harvest share to
34 one or more other approved sectors subject the following procedures:
35

36 i. A member must reach an agreement on all transfer terms (sector, stock, amount
37 & compensation) with the member of the receiving sector. All terms must be
38 forwarded to the sector manager to be confirmed with the receiving sector's
39 manager.
40

41 ii. If both sector managers confirm the transaction is valid, the sector manager will
42 initiate the Right of First Offer (ROFO). This process entails the sector manager
43 providing written notice of the transaction with all appropriate terms of the
44 transaction (sector, stock, amount & compensation) via electronic mail to all
45 active members of the sector. The active members will have 120 hours from the
46 date and time of the ROFO notice to accept all terms and conditions of the
47 transaction.
48

49 iii. An active member that elects to do accept the ROFO shall notify the sector
50 manager of their intentions to accept the offer within the 120 hour period. If

1 more than one active member elects to accept the ROFO, all active members
2 doing so shall each receive an equal portion of the transaction and will be
3 responsible for their share of the compensation. Upon completion of the ROFO
4 period, the transfer will be finalized by the sector manager.

- 5
6 iv. If after the 120 period has expired with no internal acceptance of the ROFO, the
7 sector manager will then proceed with the transfer as outlined by the terms of the
8 ROFO to the other sector via NOAA's Sector Information Management Module
9 (SIMM).

10
11 The Board reserves the authority to modify or waive the harvest share transfer rules on a case by
12 case basis if petitioned by any sector members involved in the harvest share transfer.

- 13
14 16. Permit Transfers: A member may transfer their permit/MRI to another party in accordance
15 with this agreement. For the purposes of this section, transferring a fifty percent or greater
16 interest in a permit/MRI or in the entity that holds the permit/MRI shall constitute a permit
17 transfer. All sector permit transfers shall be conducted in the following manner:

- 18
19 • Permit Transfer to Active Sector Member: If the receiving party of the permit
20 transfer is an active sector member, no sector restrictions apply to said transfer.
21 However, a written copy of all terms and conditions of the transfer must be provided to
22 the sector manager.

23 If the permit transfer involves a non-active sector member or a non-sector member as the buyer, a
24 completed Purchase and Sales Agreement (P&S), signed by both parties, outlining all terms and
25 conditions of the transfer must be provided to the sector manager. The Board in conjunction with
26 the sector manager and the seller will have seven days to determine whether or not the permit
27 transfer must follow the sector's rules for the Right of First Refusal (ROFR). If the Board
28 determines that the permit transfer does not need to follow the ROFR, the transfer shall proceed
29 with no sector restrictions. If the Board determines that the ROFR is necessary, the following
30 rules apply:

- 31
32 • Permit Transfers to Non-Active Members: If the receiving party of the permit
33 transfer is a non-active sector member, then the permit transfer is subject to the following
34 procedure:
35
36 i. The sector manager will initiate the Right of First Refusal (ROFR). This process
37 entails the sector manager providing written notice of the permit transfer via
38 electronic mail to all active members of the sector. The notice will include a
39 copy of the completed P&S, a listing of all federal permits associated with the
40 MRI, the PSC by stock for all allocated groundfish associated with the MRI as
41 well as the current fishing year's groundfish allocations. The active members
42 will have 30 days from the date of the ROFR notice to accept all terms and
43 conditions of the permit transfer.
44
45 ii. An active member that elects to do accept the ROFR shall notify the sector
46 manager and the seller of the permit of their intentions to accept the offer within
47 the 30 day period. If more than one active member elects to accept the ROFR,
48 the active member who responds first in time shall have the right to acquire the

assets that are subject to the permit offer, on all terms and conditions set forth in the P&S.

- iii. If after the 30 day period has expired with no active members exercising their ROFR, then the permit transfer may commence as outlined in the P&S. The receiving member will still be considered a non-active member and must request active status from the Board if they wish to use this permit in sector ACE accountable trips.

- Permit Transfers to Non-Sector Members: If the receiving party is not a member of the sector, then the permit transfer is subject to the following procedure:

- i. The sector manager will initiate the Right of First Refusal (ROFR). This process entails the sector manager providing written notice of the permit transfer via electronic mail to all members (active and non-active) of the sector. The notice will include a copy of the completed P&S, a listing of all federal permits associated with the MRI, the PSC by stock for all allocated groundfish associated with the MRI as well as the current fishing year's groundfish allocations. All sector members will have 30 days from the date of the ROFR notice to accept all terms and conditions of the permit transfer.
- ii. A sector member that elects to do accept the ROFR shall notify the sector manager and the seller of the permit of their intentions to accept the offer within the 30 day period. If more than one member elects to accept the ROFR, the sector member who responds first in time shall have the right to acquire the assets that are subject to the permit offer, on all terms and conditions set forth in the P&S. An active member's acceptance of the ROFR shall supersede a non-active member's acceptance of the ROFR.
- iii. If after the 30 day period has expired with no sector members exercising their ROFR, then the permit transfer may commence as outlined in the P&S. The receiving member will be considered a non-active member and must request active status from the Board if they wish to use this permit in sector ACE accountable trips.

The Board reserves the authority to modify or waive the permit transfer rules on a case by case basis if petitioned by any sector members involved in the permit transfer.

- 17. Harvesting Rules: Each active member shall conduct their fishing operation in strict compliance with the Harvesting Rules set forth in Exhibit C. The sector manager will monitor sector members' activity to ensure the sector remains in compliance with Amendment 16 and other related regulations. Members acknowledge that the sector manager in conjunction with the Board may modify or adopt additional requirements or restrictions on harvest of the sector's ACE in order to ensure effective utilization and management of the sector's ACE. Any and all changes to the Harvesting Rules will be transmitted to the sector membership via electronic mail.
- 18. Catch Monitoring and Reporting: Each active member shall comply with all catch monitoring and reporting requirements established by the sector manager, which may include but are not limited to maintaining and filing copies of accurate catch logs, carrying fishery observers and at-sea monitors, installing and operating electronic vessel and catch reporting and monitoring

equipment, landing catch only in pre-approved ports and completing and filing accurate delivery reports on a timely basis. Without limiting the foregoing, each active member shall submit on a timely basis all catch information as required by and necessary for the sector manager to complete and file the sector's weekly reports. Each active member's harvest of sector ACE shall be calculated and tabulated in accordance with the catch accounting measures established by NOAA with respect to the sector's ACE. Absent manifest error, the catch information produced by the sector manager shall be presumed accurate, and absent manifest error, each member's obligations under this agreement and all related documents may be enforced to their fullest extent on the basis of such information.

19. Stock Attribution: The sector manager will utilize landings information from each trip and apply logbook area information to calculate stock attribution ratios for all applicable species.

20. Allocated Groundfish Discard Accounting: The sector manager (or his/her designated representative) will derive stock specific discards for each trip. If the trip is observed by either an at-sea monitor or a Northeast Fisheries Observer Program (NEFOP) observer or electronic monitoring data, discards will be derived based on data collected during that trip and will account for all hauls (observed and unobserved) on that trip. If the trip is not observed, discards will be derived using NOAA Fisheries-provided discard rate resulting from the NOAA Fisheries method to estimate 'in-season' discard rates, which may not include data from research trips or sector trips sing certain exemptions.

21. Reporting: The sector manager will submit the following reports to NOAA:

- Weekly Reporting:

- i. Sector Manager Detail Report: A report that provides catch at the sub-trip level for all sector trips completed through the most recent "Week End Date". It will include vessel permit numbers, trip identifier numbers, gear type and mesh category, stock, landings, discards (observed or calculated) and total catch. This report is cumulative in nature from the start of the fishing year and is adjusted retroactively as additional data elements become available.

- ii. Sector Manager Trip Issue Report: A report that provides brief information on any enforcement or compliance issues that arise that are contrary to this agreement as well as actions taken to remedy the issue. This report is cumulative in nature from the start of the fishing year.

- iii. Sector Manager ACE Status Report: A report that provides the most accurate ACE usage for all allocated stocks. This report will take into account changes in total ACE available by including any carryover ACE (both maximum and De Minimis), in-season adjustments, ACE transfers both into and out of the sector as well as east to west ACE conversions for appropriate stocks. This report is cumulative in nature from the start of the fishing year.

- Daily Reporting: The reporting frequency for the sector manager's ACE Status Report will be increased to daily when 90 % of any of the sector's ACE is reached. The sector manager, or a designated representative, must notify NOAA Fisheries immediately by electronic mail if the threshold that triggers daily reporting has been reached. During the period when a sector has reached or exceeded 90 % of any of its ACE, a daily ACE

Status Report must be submitted only on a day when a member vessel lands, or when the sector engages in an ACE transfer of a stock that is exceeding the 90 % threshold. This report will only account for those stocks that are at 90 % or more of usage. Daily reporting will discontinue when transfer or conversion activity decreases the usage level below 90 %.

- Annual Reporting: The sector manager will submit an annual report to NOAA that summarizes fishing activities of the sector and its members on both sector and non-sector trips. This report will include PSC and initial ACE totals, harvest levels of all species (landings and discards) by gear type, detailed inter and intra sector trading information, enforcement actions taken during the fishing year, regulatory exemption usage as well as any other relevant information required to evaluate the performance of the sector. The actual date of submission will be specified by NOAA.
- Issue Tracking: The sector manager will report all data quality issues to the appropriate NOAA personnel for corrections through the JIRA issue tracking application implemented by NOAA.

22. ACE Threshold Program: The sector manager, in conjunction with the Board, will develop an internal ACE threshold program. This program would incorporate individual harvest share thresholds by stock that alert the sector manager and the member that actions may need to be taken to avoid exceeding one's harvest share. These actions may include but are not limited to "Decreasing Fishing Effort", "Initiate ACE Leasing/Trading" and/or "Stop Fishing".

23. Confidentiality Data Statement: Pursuant to section 402(b)(1)(F) of the Magnuson-Stevens Fishery Conservation and Management Act, 16 U.S.C. §1881a(b)(1)(F), the undersigned hereby authorizes the release to the manager of X Northeast Fishery Sector Inc. of information that may be or is considered to be confidential or privileged by the Magnuson-Stevens Act or other federal law regarding the catch of various species of fish associated with the limited access Northeast multispecies permit with the Moratorium Rights Identifiers (MRIs) enrolled in the sector submitted to NOAA Fisheries that the undersigned has authority to access. This information includes data required to be submitted or collected by NOAA Fisheries, including but not limited to days-at-sea allocation and usage, vessel trip reports, dealer reports, Northeast Fishery Observer Program data, catch and landings history data, at-sea or electronic monitoring data, VMS information, and all other information associated with the vessel, MRI #, and/or permit records. This confidential data statement applies to the length of this agreement which covers FY 2021 (May 1, 2021 – April 30, 2022) and FY 2022 (May 1, 2022 – April 30, 2023).

24. Consolidation of ACE: In FY 2018, 10 % of the permits enrolled in Sector 10 for FYs 2019 and 20 are attached to vessels actively fishing for NE multispecies. For FYs 2019 and 20, Sector 10 has 29 permits currently enrolled. Of those permits, 3 are anticipated to actively fish for NE multispecies in FYs 2021 and 2022. While these numbers may change, Sector 10 expects that compared to FY 2019 and FY 2020, there would be no change from the consolidation that previously occurred among the members in FY 2018. The member permits that are not attached to active NE multispecies vessels in FYs 2021 and 2022 are the same permits that did not fish in FY 2020. In all cases, a member who owns multiple permits fished the ACE (or DAS if in the common pool) of all those permits on fewer hulls and will now continue to fish the ACE contributed by all those permits on fewer hulls, resulting in no additional consolidation. For FY 2021 and FY 2022, Sector 10 anticipates no change in participation.

1 25. Redirection of Effort: During FY 2017, Sector 10 vessels switched fishing efforts into the
2 following fisheries:
3

- 4 • Skate (wing) – ELM sink gillnets
- 5 • Monkfish – ELM sink gillnets
- 6 • Skate (bait) – trawl
- 7 • Squid, Mackerel & Butterfish – trawl
- 8 • Scup – trawl
- 9 • Small Mesh NE Multispecies – trawl
- 10 • Black Sea Bass – trawl
- 11 • Summer Flounder – trawl

12 During the first quarter of FY 2018, Sector 10 vessels switched fishing efforts into the following
13 fisheries:

- 14 • Skate (wing) – ELM sink gillnets
- 15 • Skate (bait) – trawl
- 16 • Monkfish – ELM sink gillnets
- 17 • Atlantic Sea Scallop – trawl
- 18 • Squid, Mackerel and Butterfish – trawl
- 19 • Small Mesh NE Multispecies – trawl
- 20 • Scup – trawl
- 21 • Summer Flounder – trawl

22 During FYs 2021 and 2022, Sector 10 anticipates similar redirection of effort to the fisheries
23 listed above.

24 During FYs 2021 and 2022, Sector 10 anticipates the same redirection of effort that occurred in
25 FYs 2019 and 2020.

26 26. Amendment and Incorporation by Reference: The Exhibits hereto and the collateral documents
27 referred to herein are and shall all be as the same may be amended from time to time. Any
28 amendments thereto or hereto which are approved by the Board shall, as a condition of further
29 membership of any member in the sector be deemed without any requirement of acceptance,
30 consent or execution by any such member to have been adopted, ratified and confirmed by such
31 member.

AT-SEA MONITORING PROVISIONS

1. ASM and/or Contracting: Sector 10 will contract with one or more of the companies approved by NOAA Fisheries to provide at-sea monitoring and will notify NOAA Fisheries of its selection no later than April 30, 2021.
2. Coverage Rate: Sector 10 will use PTNS to deploy NEFOP observers and at-sea monitors in a way to achieve coverage at the target percentage of trips that is random and representative of fishing activities of the sector.
3. ASM and/or EM Program: Sector 10 will use the NOAA Fisheries designed ASM program and /or EM program. NOAA Fisheries ASM Standards and Description of the NMFS ASM Program can be found in Exhibit E.
4. Electronic Monitoring Provision: Sector vessels may use electronic monitoring (EM) systems (i.e. cameras, gear sensors, video recording equipment) in lieu of human at-sea monitors (ASM) to meet federal ASM requirements for FY 2021.
 - a. Vessels may be authorized to use EM only under a valid Exempted Fishing Permit issued by NOAA Fisheries.
 - b. Vessels fishing under the EFP must abide by all operational and reporting requirements and conditions outlined in the EFP and the vessel's Vessel Monitoring Plan.
 - c. Vessels using EM are required to declare their intent to take a sector trip using the Pre-Trip Notification System (PTNS), consistent with standard notification protocols listed in the Harvesting Rules in Exhibit C.
 - d. Vessels fishing under the EFP are not exempt from the requirement to carry NEFOP observers when selected for coverage. PTNS notification and selection procedures for NEFOP coverage under EM remains the same.

ENFORCEMENT PROVISIONS

1. Joint and Several Liability and Indemnification: Each member acknowledges that the sector's members may be held jointly liable for ACE overages, discarding of legal-sized fish and misreporting of catch landings or discards. Further, each member acknowledges that should a the total allowable catch allocated to the sector be exceeded in a given fishing year, the sector's allocation will be reduced by the overage in the following fishing year, and the sector, each vessel participating in the sector and each vessel operator and/or vessel owner participating in the sector may be charged, as a result of said overages, jointly and severally for civil penalties and permit sanctions pursuant to 15 C.F.R. Part 904, and that if the sector exceeds its total allowable catch in more than one fishing year, the sector's ACE may be permanently reduced or the sector's authorization to operate may be withdrawn.

In consideration of the foregoing, each active member agrees to indemnify, defend and hold the sector and all other members harmless from and against all liabilities, claims, fines, penalties and forfeitures of any nature whatsoever arising out of or related to any breach of this agreement related to such active member's harvest of sector ACE, and each member agrees to indemnify, defend and hold the sector and the other members harmless from and against all liabilities, claims, fines, penalties and forfeitures of any nature whatsoever arising out of or related to such member's breach of this agreement. Each member's indemnification obligation under this section is separate from and in addition to each member's liquidated damages and consequential damages obligations defined below. Each member authorizes the Board to require that a member's obligations under this section be secured by a surety.

2. Release and Waiver of All Claims Against Sector Manager; Indemnification and Hold Harmless: Each member acknowledges that the effectiveness of this agreement depends on the sector manager exercising reasonable independent business judgment in good faith in reviewing and approving or disapproving members' fishing plans, monitoring harvest of the sector's ACE, and enforcing the terms and conditions of this agreement. Each member hereby waives and releases any and all claims against the sector manager arising out of or relating to sector manager's performance under this agreement, other than those arising solely from the gross negligence or willful misconduct by the sector manager, as conclusively determined by a court of final and competent jurisdiction. The sector and the members agree to jointly and severally indemnify, defend and hold the sector manager harmless from and against any third party claims, damages, fines, penalties and liabilities of any kind whatsoever asserted against the sector manager in connection with the sector manager's performance under this agreement, other than those arising out of gross negligence or willful misconduct by the sector manager.
3. Enforcement Issues: The sector member acknowledges that enforcement issues must be included in weekly reporting to NOAA. Weekly Sector Manager Trip Issue Reports must include any enforcement or reporting compliance issues, including violations of operations plans (exclusive of defined administrative provisions), violations of regulations, or general problems with monitoring or sector operations during the reporting period.
4. Breach and Remedies for Breach: The benefits associated with sector membership will only accrue to the members if each of them strictly complies with this agreement. Each member

will make significant operational and financial commitments based on this agreement, and any member's failure to fulfill any of its obligations under this agreement could have significant adverse consequences for some or all other members. Any failure by a member to fulfill any of its obligations under this agreement shall constitute a breach of this agreement. Each member shall be bound by the procedures set forth in this section for determining whether a member has breached this agreement. The sector shall be entitled to the remedies set forth in this section if a member is determined by the sector to have breached this agreement. Each member shall take all actions and execute all documents the sector manager deems necessary or convenient to give effect to the provisions of this section.

5. Notice to Vessel Masters; Assumption of Liability: Each vessel harvesting a member's harvest share, or participating in a fishery that may require utilization of a member's harvest share, will be under the day-to-day command of the vessel's master who will to a significant degree have control over whether the vessel is operated in compliance with this agreement. Each member shall ensure that the master(s) of the vessel(s) harvesting such member's harvest share are aware of the terms and conditions of this agreement governing the harvest of such member's harvest share, including without limitation the Harvesting Rules, and shall have confirmed their agreement to abide by such terms in writing. Each member assumes all liability under this agreement arising out of or related to the actions of the master(s) operating such member's vessel(s).
6. Liquidated Damages Schedule and Schedule Amendments: The loss, costs and damages which may be damages which may be suffered or incurred by members as the result of any member harvesting sector ACE in excess of the amount such member is authorized to harvest under this agreement, or otherwise breaching this agreement, will be difficult to calculate. The loss, costs and damages the members and the sector could suffer as the result of a member harvesting more sector ACE than its harvest share, or otherwise breaching this agreement, are likely to substantially exceed the market value of the excess harvest. Consequently, the sector may impose and assess upon any breaching member the liquidated damages amounts as established under Section 7 below.
7. Liquidated Damages Calculation: The liquidated damages amount for each pound by which a member's harvest of an allocated species exceeds such member's harvest share for such species shall be the average inter-sector lease market listing price from two months previous multiplied by a multiplier of three or more as determined by the Enforcement Committee. The liquidated damages amounts for breaches of this agreement, other than overharvest of a member's harvest share shall be provided in Exhibit D.
8. Liquidated Damages Security: The Board may require that a member that has two or more NOAA fishing regulation violations, or which has breached this agreement or another sector's operations plan on two or more occasions, post a bond or obtain a letter of credit securing such member's payment and performance obligations under this agreement in such amounts as the Board deems appropriate, or may require such member to personally guaranty, and/or have other members or third parties personally guaranty, such member's payment and performance obligations under this agreement.

- 1 9. Sector Manager Actions in Response to Apparent Breach: The sector manager shall
2 monitor the members' compliance with the terms and conditions of this agreement. If the sector
3 manager becomes aware of an apparent breach of this agreement by a member, the sector
4 manager shall investigate the matter, and if the sector manager concludes that a member has
5 breached this agreement, the sector manager shall notify such member of the apparent breach and
6 (if such breach is reasonably susceptible of cure) provide such member with an opportunity to
7 cure the breach. If such member fails to demonstrate to the sector manager, in the sector
8 manager's sole and absolute discretion, that no breach occurred, or to cure the breach within the
9 time period directed by the sector manager, taking into account the magnitude of the breach and
10 the potential consequences of the breach for the sector and the other members, the sector manager
11 shall notify the member in writing that the sector manager is referring the alleged breach to the
12 Enforcement Committee, and shall notify the Enforcement Committee in writing of the alleged
13 breach and the proposed liquidated damages. If during the investigation, notice and cure period
14 described above, the sector manager concludes it is necessary for the protection of the interests
15 of the sector and its members, the sector manager may issue a "Stop Fishing Order" (Section 16)
16 to the member in apparent breach, and if such member fails to cause the vessels harvesting its
17 harvest share to immediately stop fishing, the sector manager may take any action he/she deems
18 necessary including without limitation, self-help or court action which may include the seeking
19 of injunctive relief.
20
- 21 10. Enforcement Committee: The Board will act as the Enforcement Committee with the
22 exception of any board members that may be in apparent breach of this agreement. The
23 Enforcement Committee shall assist the sector manager in setting and updating the liquidated
24 damages amounts for breaches of this agreement. And shall hear and decide members' appeals of
25 the sector manager's contract breach determinations and liquidated damages assessments.
26
- 27 11. Members Appeals: A member receiving notice of an alleged breach and proposed liquidated
28 damages shall have five days from the date that the member receives notice to request an appeal
29 hearing before the Enforcement Committee. If a member fails to request a hearing within such
30 five day appeal period, the member's right of appeal shall expire, the member shall be deemed to
31 have breached this agreement in accordance with the sector manager's determination, and the
32 member shall be obligated to pay the related liquidated damages. If a member timely requests an
33 appeal hearing, the sector manager shall consult with the Enforcement Committee and schedule
34 an Enforcement Committee meeting for that purpose. The Enforcement Committee shall make
35 reasonable efforts to schedule the meeting at a time and place such that the member requesting
36 the appeal is able to attend, and shall provide the member with at least thirty days advance written
37 notice of the time and place of the meeting. At such meeting, the Enforcement Committee shall
38 provide the sector manager with an opportunity to present evidence of the apparent breach, and
39 shall provide the member in apparent breach with a reasonable opportunity to rebut such
40 evidence. All data produced by the sector manager shall be presumed accurate, and, absent
41 manifest error, each member's obligations under this agreement and all related documents may be
42 enforced to their fullest extent on the basis of such data. If the Enforcement Committee
43 determines that a member breached this agreement, the sector shall have the right to collect from
44 such member the liquidated damages amount provided for such breach under this agreement.
45
- 46 12. Voluntary Compliance: In connection with breaches of this agreement for which a member is
47 liable to the sector or other sector members for liquidated damages, the sector shall provide the

breaching member fifteen days prior notice of its intent to exercise its rights of collection, during which period the member may propose an alternative method of compensating the sector and other sector members for the damages suffered as the result of such member's breach. The Enforcement Committee may approve or disapprove any alternative form of compensation in its sole discretion, provided that if the breach at issue is an overharvest of a member's harvest share, there shall be no liquidated damages imposed if the member in breach obtains sufficient harvest share from other members to offset the overharvest, and tenders conclusive evidence to that effect to the Enforcement Committee. Such member shall nevertheless remain liable for the costs and fees incurred by the sector in connection with the alleged breach, and the sector shall be entitled to collect such costs and fees if such member fails to pay the same within ten days of receiving the sector's demand for payment.

13. Liquidated Damages Collection and Related Expenses: If a members fails to resolve a breach of this agreement through voluntary compliance measures approved by the Enforcement Committee and performed by such member on a timely basis, the member in breach shall pay the liquidated damages amount assessed by the sector within ten days of the end of the voluntary compliance period described above. Liquidated damages amounts not paid when due shall accrue interest at a rate of interest equal to the prime rate of interest announced by Bank of America, or such other bank as the Board may select from time to time, as of the last day of the voluntary compliance period plus twelve percent (12%). If a member fails to pay the liquidated damages amount assessed by the Enforcement Committee with interest within thirty days of the end of the voluntary compliance period described above, the sector may pursue legal action to collect the liquidated damages. In addition, in connection with member breaches resulting from an overharvest of a member's harvest share, the sector (acting through the Enforcement Committee) may take possession of an amount of the member in breach's harvest share for the overharvested species for the year in which the contract breach occurred and, if necessary, in subsequent years, in a total amount equal to three times the amount of such overharvest, provided that the amount of a member's liability to the sector for overharvest shall be reduced proportionately to the extent that the sector does so. In addition to liquidated damages, the sector shall be entitled to all fees, costs and expenses, including attorney's fees, actually incurred by the sector in connection with any action to collect liquidated damages from a member in breach of this agreement, whether or not the sector prevails in such action.

14. Consequential Damages for Gross Negligence or Willful Misconduct: In addition to the liquidated damages imposed by the Enforcement Committee, each member shall be liable for consequential damages in connection with a breach of this agreement resulting from the member's gross negligence or willful misconduct. Each active member shall be liable for the consequential damages arising out of or related to the gross negligence or willful misconduct of the captain operating such active member's vessel(s).

15. Distribution of Damages: Where a member's breach causes one or more other members to harvest less than their harvest share, damages awarded to the sector under this provision shall first be distributed *pro rata* among the members whose harvest was reduced, with each member receiving a fraction of such funds, the numerator of which is the amount by which such member's catch was less than such member's allocation or apportionment, and the denominator of which is the sum of the aggregate amount of by which all members' allocations or apportionments were reduced as a result of the breach, up to the amount of loss suffered by each such member as the

1 result of the breach. Any damages awarded to the sector in excess of those distributed to other
2 members under this section, and any damages awarded in connection with a breach which does
3 not cause any other member's allocation or apportionment to be reduced, shall be retained by the
4 sector and applied to the costs of sector operations.
5

- 6 16. Stop Fishing Order, Injunctive Relief: Sector members may be held jointly and severally liable
7 if (a) a sector exceeds its ACE, (b) a sector member discards legal-sized fish, or (c) a sector
8 member misreports landings or discards. If a sector exceeds its ACE in a given fishing year, the
9 sector's allocation may be reduced by the overage in the following fishing year, and the sector,
10 each vessel, and vessel operator and/or vessel owner participating in the sector may be jointly and
11 severally liable for civil penalties and permit sanctions pursuant to 15 C.F.R. Part 904 in
12 connection with such overage. In addition, if a Sector exceeds its ACE in more than one fishing
13 year, NOAA may permanently reduce the Sector's ACE or withdraw the sector's authorization to
14 operate.
15

16 The sector will exceed its ACE only if one or more members overharvest their harvest share. A
17 member's overharvest of its harvest share would be a breach of this agreement for which a
18 member would be liable for damages. Because each incident of sector ACE overharvest would
19 constitute a separate violation of the Amendment 16 regulations, and because each such incident
20 would be treated as a prior violation by NOAA for purposes of determining appropriate fines,
21 penalties and forfeitures in connection with a subsequent violation, the damages suffered by the
22 sector as a result of an overharvest by one or more members that resulted in the sector
23 overharvesting its ACE would be consequential and irreparable.
24

25 In consideration of these circumstances, and in consideration for the sector waiving its right to
26 require each member to obtain a security bond or pledge collateral to secure its obligation to the
27 sector to limit its harvest of sector ACE to such member's harvest share, which consideration
28 each member agrees it has received and is sufficient, the members hereby agree as follows.
29

- 30 a. The sector, acting through the sector manager, has the authority to issue to any member
31 that the sector manager determines is in breach a Stop Fishing Order, and upon such
32 issuance, such member shall immediately cause all vessels harvesting its harvest share to
33 cease doing so, and such member shall not permit the vessels harvesting its harvest share
34 to resume doing so unless and until the sector manager rescinds the Stop Fishing Order.
35 Each member hereby releases the sector, all other members and the sector manager from
36 any and all liability of any nature whatsoever, including but not limited to both
37 contractual and tort liability, for any direct or indirect, incidental or consequential losses
38 or damages that a member may suffer as a result of complying with a Stop Fishing Order.
39
- 40 b. If any vessel(s) harvesting a member's harvest share does not immediately comply with a
41 Stop Fishing Order in accordance with its terms, the sector may exercise remedies of self-
42 help and take any and all other action as the sector determines necessary to enforce the
43 Stop Fishing Order and this agreement, including injunctive relief. In seeking injunctive
44 relief, the sector manager's burden of proof (if any) shall be satisfied by:
45
- 46 i. Production of a copy of the Stop Fishing Order; and
47

1 ii. Evidence that the vessel continued to fish thereafter
2

3 The member shall be liable to the sector for all losses, costs, damages, fees and expenses incurred
4 by the sector in connection with enforcement, including but not limited to, the costs of obtaining
5 any bond the sector may be required to post, whether or not the sector prevails.
6

7 17. Expulsion: A member may be expelled from the sector at any time for:
8

- 9 a. A knowing, willful breach of this agreement;
10
11 b. Any alleged breach of this agreement that is either not appealed pursuant to Section 11 or
12 is upheld by the Enforcement Committee after being appealed, and which such member
13 fails to cure through voluntary compliance approved by the Enforcement Committee
14 pursuant to Section 12, or by paying liquidated damages in accordance with Section 13;
15
16 c. Perpetrating a fishery regulation violation that exposes sector members to joint liability
17 for such violation.
18

19 A member shall be immediately and automatically expelled from the sector if such member
20 ceases to be eligible to participate in the sector or if such member engages in conduct that
21 exposes the sector or other sector members to antitrust or unfair trade practice liability. As of the
22 date of expulsion, the expelled member shall lose all rights to harvest any portion of the sector's
23 ACE unless the expelled member is re-admitted. Expulsion shall not relieve a member of the
24 obligation to pay fees that were levied prior to the date of expulsion, or to pay liquidated damages
25 and costs and fees related to an action or omission by the expelled member that preceded the date
26 of expulsion. The sector shall notify NOAA immediately upon a sector member's expulsion; by
27 electronic mail, followed by posted mail.
28

29 18. Binding Arbitration: Each member and the sector agree to exercise their best good faith
30 commercially reasonable efforts to resolve any disputes arising under this agreement through
31 direct negotiations. Breaches of this agreement which are not resolved through direct negotiation
32 shall be submitted to binding arbitration upon the request of any party at interest. Any person
33 nominated as an arbitrator hereunder by any person shall be a person of mature, sound and
34 reasonable business judgment and experience and either have (a) held a federal fishing master
35 license for at least ten years, or (b) been an attorney at law practicing in the area of fisheries for at
36 least ten years.

37 The party's written request for arbitration shall include the name of the arbitrator selected by the
38 party requesting arbitration. The respondent party shall have ten days to provide written notice of
39 the name of the arbitrator it has selected, if any. If the other party timely selects a second
40 arbitrator, the two arbitrators will jointly select a third arbitrator within ten days. If the other
41 party does not timely select the second arbitrator, there shall be only the one arbitrator. The
42 single arbitrator or the three arbitrators so selected will schedule the arbitration hearing as soon as
43 possible thereafter. Any arbitrator must have no material ties to the sector or any member. The
44 decision of the arbitrator (or in the case of a three arbitrator panel, the decision of the majority)
45 will be final and binding. The arbitration will be conducted under the rules of (but not by) the
46 American Arbitration Association. The parties will be entitled to limited discovery as determined
47 by the arbitrator(s) in his, her or their sole discretion. All costs of arbitration shall be borne by

the party requesting the same. Each party shall bear its own costs of preparation and presentation, unless, in the case of the sector, the Board determines to assess such costs to the applicable member, which costs shall be immediately due and payable. In no event will arbitration be available pursuant to this paragraph after the date when commencement of such legal or equitable proceedings based on such claim, dispute, or other matter in question would be barred by an applicable statute of limitations.

The final decision of the arbitrators shall not be subject to review or appeal by any other person, including any court, with the exception of NOAA in its oversight role for the purposes of statutory and regulatory compliance and consistency. Any right to any such appeal is hereby irrevocably waived and relinquished. Such final decision shall bind the parties and shall not require any further action of enforcement or collection once docketed with the records of the sector. In breach by any member of performance thereof, the sector manager may *sua sponte* and without any notice or hearing issues a Stop Fishing Order or an Order of Expulsion respecting such member in breach.

The Sector shall, without limiting the foregoing rights and procedure, also have the right to enforce any decision against any member in breach by an action for specific performance, declaratory relief, *lis pendens* or any other action in a court of law having jurisdiction of the parties, it being understood and agreed that the Federal court for the District of Massachusetts and the Massachusetts Superior Court for the County where the registered office of the sector is located shall be deemed to have such jurisdiction.

Additionally, separate Sector Incident Reports will be submitted when necessary that will further document compliance/enforcement concerns, sector enforcement issues, enforcement actions and incident/non-compliance reports.

EM Program Standards

EM Program Duration

- A vessel must opt into an EM program for the entirety of the fishing year. However, a sector may allow a vessel a single opportunity to opt in/out of EM, in the event the vessel determines that EM is or is not suitable for its business operations. A sector must have both an approved ASM and EM plan included in its operations plan to offer its member vessels this flexibility. A vessel that opts in/out of EM midyear must allow for a transition period to accommodate changes to PTNS and other data systems.

EM Requirements

- The EM system must be operational on every sector trip taken by the vessel. A vessel may not fish without an operational EM system onboard, unless issued a waiver by NMFS.
- The EM system must be active for the entire duration of the trip.
- Vessels must conduct a system check prior to departing on a fishing trip. Instructions for completing a system check should be included in the vessel's vessel monitoring plan (VMP).

Vessel Operator Requirements

- A vessel using EM may still be selected for NEFOP coverage and must carry a NEFOP observer if selected. The NEFOP program is necessary to collect biological data and satisfy Standardized Bycatch Reporting Methodology requirements. The EM system must be active when carrying a NEFOP observer.
- The EM system, associated equipment, vessel trips reports, VMP, and other records must be available for inspection upon request by NOAA Fisheries staff.
- A vessel operator must maintain the EM system, including:
 - Maintaining power to the EM system at all times for the duration of the trip.
 - Ensuring the EM system has adequate memory and/or spare hard drives to record the entire fishing trip.
 - Ensuring the system is functioning; camera views are unobstructed and clear in quality; and catch and discards may be viewed, identified, and quantified as necessary.

Equipment and Video Requirements

- A vessel owner or operator must submit video footage for a trip to the EM provider in accordance with program requirements (e.g., method and timing):
 - a. The video footage of a trip must be submitted to the EM service provider within 7 calendar days following completion of the trip.
- No person may tamper with, disconnect, or destroy any part of the EM system, associated equipment, or data recorded by the EM system.

Vessel Monitoring Plan Requirements

- A vessel owner/operator must work with the EM service provider to develop a vessel-specific vessel monitoring plan (VMP) based on the vessel's fishing activities. The VMP must be submitted to NOAA Fisheries for approval in advance of the fishing year.
- A vessel must have a NOAA Fisheries-approved VMP to use EM on a sector trip. At a minimum, the VMP must incorporate these EM Program Standards by reference, and the following sections (below). Further details on the required information can be found in the VMP guidance template in the [Available Resources](#) section:
 - General vessel information including:
 - List of contacts;
 - EM system components and specifications;
 - Vessel reporting requirements;
 - Vessel operator responsibilities;
 - System operations and maintenance; and
 - Catch handling requirements.
 - EM system malfunction protocols; and
 - Troubleshooting guide.

- A copy of the approved VMP must be on board the vessel at all times.
- The captain and crew of a vessel must abide by catch handling protocols, and all other requirements of the VMP, at all times on a sector trip. The captain and crew of a vessel must sort catch and process any discards within the view of the cameras and in a manner consistent with the VMP.
- Modifications to the VMP must be approved by NOAA Fisheries prior to fishing. A vessel that intends to modify its fishing practices mid-year and requires VMP modifications must allow for a transition period to accommodate VMP review and approval by NOAA Fisheries.

NOAA Fisheries EM Program Description

The NOAA Fisheries EM Program is based on an audit model program. Under this model, the captain and crew adhere to EM catch handling protocols for all sector trips. The captain and crew hold groundfish discards on a measuring board and under a camera prior to discarding, and other species are discarded in view of cameras at designated discard control points. The vessel operator estimates the total weight of groundfish discards on an electronic vessel trip report (eVTR), and submits the video footage to the EM service provider. The EM service provider reviews trips selected for audit and develops an independent estimate of groundfish discards for the trip. The EM data is compared to the eVTR for the purposes of catch accounting.

Below a description of the rules and requirements of the NOAA Fisheries audit model EM program.

Program Goal

The goal of the audit model EM program is to use cameras to validate the groundfish discards reported on a vessel's eVTR for use in catch accounting.

Sector Responsibilities

- A sector that wishes to use EM to meet monitoring requirements for any of its member vessels must contract with a NMFS-approved EM service provider.
- If a sector opts to include both an ASM program and an EM program in its sector operations plan, then it must submit a list detailing which member vessels will be enrolled in each program in advance of the fishing year.

Vessel Responsibilities

- A vessel enrolled in the EM program must be made available to the EM service provider to:
 - Support development of the VMP;
 - Install the EM system and associated equipment;
 - Train the vessel owner/operator on EM system use; and
 - Provide technical support and field services as required.
- Repeated noncompliance with EM program requirements (e.g., catch handling inconsistent with the VMP) may affect a vessel's eligibility to participate in the EM program.

Reporting Requirements

- A vessel enrolled in the EM program must notify its intent to sail in the PTNS at least 48 hours prior to departure, consistent with existing requirements.
- A vessel enrolled in the EM program must carry a NEFOP or NEFOP Limited observer when selected for coverage, consistent with existing requirements.
- A vessel enrolled in the EM program must submit VTRs electronically. The eVTRs must include an estimated total weight of each discarded groundfish species.

At-Sea Requirements

- The captain and crew onboard a vessel enrolled in the EM program must maintain cameras throughout the trip to ensure visibility (e.g., power, cleanliness).
- The captain and crew onboard a vessel enrolled in the EM program must follow catch handling requirements as described in the VMP, including but not limited to:
 - Handling all groundfish discards in view of cameras prior to discarding; and
 - Discarding all species at designated discard control points on the vessel.
- The owner or operator of a vessel enrolled in the EM program must submit:
 - The eVTR for the trip to GARFO in a manner consistent with existing VTR requirements; and
 - The video of the trip to the EM service provider within 7 calendar days following completion of the trip.

EM Service Provider Responsibilities

- An EM Service Provider is responsible for developing a VMP, with input from the owner/operator, for a vessel(s) enrolled in the EM program and contracted by its sector.
- An EM service provider is responsible for providing field and technical support services. This includes managing EM systems, installation, maintenance, hard drive retrieval (if applicable), and technical support. Field and technical support services should be available 24/7.
- An EM service provider must submit an application to NMFS to be approved as an EM service provider. Further details on the application process can be found at § 648.11(h).
- An EM service provider must provide a list of potential EM video reviewers for NOAA Fisheries approval. EM video review candidates must meet NOAA Fisheries-established standards:
 - All video review staff employed by an EM service provider must attend and satisfactorily complete a NEFSC EM training. This includes completing assignments and passing NEFSC-administered courses and exams. All video review staff must periodically take refresher courses and meet passing requirements.
 - All video review staff employed by an EM service provider must follow NEFSC-established video review protocols. A link to complete documentation of the video review protocols can be found in the [Available Resources](#) section.
 - EM provider staff must not have been decertified as an at-sea monitor, or an observer, due to problems with data quality or standards of conduct, in any NOAA Fisheries observer program. An EM provider staff's references of previous employment as NOAA Fisheries approved at-sea monitors or observers shall be verified by the EM provider to satisfy this requirement.
 - Absence of fisheries-related convictions, based upon a thorough background check; and independence from fishing-related parties including, but not limited to, vessels, dealers, shipping companies, sectors, sector managers, advocacy groups, or research

- institutions to prevent conflicts of interest. This is to mean EM provider staff may not have direct financial interest, other than the provision of monitoring services, in the fishery, including, but not limited to:
- Any ownership, mortgage holder, or other secured interest in a vessel or processor involved in the catching, taking, harvesting or processing of fish;
 - Any business selling supplies or services to any vessel or processor in the fishery; and
 - Any business purchasing raw or processed products from any vessel or processor in the fishery.
- An EM service provider must use NOAA Fisheries data systems in the management of EM data, including but not limited to:
 - An EM service provider must submit all required data elements for a trip (i.e., groundfish discards and other information) via an EM Detail File.
 - An EM service provider must submit EM Detail Files to FSB via the [NEFSC API](#). Data must be formatted according to the API specifications. The API documentation describes the data file format, the data structure, and all annotation codes required for data submission to the API. The API documentation is provided in a commonly used standardized format;
 - An EM service provider must use the NEFSC FSB [Web Portal](#) to manage EM data, including but not limited to tracking: Trips, video review status, video review staff certifications, and more; and
 - An EM service provider must use the VMP software to document VMP submittals, approvals, and updates.
 - An EM service provider must ensure video footage is collected and transmitted in a manner that ensures data integrity and protects confidential business information.
 - An EM service provider must securely store video footage and associated data files for a period of time as specified by NMFS' [policy directive](#). An EM service provider must retain and store the raw EM data, reports, and other records for a period of 12 months after catch data is finalized for the fishing year. NMFS will notify providers of the catch data finalization date for each year, typically occurring in July of the following year. EM data must be stored securely, whether on hard drives, local servers, or via cloud storage services. EM data may be released to NMFS personnel and authorized officers, or as otherwise authorized by the owner of the vessel.
 - An EM service provider must provide NMFS access to video footage and associated data upon NMFS request.
 - An EM service provider must provide NMFS with all software necessary for accessing, viewing, and interpreting the data generated by the EM system, including submitting the agency's secondary review data to the API and maintenance releases to correct errors in the software or enhance software functionality.
 - An EM service provider must provide the following to NMFS upon request:

- Assistance in EM system operations, diagnosing/resolving technical issues, and recovering lost or corrupted data;
- Responses to inquiries related to data summaries, analyses, reports, and operational issues;
- Technical and expert information, if EM data are admitted as evidence in a court of law. All technical aspects of a NOAA Fisheries-approved EM system may be analyzed in court for, inter alia, testing procedures, error rates, peer review, technical processes, and general industry acceptance. To substantiate the EM system data and address issues raised in litigation, an EM service provider must provide information, including but not limited to:
 - If the technologies have previously been subject to such scrutiny in a court of law, a brief summary of the litigation and any court findings on the reliability of the technology.
- A copy of any contract between the EM service provider and sectors requiring EM services;
- EM data and associated metadata, and other records specified in the regulations.
- An EM service provider must provide feedback to vessels following a trip on the captain and crew's catch handling and camera maintenance.
- An EM service provider must notify NMFS within 24 hours after the EM service provider becomes aware of any of the following:
 - Any information, allegations, or reports regarding possible harassment of EM program staff (e.g., video reviewers, technicians, dockside monitors);
 - Any information, allegations, or reports regarding possible EM system tampering;
 - Any information, allegations, or reports regarding EM service provider staff conflicts of interest.
- Repeated performance issues may affect a provider's eligibility for approval as an EM service provider and/or individual EM video reviewer certifications.

NMFS Responsibilities

- NMFS is responsible for review and approval of VMPs.
- NMFS is responsible for review and approval of EM service provider applications.
- NMFS is responsible for data and formatting standards of EM programs.
- NMFS is responsible for EM data collection training for service providers.
- NMFS is responsible for selecting trips for the service provider to audit (i.e., primary review).
- NMFS is responsible for conducting the audit, whereby the eVTR is compared to the EM Detail file to validate the eVTR.

- NMFS is responsible for conducting a secondary review on a subset of trips to monitor the EM service provider's performance. This includes quality assurance and quality control initiatives and providing feedback to the EM service provider on performance.
- NMFS is responsible for providing feedback to vessels via the sector manager regarding audited trips. Feedback forms will be distributed on a weekly basis via Kiteworks.
- NMFS will assume storage responsibilities for data the agency takes possession of.

Description of the Audit-Model Process

- During each sector trip taken by an EM vessel, the EM system records all fishing activity onboard the vessel. The vessel captain and crew sort, measure, and discard fish within view of the cameras and in accordance with catch handling protocols. The captain estimates the total weight of discarded groundfish on the eVTR.
- Sector trips are selected for audit when GARFO receives the eVTR for a trip. Trips will be randomly selected and each trip has the same probability of being selected for audit. For fishing year 2021, trips will be audited at a rate of 50 percent. The audit rate for fishing year 2022 will be announced in fishing year 2021 and will be based on an analysis of prior performance.
- The sampling unit selected for audit will be a complete trip.
- A list of trips selected for audit are loaded into the NEFSC FSB's Web Portal on a weekly basis. EM service providers may access the selection list via the Web Portal.
- The EM service provider completes the primary video review, which includes:
 - Review of all raw sensor and image data to confirm completeness of trip;
 - Review of sensor data to annotate start/end times and locations, and identify number of hauls;
 - Review hauls to annotate catch and generate the EM Detail File according to [specifications](#); and
 - Submit the EM Detail File to the NEFSC-maintained API.
- The EM service provider should complete the primary video review and submit the EM Detail Report within 10 business days of the trip selection.
- GARFO will compare the EM Detail File submitted by the EM service provider to the eVTR submitted by the vessel using the following business rules:
 - Minimum requirements for use in catch accounting:
 - Number of efforts match; and
 - Less than 10 percent of annotated catch is unidentified ("fish, nk").
 - If the minimum requirements are met, the groundfish discards reported on the EM Detail File and the eVTR will be compared to validate the eVTR for the purposes of catch accounting. If the minimum requirements are not met, an alternative data source (i.e., EM Detail File, discard rate) may be used to account for the trip's

- 1 groundfish discards. Additional guidance on discard catch accounting for EM vessels
2 will be provided in a subsequent document.
- 3 ○ After completion of the audit, a feedback report summarizing the results of the audit
4 will be generated and distributed to the vessel via the sector manager. Reports will
5 be distributed on a weekly basis.

6
7

Exhibit A: Sector Membership for FY 2021 (May 1, 2021 – April 30, 2022)

1. Sector Members: The following table identifies all Sector 10 members.

147967	MYSTIC	Stephen Welch
152556	EBB	Peter Krzyzewski
149517	Rolex	Judith Dutra
150642	1982 STUR	Stephen Welch
150767	1973 Sea Ray	James Bergstrom
150742	1976 SKIMMER	Stephen Welch
150792	VESSEL PLAYTIME II	South Shore Preservation Fund, Inc
150803	NELLIE M STANLEY	South Shore Preservation Fund, Inc
150818	FRANCIS ELIZABETH	South Shore Preservation Fund, Inc
150845	GAMBLER	South Shore Preservation Fund, Inc
150850	ESTER M	South Shore Preservation Fund, Inc
150852	UNICORN	South Shore Preservation Fund, Inc
149711	Nicholas Zachary	South Shore Preservation Fund, Inc
151326	1993 Appleby	John Good
151447	K L Industries	South Shore Preservation Fund, Inc
151608	COLEMAN	Henry S. & Joyce Anne McCarthy
210396	PHOENIX	Edward Barrett
220437	SURVIVAL	Survival Fishing Co.
222158	SORRY CHARLIE	Shannon Fisheries Co.
223338	SARAH ANN	Phillip Brazao
223496	DESTINY	Paul S. Unangst
230003	ANGENETTE	Ronald G. Borjeson
230855	SIRIUS	Edward Barrett
231809	CYGNET	Michael Duane
240194	ODESSA	Timothy Barrett
999925	LESLIE	Stephen Welch
999924	HOLLY & ABBY	Stephen Welch
999923	BETSY GALS II	Lee Jackson
230273	MRI 1831	South Shore Preservation Fund, Inc

{INSERT}

2. Active Sector Members: The following table identifies Sector 10 vessels that are authorized to harvest sector ACE as of May 1, 2021.

230855	Sirius	Edward Barrett
240194	Odessa	Timothy Barrett

1	149517	Rolex	Robert Dutra
2	147967	Mystic	Stephen Welch

1 **Exhibit B: Sector Member and Vessel Permits for FY 2021 (May 1, 2021 – April 30, 2022)**

2

Permit	Boat	Owner	Permit Data
147967	Mystic	Stephen Welch	Bluefish, Spiny Dogfish, Herring, AM. Lobster, Monkfish, NE Multispecies, Red Crab, Skate, Squid/ Butterfish, Atlantic Mackerel, Tilefish
148859	Drifter	Peter Krzyzewski	Bluefish,Bluefish charter, Summer flounder Spiny Dogfish, Herring, AM. Lobster,Lobster trap, Monkfish, NE Multispecies, Red Crab, Skate, Squid/ Butterfish, Atlantic Mackerel, Tilefish
240194	Odessa	Timothy Barrett	Bluefish, Spiny Dogfish, Herring, AM. Lobster, Monkfish, NE Multispecies, Red Crab, Skate, Squid/ Butterfish, Atlantic Mackerel, Tilefish
231809	Cygnet	Michael Duane	Bluefish, Spiny Dogfish, Herring, AM. Lobster, Monkfish, NE Multispecies, Skate, Tilefish
230003	Angenette	Ronald Borjeson	Bluefish, Spiny Dogfish, Herring,Scallop, AM. Lobster, Monkfish, NE Multispecies, Ocean Quahog, Skup, Surf Clam, Skate, Squid/ Butterfish
223496	Destiny	Paul Unangst	Bluefish,Bluefish charter,Black Sea Bass,Summer flounder, Spiny Dogfish, Herring, AM. Lobster,Lobster trap, Monkfish, NE Multispecies, Red Crab, Skate, Atlantic Mackerel, Tilefish , Scup
223338	Sarah Ann	Philip Brazao	Bluefish,Bluefish charter,Black Sea Bass,Summer flounder, Spiny Dogfish, Herring, AM. Lobster, Monkfish, NE Multispecies, Red Crab, Skate, Squid/Mackerel/Butterfish charter, Tilefish , Scup
222158	Sorry Charlie	Daniel Shannon	Bluefish, Spiny Dogfish, Herring,Scallop, AM. Lobster, Monkfish, NE Multispecies, Red Crab, Atlantic Mackerel, Tilefish, Skate, Squid/ Butterfish
149517 Rolex		David Robert Dutra	Bluefish, Spiny Dogfish, Herring,Scallop, AM. Lobster, Monkfish, NE Multispecies, Red Crab, Atlantic Mackerel, Tilefish, Skate, Squid/ Butterfish,Fluke

230855	Sirius Edward Barrett	AM. Lobster, Monkfish, NE Multispecies, Skate,Squid,Atlanrtic Mackeral
220437 Survival	Kevin Scola	Bluefish,Bluefish charter,Black Sea Bass,Summer flounder, Spiny Dogfish, Herring, AM. Lobster, Lobster trap, Atlantic Mackeral Monkfish, NE Multispecies, Red Crab, Skate, Squid/Mackeral/Butterfish charter, Scup
150767 1973 Sea Ray	James Bergstrom	Summer flounder, Spiny Dogfish, Herring, AM. Lobster, Lobster , Atlantic Mackeral Monkfish, NE Multispecies, Red Crab, Skate, Squid/Mackeral/Butterfish , Scup,Tilefish

1 {INSERT}

2

Exhibit C: Harvesting Rules for FY 2021 and FY 2022

The members and their participating vessels of X Northeast Fishery Sector Inc. agree to be legally bound to follow the Harvesting Rules for Fishing year 2021 (May 1, 2021 to April 30, 2022) and Fishing Year 2022 (May 1, 2022 to April 30, 2023) as described herein.

1. **Sector Annual Catch Entitlement:** The members agree that they will not collectively harvest more than the Sector ACE, as adjusted by transfers, in-season adjustments and conversions, for any allocated groundfish stock. Furthermore, the members agree that once an annual ACE for a particular stock is reached, no members will fish commercially on any sector ACE accountable trips in the stock area of the 100 % utilized stock. Sector members may resume fishing activities only if additional ACE is secured through an inter-sector ACE transfer. The sector ACE allocated by NOAA to Sector 10 in FY 2019 is identified in the table below:

Stock	Sector ACE:
GB Cod East	
GB Cod East	
GOM Cod	
GB Winter Flounder	
GOM Winter Flounder	
SNE/MA Winter Flounder	
GB Haddock East	
GB Haddock West	
GOM Haddock	
White Hake	
American Plaice	
Pollock	
Redfish	
Witch Flounder	
CC/GOM Yellowtail Flounder	
GB yellowtail Flounder	
SNE/MA Yellowtail Flounder	

2. **Days-At-Sea:** Each participating permit and participating vessel will be allocated Days-At-Sea (DAS) by the Regional Administrator. Sector member permits will not be subject to the DAS reduction in Amendment 16 for common pool vessels. Members will be required to use a DAS, as specified in controlling Fishery Management Plans, only when conducting fishing operations that are not exempted from DAS usage.
3. **Harvest Share Usage:** Only active members of the sector are authorized to harvest sector ACE on vessels identified by the active members. No active member shall harvest an amount of the sector ACE in excess of their harvest share. Non-active members shall not harvest any sector ACE, including their own harvest share

- 1
- 2 4. Full Retention of Legal Sized Fish: All legal sized fish of allocated stocks harvested on
- 3 sector trips must be retained and counted against the sector's ACE allocation, unless otherwise
- 4 exempted.
- 5
- 6 5. Fishing Activity Location: Sector 10 sector members and their participating vessels will fish
- 7 primarily in the Southern New England/ Mid-Atlantic Broad Stock Area (BSA), though fishing
- 8 may occur to a lesser extent in the Georges Bank BSAs (inshore & offshore).
- 9
- 10 6. Closed Areas: No sector fishing activity will occur in any groundfish closed areas, habitat
- 11 management areas or any other areas designated by NOAA as not open to commercial fishing by
- 12 specific gear types. Access to any of these areas must be authorized by NOAA.
- 13
- 14 7. Exemptions: Sector 10 is requesting the following exemptions for sector operations in FY 2021:
- 15
- 16 a. Universal Exemptions:
- 17 1.Exemption from groundfish DAS requirements, including DAS reductions,
- 18 differential groundfish DAS counting, the 3/15 rule for gillnets, and 24-hour
- 19 DAS counting.
- 20 2.Exemption from trip limits on stocks for which a sector receives an allocation,
- 21 except for the following:
- 22 • Halibut: Trip limit would continue to be one fish per trip;
- 23 • No vessel, whether in the Common Pool or in any sector, would be
- 24 allowed to possess any windowpane flounder (both stocks), ocean pout,
- 25 or wolffish on board at any time. When caught, these species must be
- 26 discarded.
- 27 3.Exemption from any additional mortality controls adopted by Amendment 16,
- 28 including additional seasonal or year-round closures, gear requirements, DAS
- 29 reductions, differential DAS counting, and/or restricted gear areas.
- 30 4.The Gulf of Maine Cod Protection Closures IV and V.
- 31 5.Exemption from the requirement to use 6.5-inch mesh in the codend in haddock
- 32 separator trawl/Rhule trawl when targeting haddock in the Georges Bank
- 33 Regulated Mesh Area to use 6-inch mesh in the codend.
- 34 6.Exemption from all or a portion of ASM coverage, if the vessel is fishing with
- 35 extra-large mesh gillnets (10-inch or greater mesh) exclusively in Inshore GB or
- 36 SNE.
- 37
- 38 b. Sector Specific Exemptions:
- 39 1. 120-Day Block Requirement Out of the Fishery for Day Gillnet Vessels
- 40 2. 20-Day Spawning Block
- 41 3. *Not Requested*
- 42 4. *Not Requested*
- 43 5. *Not Requested*
- 44 6. *Not Requested*
- 45 7. *Not Requested*
- 46 8. DAS Leasing Program Length and Horsepower Restrictions
- 47 9. *Not Requested*

10. *Not Requested*
11. *Not Requested*
12. *Not Requested*
13. *Not Requested*
14. *Not Requested*
15. *Not Requested*
16. Prohibition on Combining Small Mesh Exempted Fishery and Sector Trip (See Exhibit C for more details)
17. *Not Requested*
18. *Not Requested*
19. *Not Requested*

c. Additional Exemptions: During the fishing year, the sector may request any of the other pre-approved sector specific exemptions if needed.

8. Proof of Sector Membership: Upon approval, each sector vessel will be issued a Letter of Authorization (LOA) specifying the exemptions granted. Vessels must comply with all requirements stipulated in the LOA and all applicable Federal regulations and laws not specifically exempted in the LOA.

Furthermore, members agree that its sector vessels shall maintain the LOA and a copy of the Sector Operations Plan and Agreement on board at all times while fish on a sector trip.

9. Monitoring Contractor: The sector has contracted with ~~XXXXXX~~ to provide at-sea monitoring services for FY 2021. The sector manager and the service provider will work in conjunction to ensure adequate ASM coverage achieves the NOAA mandated target coverage level as defined in the At-Sea Monitoring Provisions section of this agreement.

10. Notifications:

- a. Pre-Trip Notification: All members will provide notification to the NOAA Northeast Fisheries Observer Program their intent to fish on a multispecies sector trip to determine whether “NEFOP”, “ASM” or “NO/WAIVER” coverage is required for the trip. This notification must be made a full 48 hours in advance of the trip and can be made via one of three ways:

1. Internet through the PTNS System Website: <http://fish.nefsc.noaa.gov/PTNS>
2. Email: nefsc.ptns@noaa.gov
3. Phone call: 1-855-FISHES1 (1-855-347-4371)

- b. VMS Declaration: All members will use an NOAA authorized Vessel Monitoring System (VMS) to declare their intent to fish on a sector trip. If fishing inside of the demarcation line, members will use the IVR call-in system to declare their intent to fish on a sector trip.

- c. Trip Hails: Sector vessels will comply with any trip hail requirements established by the sector and/or NOAA. The primary source from submitting all trip hails will be through the vessel’s VMS. In the event that the primary source is unavailable, sector

vessels will use either direct cell phone communication or radio transmission between the vessel and NOAA.

1. **Trip Start Hail:** Prior to leaving port on a trip in which a **Trip Start Hail** is required, the vessel will submit a **Trip Start Hail** that includes:

- Operator's Permit Number
- Vessel Trip Report Serial Number
- Whether an Observer (NEFOP) or At-Sea Monitor (ASM) is onboard
- Usage of sector specific exemptions which require identification in the **Trip Start Hail**
- Usage of sector specific provisions which require identification in the **Trip Start Hail**
- Landing Port City
- Landing State (abbreviation)
- Estimated time and date of arrival in port
- Estimated time and date of offloading (**REQUIRED ONLY** for trips less than six hours in duration or if fishing within six hours of the offloading port)
- Any comments as directed by the sector manager or NOAA

2. **Trip Start Hail for short duration trips or trips occurring within six hours of port:** For trips less than six hours in length or occurring within six hours of port, the estimated time of arrival to must be provided in a **Trip Start Hail**. The **Trip End Hail** will be sent upon completion of the last tow with required updated information. An alternative timing for the **Trip End Hail** may be implemented if agreed upon by the sector and NOAA Fisheries.

- **Trip End Hail:** The **Trip End Hail** report must be submitted at least six hours in advance of landing for all sector trips at least six hours in duration or occurring more than six hours from port. **The Trip End Hail** will include:
- Vessel Trip Report Serial Number
- First Landing Port City
- First Landing State (abbreviation)
- Dealer/Offload Location
- Estimated time and date of arrival in port
- Estimated time and date of offloading
- Second Offload Port City
- Second Offload State (abbreviation)
- Total Groundfish Kept in pounds
- Operator's Permit Number
- Total Non-Groundfish Kept in pounds
- Any comments as directed by the sector manager or NOAA

- 1 3. Trip End Hail for short duration trips or trips occurring within six hours of port:
2 All users will send a Trip End Hail at least six hours before landing and prior to
3 crossing the VMS demarcation line. For trips less than six hours in length or
4 occurring within in six hours of port, the Trip End Hail will be sent immediately
5 upon completion of the last tow or hauling of the gear. An alternative timing for
6 the Trip End Hail may be implemented if agreed upon by the sector and NOAA
7 Fisheries.
8 4.
9

10
11
12 **11. Reporting Requirements**
13

- 14 a. Vessel Logbooks: All sector members will comply with applicable reporting
15 requirements including submission of Vessel Trip Reports using either paper Vessel Trip
16 Reports (VTRs) or electronic Vessel Trip Reports (eVTRs). At a minimum, vessel trip
17 activity will be submitted at the sub-trip level, meaning a new trip report will be
18 generated and submitted when fishing effort is completed in another statistical area
19 and/or the fishing gear deployed is of another mesh size.
20
21 b. VTR/eVTR Submissions: All VTRs and eVTRs must be submitted to NOAA by
22 the following Tuesday of the landing date. **ADDITIONALLY**, all VTRs and eVTRs
23 must be submitted to the sector manager within 48 hours of landing by the means
24 established by the sector manager.
25
26 c. Multispecies Catch Reports: Multispecies Catch reports must be submitted ONLY
27 when a sector vessel declares into multiple Broad Stock Areas or the Eastern US/Canada
28 area, or fishing under sector specific exemptions or options with catch reporting
29 requirements. A sector vessel that declare their intent to fish in a single BSA does not
30 have to submit a Multispecies Catch Report.
31

32 **12. Inshore Gulf of Maine Declaration**: A portion of Broad Stock Area 1 (BSA1) will be defined
33 as the Inshore GOM Area as follows: west of 70° 15' longitude to the shoreline north to the
34 Maine coast and south to Cape Cod.
35

- 36 a. Observer/Monitor Onboard: The vessel may declare and execute its intent to fish
37 inside the portion of BSA1 designated the Inshore GOM Area, as well as any other area.
38
39 b. Observer/Monitor NOT Onboard: The vessel may select one of the following
40 options:
41

- 42 1. If the vessel wishes to fish in the Inshore GOM Area, the vessel must declare and
43 execute its intent to fish inside BSA1 exclusively for the trip. The vessel cannot
44 conduct fishing activities any other BSA.
45
46 2. If the vessel wishes to fish in more than one BSA, the vessel is prohibited from
47 fishing in the Inshore GOM Area of BSA1. The vessel must also submit a Trip

1 Start Hail as an acknowledgement of this restriction by checking the Inshore Gulf
2 of Maine” from the list of sector specific provisions.
3

- 4 13. Offloading Ports: The following is list represents those ports where sector vessels are
5 authorized to offload. Additionally, sector vessels are authorized to land fish to trucks within
6 these same locations.

Primary Ports of Landing	Secondary Ports of Landing
<u>Massachusetts</u> : Green Harbor, Provincetown	<u>Massachusetts</u> : Sandwich, Plymouth, Boston, Scituate, Brant Rock, Cohasset, Hyannis, Nantucket, Chatham

- 7
8 14. Safe Harbor Protocol: To promote safety at sea, the sector sets forth the following protocols for
9 variance from the landing ports listed. If for reasons beyond a vessel operators control such as
10 severe weather, mechanical failures, compromised hull integrity, instances of pump failures and
11 danger of sinking, grew injury or life threatening illness and any other emergency situations that
12 may arise, a sector vessel may enter a port other than those listed as “Landing Ports” to ensure the
13 safety of the vessel and its crew. In the event that a sector vessel must utilize this safe harbor
14 protocol, they must notify the sector manager and NMFS OLE of when and where they had to
15 seek safe harbor within six hours of entering port.
16

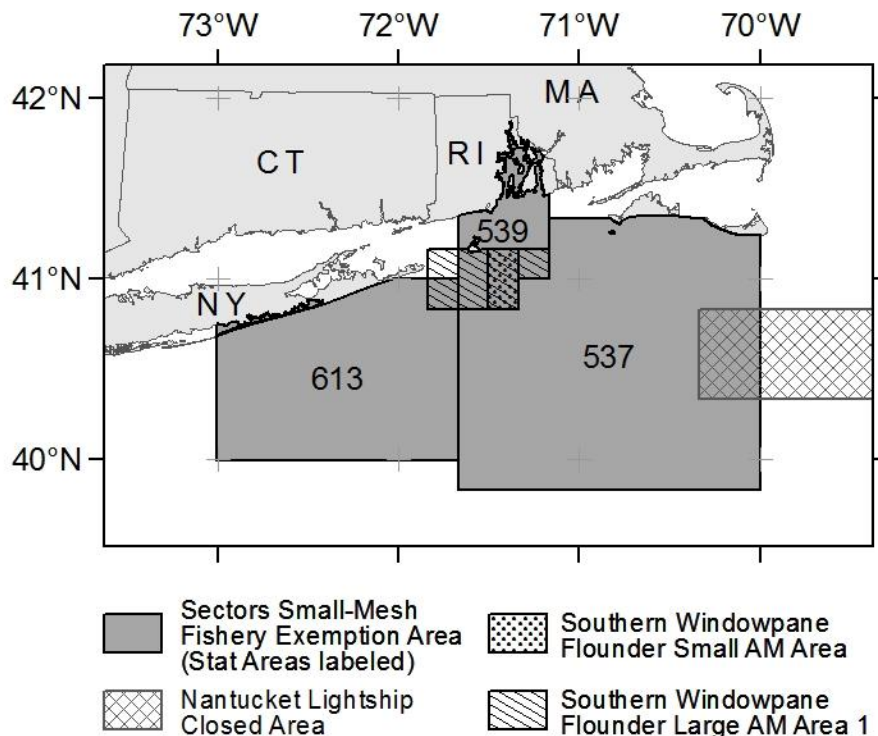
Exhibit C: Additional Details Regarding Sector Specific Approved Sector Exemptions

Prohibition on combining small-mesh exempted fishery and sector trips

The exemption applies to sector trips only and is intended to allow a vessel to catch small-mesh species after targeting groundfish. Under this exemption, a sector vessel must fish with trawl nets that meet current regulatory requirements and sector exemptions during the first part of the trip, but may switch to modified small-mesh gear for the second portion of the trip. The small-mesh portion of the trip must be fished in the Sector Small-Mesh Fishery Exemption Area, described below, and must use the modified small-mesh gear described below. A vessel may land whiting, longfin squid, mackerel, herring and other species permitted for retention in small-mesh exempted fisheries, provided the vessel still meets the requirements of those fisheries. For more information on small-mesh fishery exemptions and permitted species see:

https://www.greateratlantic.fisheries.noaa.gov/regs/infodocs/small_mesh_exemptions.pdf

Vessels may not fish the small-mesh portion of their trip using this exemption in the Southern Windowpane Accountability Measure Areas, where they overlap with the exemption area.



As shown above, the Sector Small-Mesh Fishery Exemption Area is comprised of Statistical Areas 537, 539, and 613, and is defined as the waters bounded by the following points, connected in the order listed by rhumb lines, except where otherwise noted:

POINT	W LONGITUDE	N LATITUDE	NOTE
A	70° 00'	41° 14.45'	(1)
B	70° 00'	39° 50'	
C	71° 40'	39° 50'	
D	71° 40'	40° 00'	
E	73° 00'	40° 00'	
F	73° 00'	40° 44.9'	(2)(3)
G	72° 1.8'	41° 00'	(3)(4)
H	71° 40'	41° 00'	
I	71° 40'	41° 21'	(5)(6)
J	71° 10'	41° 28.3'	(6)(7)
K	71° 10'	41° 20'	
L	70° 49.5'	41° 20'	(8)(9)
M	70° 26.96'	41° 21.05'	(9)(10)
N	70° 18.82'	41° 20.14'	(11)(12)
O	70° 18.30'	41° 19.76'	(12)(13)
P	70° 16.65'	41° 18.73'	(14)(15)
Q	70° 15.31'	41° 17.32'	(15)(16)
R	70° 14'	41° 17'	(17)(18)
A	70° 00'	41° 14.45'	(18)(1)

- (1) Point A represents the intersection of 70°00'W longitude and the south coast of Nantucket, MA
- (2) Point F represents the intersection of 73°00'W longitude and the south coast of mainland Long Island, NY
- (3) From Point F to Point G along the south coast of mainland Long Island, New York (inclusive of bays)
- (4) Point G represents the intersection of 41°00'N latitude and the southeast coast of Long Island, NY
- (5) Point I represents the intersection of 71°40'W longitude and the coast of Rhode Island
- (6) From Point I to J along the coast of Rhode Island, inclusive of Narraganset Bay
- (7) Point J represents the intersection of 71°10'W longitude and the coast of Rhode Island
- (8) Point L represents the intersection of 41°20'N latitude and the west coast of Martha's Vineyard, MA
- (9) From Point L to Point M along the south coast of Martha's Vineyard
- (10) Point M represents Wasque Point, Martha's Vineyard, MA
- (11) Point N represents the west coast of Muskeget Island, Nantucket, MA
- (12) From Point N to Point O along the southwest coast of Muskeget Island, Nantucket, MA
- (13) Point O represents the south coast of Muskeget Island, Nantucket, MA
- (14) Point P represents the northwest coast of Tuckernuck Island, Nantucket, MA
- (15) From Point P to Point Q along the southwest coast of Tuckernuck Island, Nantucket, MA
- (16) Point Q represents Smith Point on the southwest coast of Tuckernuck Island, Nantucket, MA
- (17) Point R represents Esther Island, Nantucket, MA
- (18) From Point R back to Point A along the south coast of Nantucket, MA

- A drop chain sweep with a minimum drop of 12 inches (30.48 cm) in length, with a 24 inch headrope setback; or
- A large mesh belly panel with a minimum mesh size of 32 inches (81.28 cm), with the meshes hung on the half (hanging ration of 2:1); or
- An excluder grate secured forward of the codend with an outlet hole forward of the grate with bar spacing no more than 1.97 inches (5.00 cm) wide.

In order to use this exemption, the following additional conditions and restrictions apply:

1. Prior to leaving the dock, the vessel must declare a small-mesh trip through the VMS trip start hail by checking the box next to “Other Exemption (when directed by NMFS)” under sector exemptions.
2. A vessel declaring this exemption must render its small-mesh gear not available for immediate use, as defined by 50 C.F.R. § 648.2, when using large-mesh gear during the first portion of the trip.
3. Upon completing the large-mesh portion of the trip, the vessel must submit a Multispecies Catch Report via VMS with a good faith estimate of all catch on board and indicate that it intends to fish with smaller mesh (i.e. with Step 5 completed).
4. The date-time stamp of the Multispecies Catch Report indicates to Enforcement that the vessel is now in the second portion of the trip and is prohibited from redeploying its large-mesh gear.
5. Following submission of the Multispecies Catch Report, the vessel may deploy its modified small mesh gear in the area described above and is prohibited from fishing outside the small mesh exemption area. All other applicable regulations apply to this portion of the trip.
6. No fishing may occur under this exemption in areas the Southern Windowpane Flounder Accountability Measure Areas, regardless of whether or not the accountability measures have been triggered.
7. The vessel must comply with the remaining requirements of a sector trip, including the submission of VTRs, a trip end hail, and a final Multispecies Catch report.
8. A vessel fishing with this exemption must retain and land all legal-sized groundfish on both the regulated mesh and small-mesh portions of the trip.

9 NEFS 10 has chosen East West to be their At Sea Monitor for FY 2021

1 **Exhibit D: Sector 10 Penalty Schedule**

2

Sector 10 Penalty Schedule			
	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE
VIOLATION REGARDING REPORTING, DOCUMENTATION REQUIREMENTS:			
All violations including but not limited to: providing false statements or supporting documentation on applications or reports to the Sector; late reporting or non-reporting; (technical and minor violations may result in a letter of warning).	Written Warning <u>or</u> up to \$5000.00	Written Warning <u>and</u> up to \$7,500.00.	Written Warning <u>and</u> up to \$10,000.00 <u>and/or</u> stop fishing order.
VIOLATION REGARDING EXEMPTION PERMIT REQUIREMENTS			
All violations including but not limited to: failure to comply with a permit condition/restriction/letter of authorization issued to Sector Vessels by the Regional Administrator; or failure to comply with VMS/DAS requirements. (Technical and minor violations may result in a letter of warning).	Written Warning <u>or</u> up to \$10,000.00	Written Warning <u>and</u> \$10,000.00-\$50,000.00.	Written Warning <u>and</u> up to \$100,000.00 <u>and/or</u> stop fishing order.
VIOLATION REGARDING TIME/AREA/GEAR RESTRICTIONS			
All violations including but not limited to: exemption areas, closed fisheries, closed season, restricted gear/management areas. (Technical and minor violations may result in a letter of warning).	Written Warning <u>or</u> up to \$20,000.00	Written Warning <u>and</u> \$20,000.00-\$50,000.00.	Written Warning <u>and</u> up to \$100,000.00 <u>and/or</u> expulsion.
VIOLATIONS THAT PLACE THE SECTOR AGREEMENT AT RISK			
All violations including but not limited to a violation of a stop fishing order, fishing in a closed area, transfer of fish from non-sector vessel to a sector vessel, transfer of fish from sector vessel to a non-sector vessel; subverting the reporting requirements or any other action so egregious that it would severely jeopardize the Sectors existing and future authorization(s).	Written Warning <u>and</u> up to \$50,000.00 <u>or</u> stop fishing order.	Stop fishing order <u>or</u> Expulsion.	Expulsion.
VIOLATIONS SPECIFIC TO THE ONBOARD MONITORING PROGRAM			
All violations including but not limited to a violation by Member/Vessel that fails to comply with the ASM cancellation policy established by the Sector with the ASM Provider(s); subverting vessel selection with No Call/No Show activity; failing to pre-trip through PTNS;	Verbal Warning & Full Payment of ASM Cost associated with activity	Written Warning & Full Payment of ASM Cost associated with activity.	Double Payment of ASM Costs associated with Activity

NEFOP and ASM Refusals	Verbal Warning	Written Warning	Stop Fishing Order
All violations including but not limited to: unreasonable interference with onboard data collectors; failing to participate in Sector Catch Monitoring Programs; failing to comply with Electronic Monitoring Vessel Monitoring Plan (technical and minor violations may result in a letter of warning).	Written Warning and/or <u>\$1,000.00 fine</u>	Written Warning and <u>\$5,000.00 fine</u>	Stop Fishing Order and <u>\$10,000.00 fine</u>
All violations associated with failure to pay ASM fee in a timely manner as invoiced by Sector.	Verbal and/or written warning	Written Warning & Full Payment of ASM Cost plus fine of 25% of outstanding ASM Cost	Stop Fishing Order until Full Payment of ASM Cost plus fine of 50% of outstanding ASM Cost is received in Full

1

2

Exhibit E: NOAA Fisheries ASM Standards and Description

The Northeast Fisheries At-Sea Monitor Program

National Marine Fisheries Service, Northeast Fisheries Science Center

C.1 BACKGROUND OVERVIEW

The National Oceanographic and Atmospheric Administration's (NOAA) mission is to understand and predict changes in the Earth's environment and conserve and manage coastal and marine resources to meet our Nation's economic, social, and environmental needs. NOAA's National Marine Fisheries Service (NMFS) supports the overall NOAA mission by focusing on stewardship of living marine resources through science-based conservation and management and the promotion of healthy ecosystems.

NMFS is responsible for the management, regulatory compliance, economic data and protection of living marine resources within the United States Exclusive Economic Zone. NMFS also plays a supportive and advisory role in the management of living marine resources in coastal areas under state jurisdiction. It provides scientific and policy leadership in the international arena, and implements international conservation and management measures as appropriate.

Under this mission, the goal is to optimize the benefits of living marine resources to the Nation through sound science and management. This requires a balancing of multiple public needs and interests in the sustainable benefits and use of living marine resources, without compromising the long-term biological integrity of coastal and marine ecosystems.

Many natural and human-related factors affect the status of fish stocks, protected species and ecosystems. Although these factors cannot all be controlled, available scientific and management tools enable the agency to have a strong influence on many of them. Maintaining and improving the health and productivity of these species is the heart of the NMFS mission. These activities will maintain and enhance current and future opportunities for the sustainable use of living marine resources as well as the health and biodiversity of their ecosystems.

NMFS has three objectives in its mission to protect, restore, and manage the use of coastal and oceanic resources:

- Protect and restore ocean, coastal, and Great Lakes resources
- Recover protected species
- Rebuild and maintain sustainable fisheries.

NMFS will measure its performance against these objectives using the following measures:

- 1st: Increased number of coastal and marine ecosystems maintained at a healthy and sustainable level
- 2nd: Increased social and economic value of the marine environment and resources (e.g., seafood, recreation, and tourism)
- 3rd: Increased number of acres and stream-miles restored for coastal and ocean species
- 4th: Increased number of protected species in a stable condition or in an upward trend
- 5th: Increased number of managed species that are at optimum levels

6th: Improved ecological conditions in coastal and ocean protected areas

Additionally, Amendment 16 to the Northeast (NE) Multispecies Fishery Management Plan (FMP) was developed by the New England Fishery Management Council (Council) as part of the biennial adjustment process established in the FMP to update status determination criteria for all NE multispecies (groundfish) stocks; adopt rebuilding programs for groundfish stocks newly classified as being overfished and subject to overfishing; and revise management measures necessary to end overfishing, rebuild overfished groundfish stocks, and mitigate the adverse economic impacts of increased effort controls. In addition, Amendment 16 would implement new requirements for establishing allowable biological catch (ABC), annual catch limits (ACLs), and accountability measures (AMs) for each stock managed by the FMP, pursuant to the Magnuson-Stevens Fishery Conservation and Management Act (Magnuson-Stevens Act), as revised. This action is necessary to address the results of the most recent stock assessment that indicates that several additional groundfish species are overfished and subject to overfishing and that stocks currently classified as being overfished require additional reductions in fishing mortality to rebuild by the end of existing rebuilding periods.

The Northeast Fisheries Science Center (NEFSC), National Marine Fisheries Service (NMFS) is required to collect scientific, management, regulatory compliance and economic data for fisheries by placing At-Sea Monitors aboard U.S. domestic fishing vessels participating in the groundfish multispecies Fisheries Management Plan. These data cannot be obtained at the dock or on Government research vessels. These data are needed for the management and monitoring of Annual Catch Limits and groundfish sectors.

Every sector should equally be covered at 31%. The coverage rates apply to the trip level. At-Sea Monitors will be systematically assigned by NMFS to a vessel to ensure the coverage is fair and even. Several types of fishing gear may be used: longline, trawl, and gillnet. A monitored trip must be a trip where landings of groundfish occur (a "groundfish", "skate" or "monkfish" trip as defined in Amendment 16). At-Sea Monitoring standards will be consistent with the final regulations implemented under Amendment 16, unless further specified by NMFS. As described in the rule, Northeast Fisheries Observer Program (ASM) observers take precedence over At-Sea Monitors for vessel placement when deployments overlap.

C.2 AT-SEA MONITOR PROGRAM OBJECTIVES

NMFS has an extensive program to monitor and observe living marine resources and associated communities to provide information on biota, their habitats, and the human activities and actions that may impact coastal and ocean ecosystems. Data are the foundation of scientific advice, which provides information to management to support decision-making. A more consistent flow of high quality, credible information is required to improve decision-making. To collect the quantity and quality of data necessary, NMFS intends to improve its capacity to conduct surveys and to conduct research and studies for better understanding of ecosystems. These efforts rely on extensive collaboration with fisheries participants and other stakeholders in the living marine resource decision process.

At-Sea Monitors are the only independent data source for some types of at-sea information such as bycatch composition and mortality, and marine mammal, sea bird and sea turtle interactions. Although vessel self-reporting is often utilized, only limited data collection demands can reasonably be placed on

the captain and crew. In addition, the reliability of self-reported information is a concern for scientists and policy makers, who use the data to make fishery management decisions for the purpose of maintaining the nation's marine resources.

Currently, more than 500 At-Sea Monitors are deployed in 11 At-Sea Monitor programs most of which are administered through NMFS 6 regional Fisheries Science Centers (FSC). Increasing NMFS At-Sea Monitor data coverage is essential to reliably estimating catch and bycatch and helping to implement programs to reduce bycatch. Additional benefits of enhanced At-Sea Monitor programs are near real-time monitoring of biological and environmental conditions and sampling opportunities not available from dockside sampling. This includes information on marine mammals, turtles and seabirds, resource abundance, contaminants, habitat, life history, and other basic biological information.

NMFS is required to collect scientific, management, regulatory compliance, and economic data for fisheries by placing At-Sea Monitors aboard U.S. domestic fishing vessels. These data cannot be obtained at the dock or on Government research vessels. These data are needed for the management of fisheries occurring in the U.S. Exclusive Economic Zone (EEZ) and the high seas beyond the EEZ.

NMFS desires contractor support, as described below, to satisfy these requirements.

C.3 SCOPE AND OUTCOMES

The contractor shall provide and retain the necessary qualified personnel, material, equipment, services, and facilities (except as otherwise specified) to perform quality environmental, and fisheries operations data collection, data analysis, and information dissemination for the Northeast Fisheries Science Center (NEFSC) Data quality is of the utmost importance. Quality data collection, analysis, and dissemination are expected to increase the critical information gathered for stock assessments to manage the species.

This Statement of Work (SOW) defines the requirements and services necessary to provide program continuity, integrity, and productivity.

C.3.1 Policies and Regulations

In addition to the Federal Acquisition Regulation (FAR) clauses referred to and listed herein of this Request for Proposal (RFP), the contractor shall comply with the Federal Regulations, Acts, Executive Orders, Special Publications, Guidelines, NOAA Directives and Policies and standards listed below. This listing is not all-inclusive and is not intended to relieve the contractor of its responsibilities for identification of applicable statutes, regulations and procedures and compliance therewith, when performing work under this SOW.

- Magnuson-Stevens Fishery, Management, and Conservation Act (MSA)
- Marine Mammal Protection Act (MMPA)
- Endangered Species Act (ESA)
- Data Quality Control Act (P.L. 106-514)
- Information Technology Security Policy
- Fisheries Management Plans (FMP)
- Biological Opinions (BO)
- Take Reduction Team (TRT)
- NOAA Safety Standards

- Fair Labor Standards Act (FLSA)
- Service Contract Act (SCA)
- Department of Labor Wage Determinations
- Applicable Federal and State labor laws
- At-Sea Monitor Health and Safety regulations
- Federal, state, and local safety regulations
- Merchant Marine Act (Jones Act) and General Maritime Law
- U.S. Longshore and Harbor Worker's Compensation Act

C.4 PERFORMANCE WORK STATEMENT

The contractor shall meet all requirements of the SOW.

C.4.1 Management Requirements

C.4.1.1 Project Management

The contractor shall perform all Project Management functions including contract, technical, personnel, administrative, logistic, quality, business, and other management functions that are necessary to execute the total effort required by this SOW. The contractor shall provide all personnel and other resources, except as otherwise specified in this SOW, necessary to accomplish these functions. The contractor shall effect these management functions through an integrated management approach, including cost, schedule, and technical performance within an acceptable project management framework. The contractor shall develop and submit to NMFS a Project Management Plan (as further defined in Section F.5.2) for approval that details how the contractor will manage the contract and its At-Sea Monitor program.

C.4.1.2 Project Manager

The contractor shall assign a Project Manager to be the focal point for communications between NMFS and the contractor. The assigned Project Manager shall be designated as Key Personnel for this contract (per Section H.7). Ensure that all key personnel attend any refresher trainings for At-Sea Monitors. For a specific job description see Section J, Attachment 2, Labor Category Classifications and Job Descriptions.

C.4.1.3 Coordinators

The contractor shall assign coordinators as needed to coordinate At-Sea Monitor deployment and provide At-Sea Monitor support services. The coordinator shall be designated as key personnel under this contract (per section H.8). All coordinators are required to maintain current At-Sea Monitor Certification. Ensure that all key personnel attend any refresher trainings for At-Sea Monitors. For a specific job description see Section J, Attachment 2, Labor Category Classifications and Job Descriptions.

C.4.1.4 Management Reporting and Coordination

The contractor shall prepare and submit to the Contracting Officer (CO) , Contracting Officer's Technical Representative (COTR) a monthly Status Report, as listed in Section F.5.1, that provides information on project status to include, contract award-to-date financial expenditures; At-Sea Monitor retention status; any problems or issues encountered; and other information as may be requested by the COTR.

1 C.4.1.5 Performance Measures

2 The contractor shall monitor and meet all requirements as stated in the SOW.

3 C.4.2 Operational Requirements

4 At-Sea Monitors are deployed, in accordance with coverage rates developed by
5 NMFS and as assigned through the Pre-Trip Notification System (PTNS), to
6 vessels. Due to availability of funding, changes in the fishery management,
7 such as emergency closures, court ordered closures, weather, and unforeseen
8 events must remain flexible. Additional funding for sea days may be added to
9 the contract within the scope and maximum allowable sea days.

10 The following items define the operational services to be provided by the
11 contractor under this contract.

12 C.4.2.1 At-Sea Monitor Recruitment and Retention Requirements

13 The recruitment and retention of fully qualified At-Sea Monitors is essential
14 to successful performance under the contract. At-Sea Monitors shall be
15 employees of the contractor. The contractor shall provide sufficient
16 qualified At-Sea Monitors to complete the mandated coverage requirement by
17 selecting the best candidates.

18 The contractor shall describe their strategy for recruiting qualified
19 candidates and retaining their services, as referenced in Section F.5.4. The
20 contractor shall manage its At-Sea Monitors to retain both experienced and
21 new At-Sea Monitors. The contractor is encouraged to provide incentives for
22 superior performance demonstrated by their work force.

23 C.4.2.2 Eligibility Requirements

24 C.4.2.2.1 Educational Qualifications

25 Collecting marine fisheries data during fishing activities requires speed and
26 accuracy. At-Sea Monitors must possess the minimum educational and experience
27 requirements and specific psychological and physical qualities cited in the
28 Minimum At-Sea Monitor Qualifications for educational requirements (Section
29 J, Attachment 3, NMFS At-Sea Monitor Eligibility Requirements).

30 C.4.2.2.2 Non-Conflict of Interest

31 Section J, Attachment 4 (Statement of Non-Conflict of Interest)

32 C.4.2.2.3 Physical/Medical Condition

33 Section J, Attachment 5 (Physical Standards & Acknowledgement of Risks)

34 C.4.2.2.4 Communication Skills

35 At-Sea Monitor candidates must be able to clearly and concisely communicate
36 verbally and in writing in English.

37 C.4.2.2.5 Citizenship or Ability to Work Legally in the United States

38 At-Sea Monitor must be a U.S. Citizen, or a non-citizen who has a green card,
39 TN Authorization, H1 visa, or valid work visa, and a social security card.

1 C.4.2.2.6 Statement of No Criminal Conviction

2 Section J, Attachment 6 (Statement of No Criminal Conviction)

3 C.4.2.2.7 CPR and First Aid Requirements

4 At-Sea Monitors shall obtain and maintain current certification for CPR by
5 the American Red Cross or American Heart Association (AHA) or other as
6 approved by the COTR. Completion of a basic First Aid class is also required
7 before the start of training. A copy of CPR and First Aid certification(s)
8 for all At-Sea Monitors will be provided to NMFS 7 calendar days prior to the
9 first day of training and annually thereafter.

10 C.4.2.2.8 At-Sea Monitor Standards of Conduct

11 At sea, At-Sea Monitors work in a self-supervised capacity and shall maintain
12 high standards of conduct. At-Sea Monitors shall maintain a professional,
13 objective demeanor at all times. At-Sea Monitors shall comply with these
14 standards and those set forth in the Standards of Conduct (Section J,
15 Attachment 7, At-Sea Monitor Standards of Conduct).

16 C.4.2.3 Observer/At-Sea Monitor Duties and Data Collection Requirements

17 1) General Observer Duties and Data Collection Requirements - Fishery
18 Observer I, II, and III

19 a) Observers/At-Sea Monitors shall collect scientific, management,
20 compliance, and other data at sea through interviews of vessel captains
21 and crew; observations of fishing operations; sampling catch; measuring
22 selected portions of the catch and fishing gear; and collecting
23 samples. Observer/At-Sea Monitor coverage is mandated by a number of
24 statutes and is an integral part of the regulations. These authorities
25 empower the observer/At-Sea Monitor to perform certain functions aboard
26 vessels as well as afford protection to the observer/At-Sea Monitor
27 against interference and intimidation in the course of performing
28 his/her duties.

29 b) Observer/At-Sea Monitors shall collect data on fishing effort,
30 location, retained catch and discarded catch for each gear deployment
31 that occurs while the observer/At-Sea Monitor is aboard the vessel. The
32 At-Sea Monitor Sampling Manual describes data collection protocols for
33 gear deployment that the observer/At-Sea Monitor sees as well as those
34 not observed.

35 c) Observer/At-Sea Monitors shall collect length samples from segments of
36 the catch. Observer/At-Sea Monitor protocols, priorities, and
37 data/sample collection procedures are detailed in the At-Sea Monitor
38 Manual.

39 d) Observer/At-Sea Monitors shall collect information on any incidentally
40 captured sea turtles, including, but not limited to, location of take,
41 biopsies, measurements, photos, and any other information. Observer/At-
42 Sea Monitors shall also collect information on any marine mammals or
43 other protected species interactions. When protected species are
44 caught, the primary responsibility of the observer/At-Sea Monitor shall
45 be to handle and release the protected species.

46 e) Observers shall participate in all training, briefings and debriefings
47 as required by the COTR. Observer/At-Sea Monitors shall participate in
48 port orientations, if offered by NMFS and requested by the COTR
49 (Section B - Supplies or Services and Prices/Costs Training CLIN 0003,
50 1003, and CLIN 2003. Debriefing of the observer/At-Sea Monitor ensures
51 that the data are complete and as accurate as possible before computer

- audits are run. Debriefing also provides immediate feedback to the observer/At-Sea Monitor in the field and errors can be corrected immediately. Debriefings shall occur on a regular basis and as frequently as possible either by email, phone or in person. Debriefings shall consist of but are not limited to:
- i) Reviewing sampling methods and answering Observer/At-Sea Monitor questions;
 - ii) Reviewing preliminary data;
 - iii) Correcting any data errors;
 - iii) Reviewing any other past errors or changes in sampling techniques or recorded on forms;
 - iv) Reviewing any logistical problems or concerns encountered by the observer/At-Sea Monitor; and
 - v) Testing observer/At-Sea Monitor ability to adhere to sampling protocol
 - vi) Checking gear calibration
 - vii) Providing the observer/At-Sea Monitor with any updates on modifications to sampling procedures or other program information.
- f) Observer/At-Sea Monitors who encounter captains or vessels' owners operating in fisheries requiring mandatory observer/At-Sea Monitor coverage that refuses to accept the observer/At-Sea Monitor on their vessel for deployments shall provide documentation of the refusal to NMFS. This documentation shall be provided via e-mail or hard copy to the Branch Chief of the Fisheries Sampling Branch on the day of the event. This documentation shall be of sufficient substance and detail to be usable for NMFS enforcement actions. Narrative shall be provided to completely answer the following guideline questions: who, what, when, and where. This shall be reported on the Incident Report Form (Section J, Attachment 8, Incident Report Form).
- g) Observer/At-Sea Monitors shall send in the whole animal or take a photo of all species encountered the Species ID Verification Program quarterly to NMFS (Section J, Attachment 9, Species Verification Program). Failure to do so may result in an observer/At-Sea Monitor's change in status (i.e., pre-probation, probation, and decertification).
- 2) Fishery Observer/At-Sea Monitor I - Performance Requirements and Labor Category Definition - The Fishery observer/At-Sea Monitor I shall meet and perform all the General Requirements specified in C.4.3.2a and the following:
- a) Performs routine tasks associated with recurring and continuing work according to prescribed or established procedural standards and technical methods assigned.
 - b) Assures that tasks are completed, data developed, methods used in securing and verifying data are technically accurate and in compliance with instructions and established procedures.
 - c) Makes estimates of amounts and species composition of fish caught, retained and discarded, using at a minimum, simple, single stage sampling techniques and dichotomous keys.
 - d) According to established standards and detailed procedures, records data on appropriate forms and logs, some of which may be electronic.
 - e) Maintains field equipment and supplies.
 - f) Collects scientific, management, compliance information, and make observations of fishing operations.
 - g) Use and complete a pre-boarding vessel safety checklist.

- h) Measures selected portions of catch including incidentally caught marine mammals, sea birds and sea turtles.
 - i) Uses calculator and/or PC for calculations and recording data.
 - j) Obtains, enters and transfers data electronically.
 - k) Obtains and records information on gear characteristics of fishing gear types while working either on board vessels, on an alternative platform, or at a shore-based facility.
 - l) Uses interpersonal and communication skills to contact fishermen and schedule observer/At-Sea Monitor sampling trips.
 - m) Observes and documents compliance with fishery regulations, and write affidavits as required.
- 3) Fishery Observer/At-Sea Monitor II - The Fishery observer/At-Sea Monitor II shall meet and perform all the General Requirements specified in C.4.3.2a, perform all duties of Fishery observer/At-Sea Monitor I and the following additional duties:
- a) Independently executes duties, while learning when and how to resolve exceptions and special problems.
 - b) Estimate amounts and species composition of fish caught, retained and discarded, utilizing knowledge of various statistically valid sampling methods and dichotomous keys.
 - c) Measure selected portions of catch including incidentally caught marine mammals, sea birds and sea turtles.
 - d) Uses calculator and/or PC for calculations and recording data.
- 4) Fishery Observer/At-Sea Monitor III - The Fishery Observer/At-Sea Monitor III shall meet and perform all the General Requirements specified in C.4.3.2a, perform all duties of Fishery observer/At-Sea Monitor II and the following additional duties:
- a) May act as field coordinator of lower graded fishery observer/At-Sea Monitors.
 - b) Demonstrates extensive familiarity of methods, procedures and management to ensure proper day-to-day operations.
 - c) Shifts from one type of responsible technical assignment to other types, which are different in terms of equipment used, of data used, and uses to which data will be put.
 - d) Makes estimates of amounts and species composition of fish caught, retained and discarded, utilizing knowledge of various statistically valid sampling, sub-sampling methods and dichotomous keys.
 - e) According to established standards and detailed procedures, records data on appropriate forms and logs, some of which may be electronic and provide recommendations for updates.
 - f) Oversees the maintenance of field equipment and supplies.
 - g) Collect scientific, management, compliance information, observations of fishing operations, and measure selected portions of catch including incidentally caught marine mammals, sea birds and sea turtles.

C.4.2.3.1 Data Deliverables

Electronic data entry by At-Sea Monitors is required in addition to required paperwork, and shall be managed by the contractor in coordination with the COTR. Submission of At-Sea Monitor data to the NMFS shall be accomplished in a timely manner. The contractor shall work with the COTR to establish the appropriate means to transfer the electronic data to the COTR.

- 5) Delivery of paper log data shall be received within 5 calendar days (120 hours) of the vessel landing as referenced in Section F.5.5.

2) Delivery of electronic data shall be received within 2 calendar days (48 hours) of the vessel landing as referenced in Section F.5.6.

3) Delivery of biological specimens (whole fish samples) shall be received within 5 calendar days (120 hours) of the vessel landing as referenced in Section F.5.7.

At-Sea Monitors shall send any written data and biological specimens directly to NMFS. The Government will provide shipping and supplies. At-Sea Monitors shall assure that biological samples or whole animals requiring freezing are received by the nearest NMFS freezer facility within twenty-four (24) hours of vessel landing. NMFS has freezers located in major fishing ports (Section J, Attachment 10, Freezer Locations). The transfer or transport of the frozen samples or animals must be received by NMFS (At-Sea Monitor Training Center) within 5 calendar days of the trip landing, unless a delay is authorized by the COTR. Costs for travel associated with transport of biological samples will be reimbursed under the travel provision section herein (Section B Supplies or Services and Prices/Costs Travel CLINS 0002, 1002 and 2002).

C.4.2.3.2 At-Sea Monitor Communication

At-Sea Monitors shall maintain regular contact with their assigned NMFS editor/debriefer. All At-Sea Monitors shall call their editor/debriefer prior to making a trip in a fishery or program covered for the first time or as requested. At-Sea Monitors shall return phone calls or reply to email questions as soon as realistically possible (i.e., before departing on a multi-day trip). NMFS can request that an in-person meeting occur with an At-Sea Monitor at any time. These meetings will take priority over accomplishment of the sea day schedule. All travel costs associated with required in person debriefings, exit interviews and meetings with NMFS will be reimbursed under the travel provision section herein (Section B Supplies or Services and Prices/Costs Travel CLINS 0002, 1002 and 2002) and the At-Sea Monitor hourly rate will be reimbursed under the hourly rate provision section herein (Section B Supplies or Services and Prices/Costs Hourly Rate At-Sea Monitor CLINS 0004, 1004 and 2004). NMFS staff will provide written memo updates to the contractor regarding any new or changed sampling protocols, data collection procedures, or other collection or reporting procedures. The contractor shall make certain that At-Sea Monitors comply with changes, as applicable.

Require that any At-Sea Monitor who leaves the program come into the At-Sea Monitor Training Center complete all exit procedures including an in-house exit interview with NMFS (Section J, Attachment 11, Exit Procedures) within 30 days from landing from their last trip.

Provide the primary port, contact information (full name, mailing address, residential address, e-mail address, cell phone number, home number, emergency contact name and phone number, and working status (full time or part time). If there is a change made to any variables in the list, an updated list shall be provided to NMFS immediately (Section F.5.8).

C.4.3 At-Sea Monitor Support Services

C.4.3.1 Logistic and Operation Support for At-Sea Monitor Deployment

The contractor shall provide complete logistical and operational support to At-Sea Monitors throughout their employment. The contractor's approach to supporting At-Sea Monitors shall be detailed in the proposal.

C.4.3.2 Training and Debriefings

Attachment 34, HR Bulletin 103, provides policy and guidance on training for non-government employees. At least 95% of new At-Sea Monitor recruits are expected to pass the required training course (Section J, Attachment 12, ASM Training Standards) and the required physical examination (Section J, Attachment 5, Physical Standards & Acknowledgement of Risk).

Training costs are reimbursable and are intended to include all costs associated with At-Sea Monitor training (both initial training and refresher trainings), including, but not limited to, salary during the training period, per diem (meals & reimbursements and lodging), miscellaneous equipment for use during training (as authorized or requested by the Government - Section B Supplies or Services and Prices/Costs Training CLINS 0003, 1003 and 2003).

At-Sea Monitor candidates shall undergo an initial 2-week certification training session with NMFS. A series of tests will be administered during this training that candidates must pass prior to certification. Candidates must demonstrate their potential to collect accurate field data, and react to unfamiliar situations at sea in a professional manner. NMFS personnel as well as specialists in other areas such as vessel safety shall conduct training. Refresher training sessions will be conducted when data logs or protocols change, at the discretion of the COTR, or when there has been over six months service interruption for the At-Sea Monitor. At-Sea Monitors shall be required to attend an annual refresher course for data collection, species identification, and vessel safety. In order for the At-Sea Monitor to maintain a current certification they must successfully complete the recertification training. Three trainings are scheduled for each year (planned trainings will be posted on the FSB website). The contractor shall provide NMFS with at least 45 calendar days prior notice when a training session is needed and identify any foreign nationals that may be attending training (it takes a minimum of 30 working days for foreign national clearance) as referenced in Section F.5.9. For extenuating circumstances, additional trainings may be scheduled at the Government's discretion. Attendance by key personnel at training is required for at least two days each week of training.

The contractor shall submit to NMFS, at least 30 calendar days before the beginning of the training, the following information as referenced in Section F.5.10:

- a list of the potential candidates names for review by NMFS
- a hard copy (mailed to the COTR) of each candidate's resume
- a hard copy (mailed to the COTR) of the candidate's college transcript
- a hard copy (mailed to the COTR) of reference checks from three individuals for each candidate (name of individual providing reference, association with At-Sea Monitor, how long they have known the candidate, contact information (phone number, e-mail), and information about the At-Sea Monitor's past performance)

The contractor shall submit to NMFS, at least 14 calendar days before the beginning of the training, the following information as referenced in Section F.5.11:

- an updated list of candidates
- a medical report for each candidate substantiating the individual's medical qualifications for the job
- online security clearance electronic forms must be initiated by candidates (Section J, Attachment 13, Security Background Instructions)

1 The contractor shall submit to NMFS, at least 7 calendar days before the
2 beginning of the training, the following information as referenced in Section
3 F.5.12:

- 4 • Final list of candidates attending upcoming training session
- 5 • CPR and First AID Certificate

6 NMFS may require additional information regarding At-Sea Monitor candidates
7 and should be consulted regarding any for which proposed candidate there is
8 some question regarding qualifications. Should substitution of At-Sea
9 Monitors be required, the contractor shall also provide their pertinent
10 information to the COTR prior to such substitution. The Government retains
11 the right to reject any At-Sea Monitor proposed by the contractor if his or
12 her qualifications do not meet the qualifications specified in paragraph
13 C.4.2.2, Eligibility Requirements, or if their work has been performed at an
14 unsatisfactory level on previous projects, or if their behavior on other
15 projects has been disruptive.

16 The contractor shall provide the status of its At-Sea Monitor training
17 approvals completed and in process in its Monthly Status Report (Section
18 F.5.1).

19 NMFS training curriculum is detailed in the ASM training agenda (Section J,
20 Attachment 14, ASM Training Agenda).

21 An At-Sea Monitor's first 4 deployments and the resulting data shall be
22 immediately edited and approved after each trip by NMFS prior to any further
23 deployments by that At-Sea Monitor (Section J, Attachment 15, ASM Training
24 Trip Policy). During the At-Sea Monitor's first 4 deployments, in order for
25 them to go on their next trip, their data must be received, edited and the
26 At-Sea Monitor must be "cleared" by NMFS to sail on their next trip. This
27 notification will be sent via e-mail to the At-Sea Monitor's provider. The
28 At-Sea Monitor cannot be deployed until the e-mail notification has been sent
29 by NMFS. If the data quality is considered acceptable the At-Sea Monitor will
30 become certified. If the data quality is not considered acceptable, the At-
31 Sea Monitor will not be certified by NMFS at that time.

32 The first trip an At-Sea Monitor takes after completing the initial 2-week
33 training course will be accompanied by either a NMFS member or a certified
34 trip trainer. Certified trip trainers are current At-Sea Monitors under this
35 contract and are certified by NMFS. In order to become a trip trainer, the
36 contractor must request to NMFS the names of the At-Sea Monitor they would
37 like certified. NMFS would then assign a NMFS staff member to accompany the
38 trip trainer candidate on a future trip. If approved by NMFS the At-Sea
39 Monitor would become a trip trainer. Contractor responsibilities consist of
40 finding vessels that are willing to take two (2) At-Sea Monitors, setting up
41 the logistics of the trip, and communicating with NMFS regularly providing
42 updates on the status of the trip (Section J, Attachment 16, Trip Trainer
43 Certification Program).

44 At-Sea Monitor trip trainers taking their training assignment trips with NMFS
45 personnel may bill the cost of a seaday under CLINS 0003, 1003 and 2003. When
46 two At-Sea Monitors are on a vessel for the days a certified At-Sea Monitor
47 trip trainer is accompanying a new At-Sea Monitor then the new At-Sea Monitor
48 should be billed under CLINS 0001, 1001 and 2001. The certified trainer would
49 be billed as a seaday under CLINS 0003, 1003 and 2003. NMFS determines the
50 number of trainers needed based on how many At-Sea Monitors are currently
51 working, what the demand for new At-Sea Monitors is, and what the projected
52 training schedule looks like. NMFS currently has 12 certified At-Sea Monitor
53 trip trainers and would expect to maintain that level. At-Sea Monitors

certified as trip trainers must be geographically representative of the ports ASM At-Sea Monitors cover to accommodate all new trainees.

Key personnel will be expected to attend any other periodic NMFS required trainings related to the ASM program that could impact At-Sea Monitor protocols, such as program manual update trainings or changes to the Pre-Trip Notification System. One key personnel is required per all trainings, however, NMFS encourages all available staff attend periodic trainings that relate to changes in the ASM program or sampling protocols for their own education. A key personnel is required to attend two days per week of each training and all the days of refresher training.

Compensation for the At-Sea Monitor's time at the refresher training and all other training as well as meals & reimbursement (M&I) and lodging will be reimbursed by NMFS (Section B - Supplies or Services and Prices/Costs Training CLINS 0003, 1003, and 2003). Costs for travel to and from the training center will not be covered by NMFS.

Per Diem and lodging during weekends are reimbursable during trainings that occur over the course of multiple weeks. Weekend At-Sea Monitor salary costs are not covered under reimbursement, unless training (such as a weather-delayed training trip) occurs on a weekend day. A weekend make up day would be required if the building is closed during the week.

At-Sea Monitors shall be expected to remain as active At-Sea Monitors or serve in other capacities directly related to the Northeast Fisheries At-Sea Monitor Program (e.g. program management) for at least one (1) year after training. The contractor shall reimburse the Government for training expenses for any At-Sea Monitors terminating their At-Sea Monitor employment with the contractor within one (1) year of completing the NMFS training. This will be done by issuing a credit for the next training session. For example, if three (3) At-Sea Monitors leave the program prior to completing one (1) year of employment, at the next training, three (3) individuals' training costs (Section B Supplies or Services and Prices/Costs Training CLINS 0003, 1003, and 2003) and hourly wages associated with the training (Section B Supplies or Services and Prices/Costs Hourly Rate At-Sea Monitor CLINS 0004, 1004 and 2004) will not be billed to the Government.

At-Sea Monitors shall sign a non-disclosure statement (confidentiality agreement) at the commencement of training (Section J, Attachment 17, NEFSC Statement of Non-Disclosure) as referenced in Section F.5.24.

NMFS may request an At-Sea Monitor be accompanied by a NMFS staff member on a future trip. The contractor shall assist with the setting up these shadow trips (Section J, Attachment 18, Shadow Trip Program). The contractor shall make At-Sea Monitors available to NMFS (Enforcement and FSB staff) for the purposes of routine debriefings, requested meetings regarding data quality issues, investigating circumstances of alleged refusals by vessels to take an At-Sea Monitor or other violations of the Magnuson-Stevens Fishery Conservation Act (MSA), Marine Mammal Protection Act (MMPA), or the Endangered Species Act (ESA) recorded by the At-Sea Monitor in the course of his/her duties (Section B Supplies or Services and Prices/Costs Training CLINS 0003, 1003 and 2003) and hourly wages associated with the training (Section B Supplies or Services and Prices/Costs Hourly Rate At-Sea Monitor CLINS 0004, 1004 and 2004). All At-Sea Monitors shall call their editor/debriefer prior to making a trip in a fishery or program covered for the first time.

1 C.4.3.3 Data Quality Control

2 Data shall be collected and maintained in accordance with contractor's
3 Quality Assurance Plan as incorporated in the contract (Section F.5.3).

4 The overall goal of quality control is to ensure the effectiveness and
5 efficiency of collection efforts as well as the quality of data collected.
6 Data quality is of utmost importance. As such the contractor shall ensure the
7 highest quality in data collected by its At-Sea Monitors. NMFS will provide a
8 data quality rating of At-Sea Monitors to the provider on a bi-annual basis
9 (Section J, Attachment 19, Data Quality Rating). The contractor shall use the
10 data quality rating of At-Sea Monitors in their Quality Assurance Plan
11 (F.5.3).

12 C.4.3.4 At-Sea Monitor Equipment, Operation and Maintenance

13 The contractor shall provide all materials and equipment necessary for the
14 collection of data and biological sampling (Section J, Attachment 20, ASM
15 Gear List). The contractor shall maintain and replace lost gear to ensure the
16 At-Sea Monitor is able to carry out his/her sampling duties. For items listed
17 with a brand name, the contractor shall provide the equivalent quality to the
18 brand listed.

19 The gear and equipment, purchased and charged to the Government in the
20 performance of the contract becomes Government property at the end of the
21 contract. Equipment and gear should be inspected and repaired in accordance
22 with manufacturers specification as needed and at a minimum of once per year.
23 Newly acquired gear must be of the same quality as the originally provided
24 Government gear. At-Sea Monitor gear and contractor's tracking and
25 maintenance of such gear is subject to periodic audit by the Government. The
26 Government retains the right to modify gear specifications and requirements
27 to meet research collection needs.

28 C.4.3.5 Travel and Lodging

29 The contractor is responsible for all travel arrangements and expenses,
30 appropriate lodging, and all expenses associated with training, safety
31 meetings, briefings, debriefings, and deploying At-Sea Monitors to assigned
32 vessels. All travel costs and expenses incurred shall be reimbursed in
33 accordance with the Government's Travel Regulations.

34 Travel costs are reimbursable and are intended to include costs associated
35 with At-Sea Monitor travel to and from vessels and to and from the port if
36 the At-Sea Monitor travels greater than fifty (50) miles, one way, from their
37 primary port (Section B Supplies or Services and Prices/Costs CLINS 0002,
38 1002, and 2002.

39 Coordinator and support staff travel (related to At-Sea Monitor deployment)
40 to and from vessels and to and from the port are reimbursable if travel meets
41 Government Travel Regulations and At-Sea Monitor travel costs under CLINS
42 0002, 1002, and 2002. The contractor shall submit a travel voucher (Section
43 J, Attachment 21, At-Sea Monitor Travel Voucher) clearly documenting all
44 travel logistics and associated costs to the COTR.

45 While an At-Sea Monitor is out at sea, per diem is not reimbursable, unless
46 authorized on a case-by-case basis by the COTR, such as if an At-Sea Monitor
47 lands in a port other than their primary port.

C.4.3.6 Vessel Selection

The contractor shall strictly adhere to all sampling design requirements specified for the Northeast Fisheries At-Sea Monitor Program (ASM). NMFS will provide the contractor with a set of specific guidelines regarding vessel selection and placement considerations by various fisheries. The contractor shall make contact with vessels selected either by NMFS to arrange for At-Sea Monitor coverage and deployment scheduling as necessary. When the contractor/At-Sea Monitor makes initial contact with the vessel, the contractor/At-Sea Monitor shall verify with the captain that he has sufficient life raft capacity for an additional person (At-Sea Monitor). If not, the contractor shall immediately attempt to have one of the NMFS issued valise life rafts available for the At-Sea Monitor for that trip. If one is not available, and the captain still intends to sail without the At-Sea Monitor, an SDR shall be issued to the captain of the vessel (Section J, Attachment 22, Safety Deficiency Report). The contractor shall assign At-Sea Monitors to vessels without regard to preference expressed by vessel owners or operators with respect to At-Sea Monitor race, gender, age, religion, or sexual orientation nor shall the contractor consider At-Sea Monitor's expressed preference. The contractor shall not assign At-Sea Monitors who are showing symptoms of illness or who may be contagious. In the event that an At-Sea Monitor falls severely ill or injured at sea, and the vessel must prematurely cease fishing to return the At-Sea Monitor to port, the contractor shall propose a plan on how to work out a fair reimbursement for the vessel's fuel expenses.

Various regulated fisheries have a requirement for a vessel's representative to notify the ASM prior to making each fishing trip. Notification is required prior to the planned departure in a specific time frame, e.g., forty-eight (48). The vessel is then randomly assigned, by NMFS, an At-Sea Monitor or issued a waiver, relieving them of the requirement to carry an At-Sea Monitor for that specific trip. The contractor shall provide personnel or an automated answering service to handle notifications twenty four (24) hours a day, seven (7) days a week, for certain fisheries. Depending on regulations enacted by the NMFS, the notification requirement may require e-mails, telephone calls, or inputting into a website from the vessel's representative. The Groundfish fishery is required to notify NMFS, NMFS is responsible for the selection and informs the vessel and the contractor of trip details.

For the groundfish fishery (notifies NMFS when they are sailing), the contractor will be notified of trip selection via the website. The contractor may accept or decline trips within twenty four (24) hours. If a trip is accepted by a contractor, the contractor would make contact with the vessel for trip logistics. The COTR shall be notified all circumstances in which At-Sea Monitors were late or missed a scheduled trip for all fisheries as referenced in Section F.5.13.

Vessels must be covered randomly, without repeated deployments on the same vessels by the same At-Sea Monitor, unless waived by the COTR. For trips outside closed areas and other special access fishing programs there shall be no more than two (2) back to back trips by the same At-Sea Monitor on the same vessel. A vessel selection list may be provided by NMFS which will rank vessels in the order they should be covered.

Cost Reimbursement is authorized for At-Sea Monitors for the time associated with a "no show". The maximum amount of time for a no show is up to 2.5 hours. The At-Sea Monitor must arrive 30 minutes prior to the scheduled departure time and remain at the designated area for up to 2 hours following the

1 scheduled departure time. Travel to and from the site and per diem are not
2 included unless conditions in C.4.3.5 are met. Any costs billed for a "no
3 show" will be billed against CLINS 0004, 1004 and 2004. There will be no
4 reimbursement for situations in which it is the At-Sea Monitor's fault for
5 missing the trip or no attempt was made to communicate with the captain prior
6 to taking the trip. A travel voucher (Section J, Attachment 21, At-Sea
7 Monitor Travel Voucher) is required for proper reimbursement.

8 Cost Reimbursement is authorized for At-Sea Monitors for the time associated
9 with a "cancellation" in instances where trips are cancelled at the dock or
10 when an at-sea monitor is en-route to the vessel and cancellations occurs.
11 The maximum amount of time for a cancellation is up to 2.5 hours. Travel to
12 and from the site and per diem are not included unless conditions in C.4.3.5
13 are met. Any costs billed for a "Cancellation" will be billed against CLINS
14 0004, 1004 and 2004. A travel voucher (Section J, Attachment 21, At-Sea
15 Monitor Travel Voucher) is required for proper reimbursement.

16 C.4.3.7 Safety Requirements

17 Vessels must be in compliance with the At-Sea Monitor Health and Safety
18 Regulations before an At-Sea Monitor is deployed
19 (http://www.nefsc.noaa.gov/fsb/Misc/Obs_Health_&_Safety_Regs.FR.11.01.07.pdf)
20 . Vessels must pass the Pre-Trip Vessel Safety Checklist (Section J,
21 Attachment 23) that will be performed by the At-Sea Monitor with the
22 assistance of the captain or designee prior to deployment. If the vessel
23 fails to pass the Pre-Trip Vessel Safety Checklist, the At-Sea Monitor shall
24 not sail on the vessel and shall complete Safety Deficiency Report (Section
25 J, Attachment 22, Safety Deficiency Report), which shall be provided to the
26 captain and NMFS.

27 Valise life rafts will be issued to the contractor by NMFS upon award of the
28 contract. It is expected that the contractor shall maintain the life rafts
29 while in their care and ensure the life raft is up to date with service and
30 inspections. When service and inspection dates are coming close to their
31 expiration, the contractor shall contact NMFS to schedule a drop off of the
32 raft. If there is evidence that the life raft is not treated properly while
33 in their care (i.e., dragged on the ground resulting in holes in the raft)
34 then the contractor will be liable for the cost of a replacement raft.

35 At-Sea Monitor safety is of paramount importance to ASM. If at any time an
36 At-Sea Monitor feels that a vessel is unsafe prior to departure, they may
37 decline the trip and report this on the Pre-Trip Vessel Safety Checklist
38 (Section J, Attachment 23) to NMFS.

39 C.4.3.8 Communication

40 The contractor shall provide and employ a method for At-Sea Monitors to
41 communicate vessel departure and arrival information; handle At-Sea Monitor
42 emergencies and/or problems related to At-Sea Monitor logistics when they are
43 at sea, in transit to the dock, or in port awaiting vessel departure. The
44 contractor shall contact NMFS of all emergency situations, including medical,
45 within twelve (12) hours of learning of the incident as referenced in Section
46 F.5.14.

47 The contractor shall provide NMFS with access to a real time online At-Sea
48 Monitor tracking system for At-Sea Monitor deployments (including vessel
49 identifier information), leave schedules, and status (part-time vs. full-
50 time) updates as referenced in Section F.5.15.

1 The contractor shall provide NMFS with all written documents/memos that are
2 sent their At-Sea Monitors within 24 hours of when the document/memo is sent
3 as referenced in Section F.5.25.

4 The contractor shall notify NMFS of when an At-Sea Monitor is subject to
5 disciplinary action by the contractor (i.e., placed on probation, performance
6 monitoring, etc....) within 24 hours of when the disciplinary action took place
7 as referenced in Section F.5.26.

8 C.4.3.9 Notification of Potential Infractions

9 The contractor shall immediately notify the COTR of any potential violation
10 of the Rules and Regulations that implement the Fishery Management Plan under
11 the Magnuson-Stevens Fishery Conservation and Management Act, Marine Mammal
12 Protection Act or Endangered Species Act or any regulations that govern the
13 At-Sea Monitor program, including but not limited to: vessels failing to
14 provide adequate notification prior to departing, failing to take an At-Sea
15 Monitor, incidents of At-Sea Monitor interference, harassment, or
16 intimidation. The contractor shall ensure that each returning At-Sea Monitor
17 is debriefed for incidents of intimidation, interference, or harassment
18 within twelve (12) hours of trip landing as referenced in Section F.5.14.
19 Reported incidents of the vessel failing to take an At-Sea Monitor or
20 incidences of the contractor failing to handle incidents of interference,
21 harassment or intimidation of At-Sea Monitors will be investigated by NMFS.

22 C.4.3.10 Vessel Operations and Working Conditions

23 Fishing vessels routinely operate out of ports from New York to Maine
24 (Section J, Attachment 24, Location of ASM Trips in 2010). Trips can range
25 from 1-14 days in duration. The vessels operate in ocean waters, 3-200 miles
26 offshore in all weather conditions. Vessels are generally 30-150 feet in
27 length. Crew members and At-Sea Monitors live and sleep in cramped quarters,
28 often in damp conditions and share common facilities. On some vessels, the
29 crew does not speak English. At-Sea Monitors must be willing to travel
30 occasionally to cover locations other than their primary ports.

31 At-Sea Monitor Health and Safety Regulations require sleeping areas for the
32 At-Sea Monitor to be equal to those of the crew. Some vessels have no shower
33 and may lack permanent toilets or bunks. Although vessels may not have
34 separate facilities for women, federal regulations require reasonable privacy
35 for female At-Sea Monitors. Female At-Sea Monitors on a vessel with an all-
36 male crew must be accommodated with adequate privacy which can be ensured by
37 installing a curtain or other temporary divider, in a shared cabin. Because
38 of the size and responsiveness of these vessels to sea conditions, motion
39 sickness can be debilitating for some individuals and should be seriously
40 considered in all prospective At-Sea Monitor candidates. Most vessels carry
41 no trained medical personnel aboard and rely upon first aid knowledge of the
42 boat's operator in consultation with land-based physicians via radio.

43 Food is provided on multiday trips for the At-Sea Monitor and must be equal
44 to the food being served to the rest of the crew. On single day trips, At-Sea
45 Monitors must bring their own food and water.

46 C.4.3.11 Data Quality

47 The NMFS COTR will monitor all aspects of contractor performance as described
48 below:

- 49 • Failure to deliver data from an observed sea day includes:

- 1 • All data must be delivered at the required time frame, as specified by
- 2 NMFS.
- 3 • Data must not be fraudulent or of such poor quality as to be unusable
- 4 (i.e. if determined to be fraudulent or unusable within 90 days of receipt
- 5 of the data).

6 The contractor shall interact with vessels which have carried At-Sea
7 Monitors. They shall interview the captain; using NMFS issued workbooks with
8 a pre-determined set of questions (Section J, Attachment 25, Captain
9 Interview Questions), and determine if the At-Sea Monitor performed his/her
10 job in a professional manner and carried out all required tasks. Unless
11 otherwise instructed by NMFS, a random selection of 10% of each At-Sea
12 Monitor's trips each quarter will have follow-up interviews. Format questions
13 will be provided by NMFS. Trip Interview Reports will be provided to NMFS
14 electronically within two working days of the interview as referenced in
15 Section F.5.16. The contractor shall report, in writing to the COTR, all
16 complaints made by the industry regarding At-Sea Monitor activities, as well
17 as any At-Sea Monitor injuries aboard vessels or on docks to NMFS.

18 An At-Sea Monitor's ability to work will be based on his/her certification.
19 If an At-Sea Monitor does not adhere to NMFS protocols or meet the At-Sea
20 Monitor Standards of Conduct (Section J, Attachment 7, At-Sea Monitor
21 Standards of Conduct), they may be placed on pre-probation, probation or
22 decertified, as described in the NMFS policy statement regarding
23 certification (Section J, Attachment 26, ASM At-Sea Monitor Performance
24 Monitoring, Review, Probation and Decertification).

25 NMFS will provide the contractor with a data quality rating for each At-Sea
26 Monitor (Section J, Attachment 19, Data Quality Rating).

27 C.4.3.12 Contractor Standards of Conduct

28 The Contractor shall comply with the requirements of Clause H.2.2 At-Sea
29 Monitors Preventing Personal Conflicts of Interest. The contractor shall
30 assign at-sea monitors without regard to any preference expressed by
31 representatives of vessels based on, but not limited to, at-sea monitor race,
32 gender, age, religion or sexual orientation.

33 C.4.3.13 At-Sea Monitor Termination Documentation

34 The contractor shall notify the COTR when an At-Sea Monitor leaves the ASM
35 for any reason as referenced in Section F.5.19. Reasons for termination,
36 whether contractor initiated or At-Sea Monitor initiated, must be documented
37 and provided to NMFS within 7 days of the At-Sea Monitor's departure and
38 shall be used to determine trends and assist in improving retention of
39 qualified At-Sea Monitors as referenced in Section F.5.20.

40 C.4.3.14 Emergency Action Plan

41 The contractor shall institute an Emergency Action Plan that documents what
42 they will do in the case of an emergency. The purpose of an Emergency Action
43 Plan is to facilitate and organize employer and employee actions during
44 workplace emergencies. Well-developed emergency plans and proper employee
45 training (such that employees understand their roles and responsibilities
46 within the plan) will result in fewer and less severe employee injuries. The
47 contractor shall provide NMFS with a copy of their Emergency Action plan as
48 referenced in Section F.5.27.

1 C.4.3.15 Quality Assurance Plan

2 The contractor shall develop and submit to NMFS a contractor Quality
3 Assurance Plan, as referenced in Section F.5.3, which details how the
4 contractor will ensure effectiveness and efficiency of collection efforts as
5 well as the quality of data collected by its At-Sea Monitors. The contractor
6 shall further establish, implement, and maintain a Quality Assurance
7 Management program to ensure consistent quality of all work products and
8 services performed under this contract.

9 C.5 PERFORMANCE MONITORING

10 C.5.1 Quality Assurance Surveillance Plan

11 NMFS intends to monitor contractor performance against the Schedule of
12 Deliverables (Section F.5.3).

13 C.6 SECURITY RISK LEVEL DESIGNATIONS

14 The risk levels under this contract have been determined by the Program
15 Office as shown in the list below:

- 16 • Program Manager
17 SECURITY RISK = Low
- 18 • Coordinator
19 SECURITY RISK = Low
- 20 • Observer I, II, III
21 SECURITY RISK = Low
22

23 Investigation Packages

24 At-Sea Monitors and key personnel would be considered contractors and all
25 undergo the required background investigation (Section J, Attachment 13,
26 Security Background Instructions) and would be either U.S. Citizens,
27 Naturalized Citizen, Green Card Holders (aka Permanent Resident Card), or
28 Foreign Nationals. The following requirements will be completed prior to
29 official hiring:

- 30 • 0 - 30 days = Security Worksheet, Finger Print Cards (FD 258 Cards)
- 31 • 31 - 179 days = Security Worksheet, SAC Form (OFI Form 86C), Finger Print
32 Cards (FD 258 Cards)
- 33 • 180 or greater days = EQIP Package
 - 34 ○ Security Worksheet
 - 35 ○ Electronic Questionnaire (filled out after applicant has been placed in
36 EQIP)
 - 37 ○ EQIP Signature pages (generated after applicant has completed
38 Questionnaire in EQIP)
 - 39 ○ Declaration for Federal Employment (Optional Form 306)
 - 40 ○ Finger Print Cards (FD 258 Cards)
 - 41 ○ Fair Credit Reporting Form (filled out based on position sensitivity)

1 Foreign National (FN) Information (must be submitted along with Investigation
2 Packages)

3 Foreign Nationals is anyone who is a non-U.S. citizen or non-green card
4 holder (aka permanent resident card). Foreign Nationals fall into two
5 categories: Visitors or Guests. Visitors are personnel onsite for up to 3
6 days; or whom will be attending a conference, workshop, or training (which
7 can go up to 5 days). Guests are personnel who will be onsite over 3 days and
8 who do not fall into the 5 day category listed above. All Foreign National
9 Visitor/Guests information must be submitted through the Foreign National
10 Registration System (FNRS) by NMFS.

11 C.7 CLAUSES INCORPORATED BY REFERENCE

12 C.7.1 CAR 1352.237-71 SECURITY PROCESSING REQUIREMENTS—LOW RISK CONTRACTS
13 (APR 2010)

14 (Reference 48 CFR 1337.110-70) (c))

15 C.7.2 CAR 1352.237-73 FOREIGN NATIONAL VISITOR AND GUEST ACCESS TO
16 DEPARTMENTAL RESOURCES (APR 2010)

17 Reference 48 CFR 1337.110-70) (e))

Exhibit F: Administrative Enforcement

The following sections of the sector operations plan are exclusive to administration of the sector.

General Provisions

1. Sector Name
3. No Collective Marketing
4. Communication with Sector
5. Sector Manager and Registered Agent
6. Sector Eligibility
7. Sector Membership
8. Membership Termination
9. Membership Status
11. Sector Membership Fees
12. Sector Allocation
13. Sector Reserve
14. Distribution of ACE
15. Harvest Share Transfer
16. Permit Transfers
17. Harvesting Rules
18. Catch Monitoring and Reporting
22. ACE Threshold Program
23. Confidentiality Data Statement
24. Consolidation of ACE
25. Redirection of Effort
26. Amendment and Incorporation by Reference

At-Sea Monitoring Provisions

3. ASM Program
4. Electronic Monitoring Provision

Enforcement Provisions

1. Joint and Several Liability and Indemnification

1	2. Release and Waiver of All Claims Against Sector Manger; Indemnification and Hold Harmless
2	4. Breach and Remedies for Breach
3	5. Notice to Vessel Masters; Assumption of Liability
4	6. Liquidated Damages Schedule and Schedule Amendments
5	7. Liquidated Damages Calculation
6	8. Liquidated Damages Security
7	9. Sector Manager Actions in Response to Apparent Breach
8	10. Enforcement Committee
9	11. Members Appeal
10	12. Voluntary Compliance
11	13. Liquidated Damages Collection and Related Expenses
12	14. Consequential Damages for Gross Negligence or Willful Misconduct
13	15. Distribution of Damages
14	18. Binding Arbitration
15	Exhibit C: Harvesting Rules
16	3. Harvest Share Usage
17	5. Fishing Activity Location
18	9. Monitoring Contractor
19	12. Inshore Gulf of Maine Declaration
20	14. Safe Harbor Protocol
21	

1 **Exhibit G: Sector Contact Information**

Sector Communications Contacts					Mailing Address			
Name	Title	Responsibility	Email	Phone	Street 1	City	State	Zip
John Haran	Sector Manager	<ul style="list-style-type: none"> Day-to-Day Sector Operations Data Management & Reporting Reporting i.e. vessel reporting requirements involving sector trips. Sector Specific Outreach Sector Specific Research 	██████████	██████████	██████████	██████	█	██████
Owner of F/V	Owner of F/V	Fishing Vessel specific research is vessel specific, contact vessel						

2