



NOAA FISHERIES

User Guide for the Atlantic Highly Migratory Species (HMS) Individual Bluefin Quota (IBQ) Online System

September 2017

Disclaimer: Screen shots contained in this document are subject to change. Revisions to this document will be periodically made and posted on the Southeast Regional Office IFQ/IBQ website at:

<https://portal.southeast.fisheries.noaa.gov/cs/main.html>

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National Marine Fisheries Service
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List of Commonly Used Acronyms

ATL	1. Atlantic Tunas Longline, also an abbreviation for the permit number (e.g., ATL-999), or 2. Atlantic (used to refer to the Atlantic Share Category or landing region)
BFT	Bluefin Tuna
FMP	Fishery Management Plan
GOM	Gulf of Mexico (used to refer to the Gulf of Mexico Share Category or landing region)
HMS	Highly Migratory Species
IBQ	Individual Bluefin Quota
IFQ	Individual Fishing Quota
NED	Northeast Distant Area (used to refer to the Northeast Distant Area Share Category)
PIN	Personal Identification Number (your password for logging into the IBQ system)
PSG	Purse Seine Gear (used to refer to quota that was originally allocated to the purse seine fleet)
SERO	Southeast Regional Office
VMS	Vessel Monitoring System

Bluefin tuna size category acronyms:

CFL	Curved Fork Length
YSCH	“Young School” – a bluefin tuna that is less than 27” CFL; discard size category
SCH	“School” – a bluefin tuna that is 27” CFL to less than 47” CFL; discard size category
LSCH	“Large School” – a bluefin tuna that is 47” CFL to less than 59” CFL; discard size category
SMED	“Small Medium” – a bluefin tuna that is 59” CFL to less than 73” CFL; discard size category

Atlantic HMS IBQ Program Introduction

Welcome to the online Individual Bluefin Quota (IBQ) system! The IBQ system was developed as part of the management measures implemented under Amendment 7 to the 2006 Consolidated HMS Fishery Management Plan. Pelagic longline fishery participants, purse seine fishery participants, and dealers who purchase from pelagic longline vessels that discard or land bluefin tuna should be prepared to use the online IBQ system in order to go fishing, report dead discards, transfer IBQ allocation between accounts, and complete landing transactions.

If you need information on the IBQ regulations, dealers, pelagic longline fishery participants, and purse seine fishery participants may download dealer and commercial fishery compliance guides on the HMS website at <http://www.nmfs.noaa.gov/sfa/hms/compliance/guides/index.html>.

Get Your User ID and Personal Identification Number (PIN)

If a User ID and PIN have not already been mailed to you, you will need to contact IBQ Customer Service by email (NMFS.HMS.IBQ@noaa.gov) or by phone (**301-427-8591**, Monday through Friday, 8:00 am to 5:00 pm, Eastern Time, excluding Federal holidays). User IDs and PINS will only be mailed to the address on file with the Southeast Regional Office (SERO) Permit Office, *without exceptions*. If you have moved recently or you need to update your address, please call the SERO Permit Office at **1-877-376-4877**. If you have not received your User ID and PIN within 5 days, please contact IBQ Customer Service.

Individual Bluefin Quota (IBQ) System Log In and Set-up Instructions

The IBQ system is operated electronically and functions similarly to electronic banking. To log in for the first time, view your IBQ shares and allocation, and become familiar with the operations of the website, please follow the instructions below. Please note that the IBQ system will undergo periodic enhancements in functionality and design. As the online system is refined, some changes to the layout may occur. If you have any questions, please email NMFS.HMS.IBQ@noaa.gov, or call IBQ Customer Service at **301-427-8591**.

To log into the system on your computer, start your internet browser (go online), then copy/paste or type <https://portal.southeast.fisheries.noaa.gov/cs/main.html> into the address/URL bar. The IBQ system is hosted on the SERO Catch Shares Programs website.

Structure of the IBQ Online System – Shareholder and Vessel Accounts

All shareholders have two types of accounts generated for them – Shareholder Accounts and Vessel Accounts. A shareholder account is an umbrella account that contains individual vessel accounts in much the same way that an online bank account may contain checking accounts, savings accounts, and credit card accounts. **You must activate each type of account to be able to view your quota, complete transfers, and finalize landing transactions.**



Your Shareholder Account Will Allow You To Do the Following:

- See how much share of the overall bluefin quota has been allocated to you.
- Transfer quota from your vessel account to your shareholder account (and vice versa), or move quota between your vessel accounts (if you own more than one vessel).
- Lease your quota to another individual (i.e., a different shareholder).
- View all of your vessel account data (e.g., landings and allocation transfers) at once in your shareholder account. This may be especially helpful if you own more than one vessel.
- Receive messages from NMFS regarding your account(s) and quota.
- Repay any quota debt accrued by your vessel(s).

Your Vessel Account Will Allow You To Do the Following:

- When landing, you are required to work with your fish dealer to verify landing transactions using the PIN associated with your *vessel* account.
- View available allocation in the vessel account.
- You must be logged into your shareholder account to view landings.

IBQ Online System - SERO Catch Shares Public Homepage

Website: <https://portal.southeast.fisheries.noaa.gov/cs/main.html>

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Home View Dealers View Landing Locations Additional Information Forgot PIN Log In

Welcome to the Southeast Regional Office (SERO) Catch Share Programs - Public Home

This page is home to the Individual Fishing Quota (IFQ) programs for commercial Red Snapper (RS-IFQ, 2007-current) and Grouper-Tilefish (GT-IFQ, 2010-current), the Bluefin Tuna Individual Bycatch Quota (BFT, 2015-current) program, and the Headboat Collaborative pilot (HBC, 2014-2015) program. The IFQ programs are intended to reduce the race to catch quotas by allocating individual fishermen quota that can be harvested throughout the fishing year. The BFT program is intended to limit bluefin tuna landings and discards and provide fishermen with incentives to avoid tuna interactions. The two-year HBC program was intended to evaluate the viability of an allocation-based management strategy for the headboat sector. Each program is intended to achieve both conservation and economic goals through more efficient and more profitable harvesting and marketing practices.

Important Messages IFQ Landings BFT Catch BFT Catch Accounting About

BFT Catch Accounting for 2017 in whole weight

Share Cat.	Quota Distributed (lb)	Quota Applied (lb)	Quota Debt (lb)	% Quota Remaining	Quota Remaining (lb)
NED	0	26,365	0	0.0	0
PSG	101,580	4,000	0	96.0	97,580
PLL	405,833	124,908	989	68.0	279,936
PLL ATL	259,482	105,829	989	58.0	152,664
PLL GOM	146,351	19,079	0	86.0	127,272

IBQ Customer Service Line 301-427-8591
IBQ Customer Service Email NMFS.HMS.IBQ@NOAA.gov

The **Public Homepage**, which is accessible without logging in, features:

1. Menu bar allows you to navigate to the home page, see additional information, and to obtain forgotten PINs for logging into the system. The **View Dealers** tab will be periodically updated to show all approved dealers for the IFQ and IBQ programs. The **Additional Information** tab provides links to important documents, such as Frequently Asked Questions, information on Atlantic Tunas Longline permit transfers, etc. for the IBQ and IFQ programs.
2. *****Log In** button.***
3. **Important Messages** to read before logging on.
4. If you select the **BFT Catch Accounting** tab, you will see the commercial quotas by share category (quota distributed), current reported catch (quota applied), current amount of quota debt, and quota remaining. The **BFT Catch** tab shows details of landings and dead discards by region.
5. IBQ customer service phone number and e-mail address are located at the bottom of all pages relevant to the IBQ program. Please note that the page relevant to the IFQ program has contact information for a separate customer support line.

SHAREHOLDER, VESSEL, AND DEALER ACCOUNT FUNCTIONS

Logging In

The screenshot shows the NOAA Fisheries website with the 'SERO Catch Shares Programs' header. A 'Login Form' pop-up is centered on the page. The form contains the following fields and elements:

- User ID ***: A text input field with a yellow circle '1' pointing to it.
- PIN ***: A text input field with a yellow circle '2' pointing to it.
- Role**: A dropdown menu with a yellow circle '3' pointing to it.
- Terms of Use**: A scrollable text area containing the following text:

This U.S. Government system is to be used by authorized users only. Information from this system resides on computer systems funded by the Government. The data and documents on this system include Federal records that contain sensitive information protected by

By clicking the Login button below, you accept the Terms of Use of this web application.
- Login**: A blue button at the bottom of the form with a yellow circle '4' pointing to it.
- Cancel**: A grey button to the right of the Login button.

At the bottom of the page, there is a warning: 'WARNING: Using the browser's refresh or back button will log you out of the application. All unsaved transactions will be lost.'

After clicking on the **Log In** button in the upper right corner of the homepage a pop-up box will appear (**Login Form**). To log in to the IBQ system using the **Login Form**:

1. Enter your User ID. User IDs are usually 4 letters followed by 4 numbers and are NOT case sensitive.
 2. Enter your PIN (mailed to you in a separate letter). PINs are case sensitive (upper and lower case must be exact).
 3. Your role will appear automatically: “BFT Shareholder”, “BFT Dealer”, or “BFT Vessel”.
 4. Read the Terms of Use, then click the Login button to access your account. When you login for the first time, you will be required to change your PIN.
- **You must log in as a shareholder first to get your vessel account PIN(s). Your vessel account PIN(s) and User ID(s) are listed in the “Update Account” page (see *Finding Your Vessel Account User ID and PIN*).**
 - **Dealer account holders will only log in as Dealers, and will never activate a different account.**

Personal Identification Numbers (PINs)

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Individual Fishing Quota Online System
Gulf Reef Fish
OPERATIONAL v1.1.6.4

Home | View Dealers | View Approved Landing Locations | Forgot PIN | Log In

Welcome to the Individual Fishing Quota Program for Gulf Reef Fish - Public Home

Important Messages - Please Read Before Logging Into Your IFQ Account

- Quota changes for 2011 fishing year - The quota for red grouper will be 4.32 million pounds gutted weight and the quota for gag grouper will be 100,000 pounds gutted weight in 2011. The Gulf Council has proposed an interim rule to increase the gag commercial quota to 430,000 pounds gutted weight and a proposed rule to increase the red snapper commercial quota to 3,297,297 pound gutted weight, on or before June 1, 2011.

Initial Commercial Quotas/Catch Allowances for 2011 in gutted pounds

Share Category	Share Cap %	Quota/Catch Allowance	2011 Landings to Date	% Quota Landed	Quota Remaining
DEEP WATER GROUPE	14.704377	1,030,000	4,654	0.4	1,015,346
GAG GROUPE	2			1.7	422,593
OTHER SHALLOW WATER GROUPE	7			0.4	408,339
RED GROUPE	4			1.3	4,260,349
RED SNAPPER	6			1.1	3,263,814
TILEFISH	12			0.1	439,387

You must change your PIN on your first login.

UserID

PIN *

Retype PIN *

* PIN must be at least 12 characters long.
PIN must contain no spaces.
PIN must contain 3 of these:

- lowercase letter
- uppercase letter
- number
- special character

. ! @ # \$ % ^ & * () ? .

Continue Additional Documents Cancel

WARNING: Using the browser's refresh or back button will log you out of the application. All unsaved transactions will be lost.

You must change your PIN after logging in for the first time or when prompted by the IBQ system. PIN changes are required security measures for your protection; think of your IBQ account like a bank account.

New PINs must be at least 12 characters long and contain at least 3 of the 4 conditions:

- Uppercase letters
- Lowercase letters
- Numbers
- The following special characters: ! @ \$ % ^ & * () ? .

Examples:

- IBQpassword1234
- Love\$wordfish
- RatherBeF!\$H!NG

Update Account: Provide Email and Secret Questions

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NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

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Home Vessels Allocation Hail Outs Shares Landings Notifications Messages **My Account** Log Out

Update Account

Select an account from the list below to view or update the account information.

UserID	Type	User Name	DBA
1	BFT SHAREHOLDER		
	BFT VESSEL		

UserID
Reveal password

2

Account Holder Name(s)

3 Email Address

Email Flag ☐ Check in order to receive email copies of Catch Shares messages.

4 First Secret Question Please select a First Secret Question

First Secret Answer

Second Secret Question Please select a Second Secret Question

Second Secret Answer

5 Submit Cancel

* PIN must be at least 12 characters long.
PIN must contain no spaces.
PIN must contain 3 of these:
• lowercase letter
• uppercase letter
• number
• special character
. ! @ # \$ % ^ & *

From the Homepage, select **My Account** then select **Update Account**, and the screen above will appear. To update your account or find a UserID and personal identification number (PIN):

1. Click on the BFT Shareholder or BFT Dealer account in the table (highlighted in blue when selected).
2. Only click the icon of the lock to view your BFT Shareholder or BFT Dealer account PIN if you would like to update your PIN. **If you click the lock icon, the system will force you to change your PIN.**
3. Enter your email address and check the email flag box to receive IBQ-related messages, such as transaction confirmations.
4. Select two secret questions and provide answers to each of these questions. These secret questions allow you to retrieve your PIN using the Forgot PIN feature on the Catch Shares Program homepage. If you call with specific questions about your account, Customer Service uses these questions to help confirm your identity.
5. Press Submit to update your account.

NOTE: When logged in as a BFT Shareholder, you can also find your vessel account PIN(s) on this page (see *Finding Your Vessel Account User ID and PIN*).

WHY SECRET QUESTIONS?

Your secret questions allow IBQ Customer Service representatives to easily verify your identity and provide you with account information over the phone. This can save time, especially if you have to wait for NMFS to mail you a new PIN instead of getting it over the phone! Avoid frustration and set up your secret questions!

View Messages

The screenshot shows the NOAA Fisheries SERO Catch Shares Program interface. At the top is a navigation bar with links: NOAA Home, Weather, Oceans, Fisheries, Charting, Satellites, Climate, Research, Coasts, Careers, and Privacy. Below this is the NOAA Fisheries logo and the text "NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION". To the right of the logo is the text "SERO Catch Shares Program" and "OPERATIONAL v5.0.3.1". Below the navigation bar is a menu with links: Home, Vessels, Allocation, Hail Outs, Shares, Landings, Notifications, Messages (highlighted), and My Account. A "Log Out" button is also present. Below the menu is a "View Messages" button. Below this is a search area with "Status" and "Year" dropdown menus, a "Search" button, and "Mark selected as READ" and "ARCHIVE" buttons. Below the search area is a table with the following data:

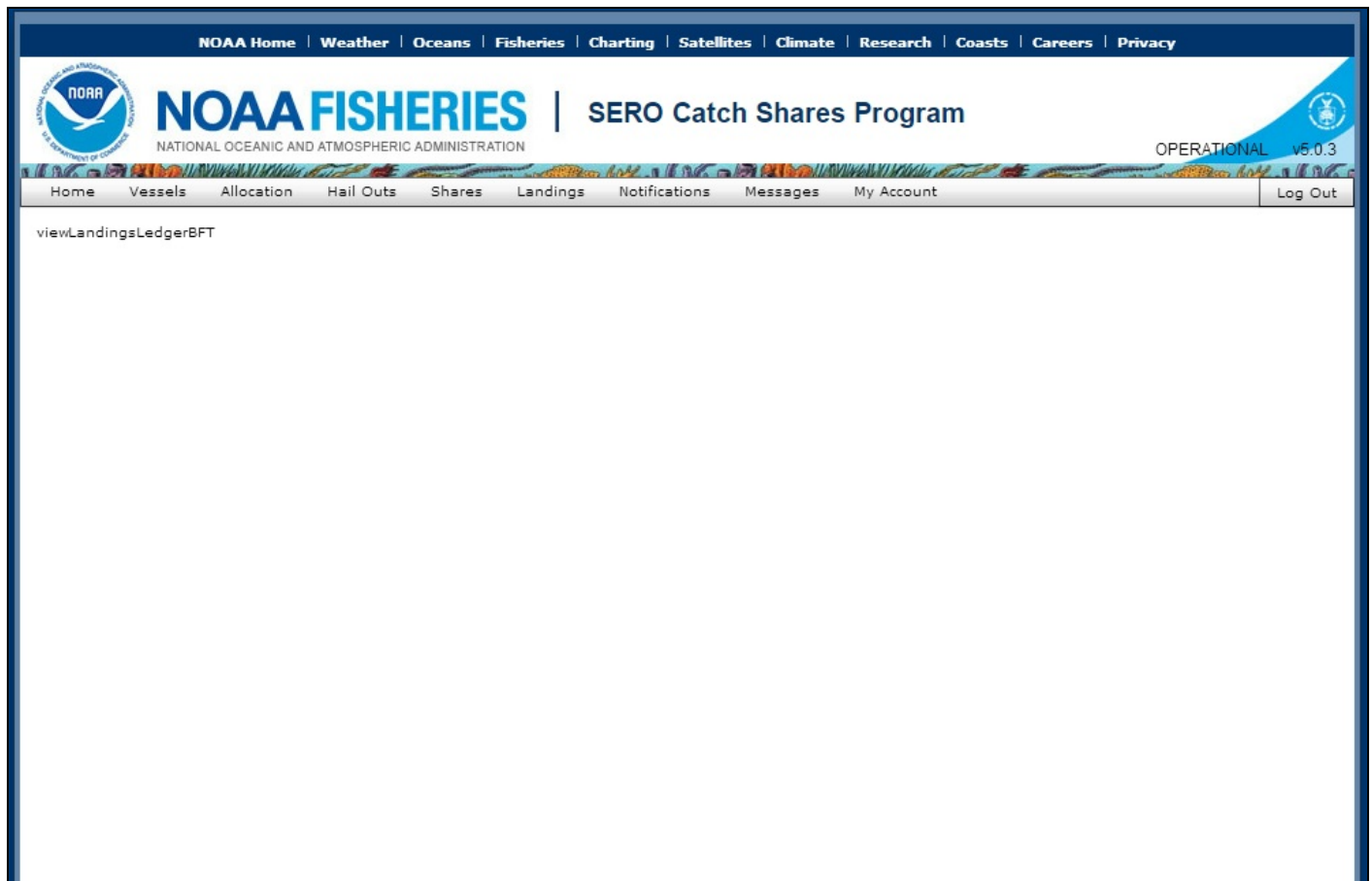
From	Subject	Message	Date	Status
SYSTEM, IFQ	Annual Allocation 2015 PLL GOM		01-Jan-15	UNREAD

By selecting **Messages** and then **View Messages**, you can see messages sent by NMFS that have information specific to your account or the fishery. Any notices that the allocation in your vessel account is below the minimum to fish in a given area, or warnings that your vessel account has gone into quota debt, will appear in your messages in your shareholder and vessel accounts, if applicable (see *Confirming a Catch Transaction with Vessel PIN* in the dealer section).

NOTE: The messages you see may vary depending on whether you are in your shareholder or vessel account.

NOTE: You may receive emails from the IBQ system as a result of landing transactions made when there is insufficient quota in the account to fish in a region, or a warning if the landing transaction results in the accumulation of quota debt. If you have any questions regarding these emails please call IBQ Customer Service at 301-427-8591.

Website Contents Under Construction



This is an example of a page in the IBQ system that is under construction. The page is blank, with placeholder text in the upper left corner that describes what you will soon see on this site. Pages under development include: Shareholder account- view allocation ledger summary BFT, view catches ledger, view notifications, view hail outs; Vessel account- view allocation ledger BFT activity, view notifications, view hail outs; Dealer account- view catches ledger, view notifications. This list is subject to change and new functionality and pages will be reviewed in future versions of this user guide.



SHAREHOLDER ACCOUNT

BFT Shareholder Homepage

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Home Vessels Allocation Hail Outs Shares Catches Notifications Messages My Account Log Out

Today is Wednesday, August 30, 2017 Welcome

Catch Shares Online System - BFT Shareholder Home

Important Messages

ALL As of 3/16/17, the current version of the Catch Shares Online System is 5.2.2. If you do not have this version, please close your web browser and reopen the application.

BFT Shareholder Allocation BFT Catch BFT Catch Accounting

BFT Shareholder Allocation for 2017 in ww pounds

Account	Role	Account Name	Share Category	Current Allocation	Quota Debt
	BFT SHAREHOLDER		ATL	0	0
	BFT SHAREHOLDER		GOM	400	0
	BFT SHAREHOLDER		PSG	0	0
	BFT SHAREHOLDER		NED	0	0

IBQ Customer Service Line 301-427-8591
IBQ Customer Service Email NMFS.HMS.IBQ@NOAA.gov

Additional Information

WARNING: Using the browser's refresh or back button will log you out of the application. All unsaved transactions will be lost.

The BFT Shareholder Homepage Features:

1. The menu bar allows you to access functions within your account.
2. The Important Messages box highlights relevant breaking news in HMS fisheries or regarding the Catch Shares online system.
3. The BFT Shareholder Allocation tab in the center of the screen summarizes the amount of allocation currently in your shareholder and vessel accounts by share category, as well as the amount of quota debt in your vessel accounts. You can scroll down in the table to see your vessel information. Note: In order to populate this table, you may need to click on another menu option and then click back to Home.
4. The BFT Catch and BFT Catch Accounting tabs show the same information as on the public homepage.
5. The Additional Information button at the bottom of the page provides links to important documents for the IBQ program only.

View Vessels

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Home | Vessels | Allocation | Hail Outs | Shares | Landings | Notifications | Messages | My Account | Log Out

View Vessels

View Vessels

Vessels With Valid Permits

Vessel Name	Vessel Number	Vessel Account	Account Status	Permit Number	Permit Status

Vessel Allocation Select an account above to view its allocation

Vessel Name	Vessel Number	Account	Share Category	Quantity	Units

From the BFT Shareholder Homepage, select **Vessels** on the menu bar and then select **View Vessels**

1. The Vessels with Valid Permits table provides a summary of vessels with valid Atlantic Tunas Longline permits. The table includes pertinent information, including vessel number, vessel name, vessel account User ID, and permit number. Your PIN for each of your vessel accounts can be found on the **Update Account** page (via the **My Accounts** tab).
2. The Vessel Allocation table summarizes allocation (pounds) by share category (“ATL”, Atlantic; “GOM”, Gulf of Mexico; “PSG”, Purse Seine) available in each of your vessel accounts. See *Transfer Allocation – Between Shareholder Account and Vessel Account* to transfer allocation from your shareholder account to your vessel account(s).

View Allocation

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Home Vessels Allocation Hail Outs Shares Landings Notifications Messages My Account Log Out

View Allocation

Transfer Allocation BFT

View Allocation Ledger BFT Activity

View Allocation Ledger Summary BFT

BFT Shareholder Allocation

Print PDF

Share Category	Quantity	Units	Vessel Account	Vessel Name	Vessel Number	Share Category	Quantity	Units
ATL	0	POUNDS	XXXX1111	LetsGoFishing	111111	ATL	0	POUNDS
GOM	0	POUNDS	XXXX1111	LetsGoFishing	111111	GOM	500	POUNDS
NED	0	POUNDS	XXXX1111	LetsGoFishing	111111	NED	0	POUNDS
PSG	0	POUNDS	XXXX1111	LetsGoFishing	111111	PSG	0	POUNDS

If you are logged in as a shareholder, you can view the allocations of all your vessels at once. On the menu bar select **Allocation** then select **View Allocation**.

Webpage features:

1. The BFT Shareholder Allocation table on the left summarizes your annual allocation (in pounds whole weight) by share category held in the shareholder account. This table will include only allocation that has not been transferred to a vessel account or another shareholder. Allocation may be transferred to your shareholder account from your vessel account or from other shareholder accounts.
2. The Vessel Allocation table on the right summarizes the current allocation in pounds whole weight available in your vessel account(s).

NOTE: You must have a minimum amount of IBQ allocation in the vessel account prior to departing on a trip. While fishing in the Atlantic or NED, this is equivalent to maintaining 275 pounds (0.125 metric tons) in your vessel account. When fishing in the Gulf of Mexico, this is equivalent to maintaining 551 pounds (0.25 metric tons) in your vessel account.

Transfer Allocation – Between Shareholder Account and Vessel Account Must Be Logged Into BFT Shareholder Account

You may wish to move IBQ allocation between your vessel account and your shareholder account for a variety of reasons, including:

- 1) You want to lease quota to another permit holder (leases can only be completed through shareholder accounts).
- 2) You own multiple vessels, and you want to move allocation around between your vessel accounts.
- 3) You are selling your vessel and therefore must move your allocation out of your vessel account.
- 4) You are selling your Atlantic Tunas Longline permit and transferring the associated allocation to the new permit holder's shareholder account (for further information on permit transfers and vessel sales, see *Appendix A*).

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Home Vessels Allocation Hail Outs Shares Landings Notifications Messages My Account Log Out

Today is Friday, January 1, 2015

Welcome

1

View Allocation
Transfer Allocation BFT
View Allocation Ledger BFT Activity
View Allocation Ledger Summary BFT

es Online System - BFT Shareholder Home

Important Messages

BFT Catch for 2015 in ww pounds and mt

Share Category	Initial Shares %	Annual Allocation	Adjusted Allocation	Allocation Bought	Allocation Sold	Landings	Discards	Current Allocation
PLL GOM	0	105,942	0	0.0	0	0	0	0
PLL ATL	0	196,750	0	0.0	0	0	0	0
PSG ATL	0	158,070	0	0.0	0	0	0	0
NED	0	55,115	0	0.0	0	0	0	0

IBQ Customer Service Line 301-427-8591
IBQ Customer Service Email NMFS.HMS.IBQ@NOAA.gov

Additional Information

WARNING: Using the browser's refresh or back button will log you out of the application. All unsaved transactions will be lost.

In order to transfer quota, select **Allocation** and then **Transfer Allocation BFT**.

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Home Vessels Allocation Hail Outs Shares Catches Notifications Messages My Account Log Out

Transfer Allocation (BFT)

Step 1: Select the type of allocation transfer...

From my shareholder account to my vessel account **1**

Step 2: Select a vessel account or shareholder account in the table below. When selected, the account will be highlighted in blue...

In the Search box below, type the first few characters of the UserID or Shareholder Name to filter the list

Search

To My Vessel Account	Vessel	PLL ATL	PLL GOM	PSG ATL	
		400	0	0	2

Step 3: Enter allocation transferred for each share category by clicking in the Transfer Pounds column, changing the value and clicking the Enter key...

From My Shareholder Account	Share Category	Current Allocation	Transfer Pounds (whole weight)
	ATL	0	0 3
	GOM	0	0
	PSG	0	0

Step 4: Select reason for allocation transfer

Select reason for transfer **4**

Step 5: Click the Submit button to complete the transfer or click the Reset button to clear all selections...

Submit Reset **5**

Selecting **Allocation** and then **Transfer Allocation BFT** will display this page. There are five steps in transferring allocation:

- 1) Selecting the type of allocation transfer
- 2) Selecting the account that will receive the transfer
- 3) Selecting how much quota to transfer
- 4) Selecting a reason for the allocation transfer
- 5) Review, submit and receive confirmation of the transfer.

Note: If you move the cursor over a row, it will temporarily turn a darker shade of blue. You must click on the row in order to select it. The row will turn and stay dark blue when it is selected.

To select an allocation transfer that will allow you to move allocation between your vessel account and your shareholder account (or vice versa), select either the first or second row under Step #1:

Step 1: Select the type of allocation transfer...

From my shareholder account to my vessel account

From my shareholder account to my vessel account

From my vessel account to my shareholder account

From my shareholder account to another shareholder's account

If you are transferring IBQ allocation from your shareholder account to your vessel account:

Step #2 will look like this:

Step 2: Select a vessel account or shareholder account in the table below. When selected, the account will be highlighted in blue...

In the Search box below, type the first few characters of the UserID or Shareholder Name to filter the list

Search				
To My Vessel Account	Vessel	PLL ATL	PLL GOM	PSG ATL
Vessel Account ID	Vessel Name	Current amount of IBQ in the vessel account		

You will need to select the vessel account that will receive the IBQ allocation by clicking on it with your mouse. *A selected vessel account will be highlighted in dark blue and will remain dark blue when you move your mouse away from the table.*

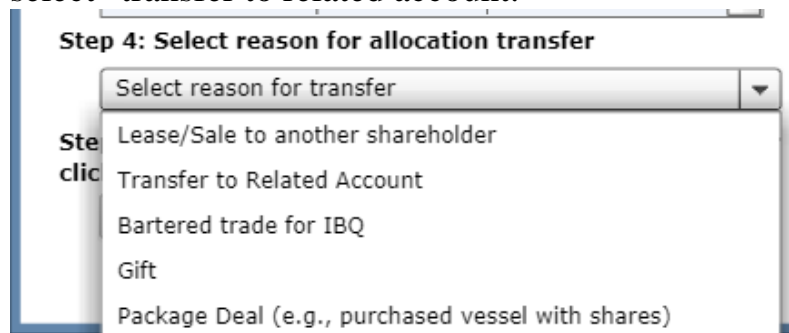
Step #3 will look like this:

Step 3: Enter allocation transferred for each share category by clicking in the Transfer Pounds column, changing the value and clicking the Enter key...

From My Shareholder Account	Share Category	Current Allocation	Transfer Pounds (whole weight)
Shareholder Account ID	ATL	50	0
	GOM	0	0
	PSG	0	0

In this example, you may wish to move all 50 pounds of Atlantic IBQ allocation from your shareholder account to your vessel account (you can select any of the share categories by clicking on them and turning the row dark blue). Then put your mouse over the last cell in the share category row (column heading “Transfer Pounds (whole weight)”) and either use the arrow buttons to incrementally add 1 pound or subtract 1 pound to the amount you wish to transfer, or select the “0” with your mouse and manually change that to the total amount of IBQ allocation you wish to transfer.

Step #4: You are required to select a reason for the allocation transfer. When you are transferring between your shareholder account and the related vessel account(s), you can select “transfer to related account.”



Step 5: Select “Submit” at the bottom of the page.

Step 5: Click the Submit button to complete the transfer or click the Reset button to clear all selections...

Submit

Reset

You will then see a summary pop up that reviews the transfer. If the information is accurate, select “Submit”.

Review Allocation Transfer
Step 5: Review your selections from the Allocation Transfer page...
If correct, go to step 6. If incorrect, click the Cancel button to return to the Allocation Transfer form.

Transfer Type	From my shareholder account to my vessel account	
From	SHAR9876	SHAREHOLDER LLC
To	VESS1234	VESSELTON 1234567

Account	Share Category	Transfer Pounds
SHAR9876	ATL	0
SHAR9876	GOM	10
SHAR9876	PSG	0

Step 6: Click the Submit button to complete the transfer or click the Cancel button to return to the Allocation Transfer form...
WARNING: THE ALLOCATION TRANSFER IS NOT SUBMITTED UNTIL YOU CLICK THE SUBMIT BUTTON!

Submit	Cancel
--------	--------

Finally, you will see a confirmation screen:

Allocation Transfer Confirmation

Below is your confirmation code for this allocation transfer. Save this code for your records.

Confirmation code:
XX - 111111-22

Print Confirmation	Close
--------------------	-------

If you are transferring IBQ allocation from your vessel account to your shareholder account:

Step #2:

Step 2: Select a vessel account or shareholder account in the table below. When selected, the account will be highlighted in blue...

In the Search box below, type the first few characters of the UserID or Shareholder Name to filter the list

Search				
Vessel Account	Vessel	PLL ATL	PLL GOM	PSG ATL
Vessel Account ID	Vessel Name	Amount of IBQ Allocation Available for Transfer		

You will need to select the vessel account that will receive the IBQ allocation by clicking on it with your mouse. *A selected vessel account will be highlighted in dark blue and will remain dark blue when you move your mouse away from the table.*

Step # 3:

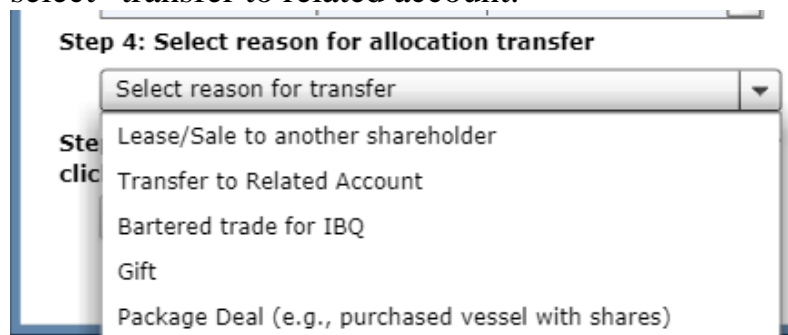
Step 3: Enter allocation transferred for each share category by clicking in the Transfer Pounds column, changing the value and clicking the Enter key...

From My Vessel Account	Share Category	Current Allocation	Transfer Pounds (whole weight)
	ATL	0	0
Account User ID	GOM	1000	0
	PSG	0	0

Use the arrow keys to add or subtract IBQ allocation, or highlight the "0" with your mouse and manually enter the amount you want to transfer

In this example, you may wish to move all 1000 pounds of GOM IBQ allocation from your vessel account to your shareholder account. Put your mouse over the last cell in the share category row (column heading "Transfer Pounds (whole weight)") and either use the arrow buttons to incrementally add 1 pound or subtract 1 pound to the amount you wish to transfer, or select the "0" with your mouse and manually change that to the total amount of IBQ allocation you wish to transfer. If you are moving 1000 pounds you would likely prefer to highlight the "0" and manually enter 1000.

Step #4: You are required to select a reason for the allocation transfer. When you are transferring between your shareholder account and the related vessel account(s), you can select "transfer to related account."



Step #5: Then Select “Submit” at the bottom of the page.

Step 5: Click the Submit button to complete the transfer or click the Reset button to clear all selections...

You will then see a summary pop up that reviews the transfer. If the information is accurate, select “Submit”.

Review Allocation Transfer

Step 5: Review your selections from the Allocation Transfer page...
If correct, go to step 6. If incorrect, click the Cancel button to return to the Allocation Transfer form.

Transfer Type

From my vessel account to my shareholder account

From

VESS1234 VESSELTON 1234567

To

SHAR9876 SHAREHOLDER LLC

Account	Share Category	Transfer Pounds
VESS1234	ATL	10
VESS1234	GOM	0
VESS1234	PSG	0

Step 6: Click the Submit button to complete the transfer or click the Cancel button to return to the Allocation Transfer form...
WARNING: THE ALLOCATION TRANSFER IS NOT SUBMITTED UNTIL YOU CLICK THE SUBMIT BUTTON!

Finally, you will see a confirmation screen:

Allocation Transfer Confirmation

Below is your confirmation code for this allocation transfer. Save this code for your records.

Confirmation code:

XX - 111111-22

Transfer Allocation – Shareholder Account to Shareholder Account (i.e., a Lease of Quota)

You may need to move IBQ allocation from your vessel account into your shareholder account before you can complete a shareholder to shareholder IBQ allocation transfer. See *Transfer Allocation - Between Shareholder Account and Vessel Account* for instructions on how to do this.

To select an allocation transfer that will allow you to move allocation between your shareholder account and another permit holder's shareholder account, select the third row under Step #1:

Step 1: Select the type of allocation transfer...

Step 1: Select the type of allocation transfer...

From my shareholder account to another shareholder's account ▼

From my shareholder account to my vessel account

From my vessel account to my shareholder account

From my shareholder account to another shareholder's account

Search

Step #2: Select a shareholder account that will receive your allocation. *A selected account will be highlighted in dark blue and will remain dark blue when you move your mouse away from the table:*

Step 2: Select a vessel account or shareholder account in the table below. When selected, the account will be highlighted in blue...

In the Search box below, type the first few characters of the UserID or Shareholder Name to filter the list

Search

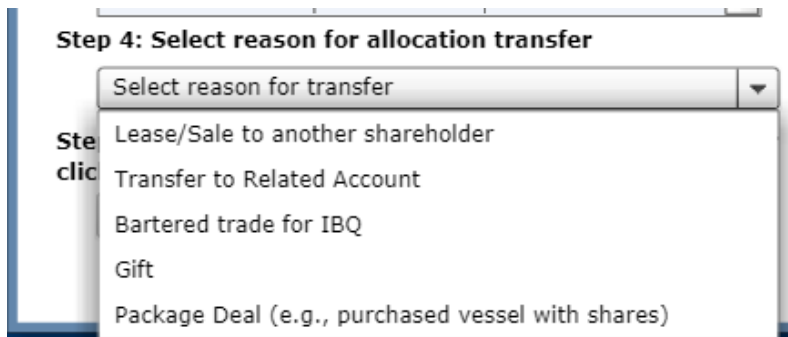
To Shareholder's Account	Name	
Shareholder Acct #1	LoveToFish Corporation	▲
Shareholder Acct #2	Tuna LLC	
Shareholder Acct #3	Bob's Burgers and Fish, LLC	
Shareholder Acct #4	Fishy Corps	▼

Step # 3: Select the amount of pounds and the transfer price per pound for each share category. You will be able to manually select and edit fields within the “Transfer Pounds (whole weight)” and the “Transfer Price per Pound” columns. Note that you can transfer up to the maximum amount of quota listed under “Current Allocation” for each share category.

Step 3: Enter allocation transferred and price paid per pound for each share category by clicking in the Transfer Pounds and Transfer Price per Pound columns...

Share Category	Current Allocation	Transfer Pounds (whole weight)	Transfer Price per Pound
ATL	0	0	0
GOM	0	0	0
PSG	0	0	0

Step #4: You are required to select a reason for the allocation transfer. Most shareholder to shareholder transfers are for the lease/sale of allocation to another shareholder.



Step 4: Select reason for allocation transfer

Select reason for transfer ▼

- Lease/Sale to another shareholder
- Transfer to Related Account
- Bartered trade for IBQ
- Gift
- Package Deal (e.g., purchased vessel with shares)

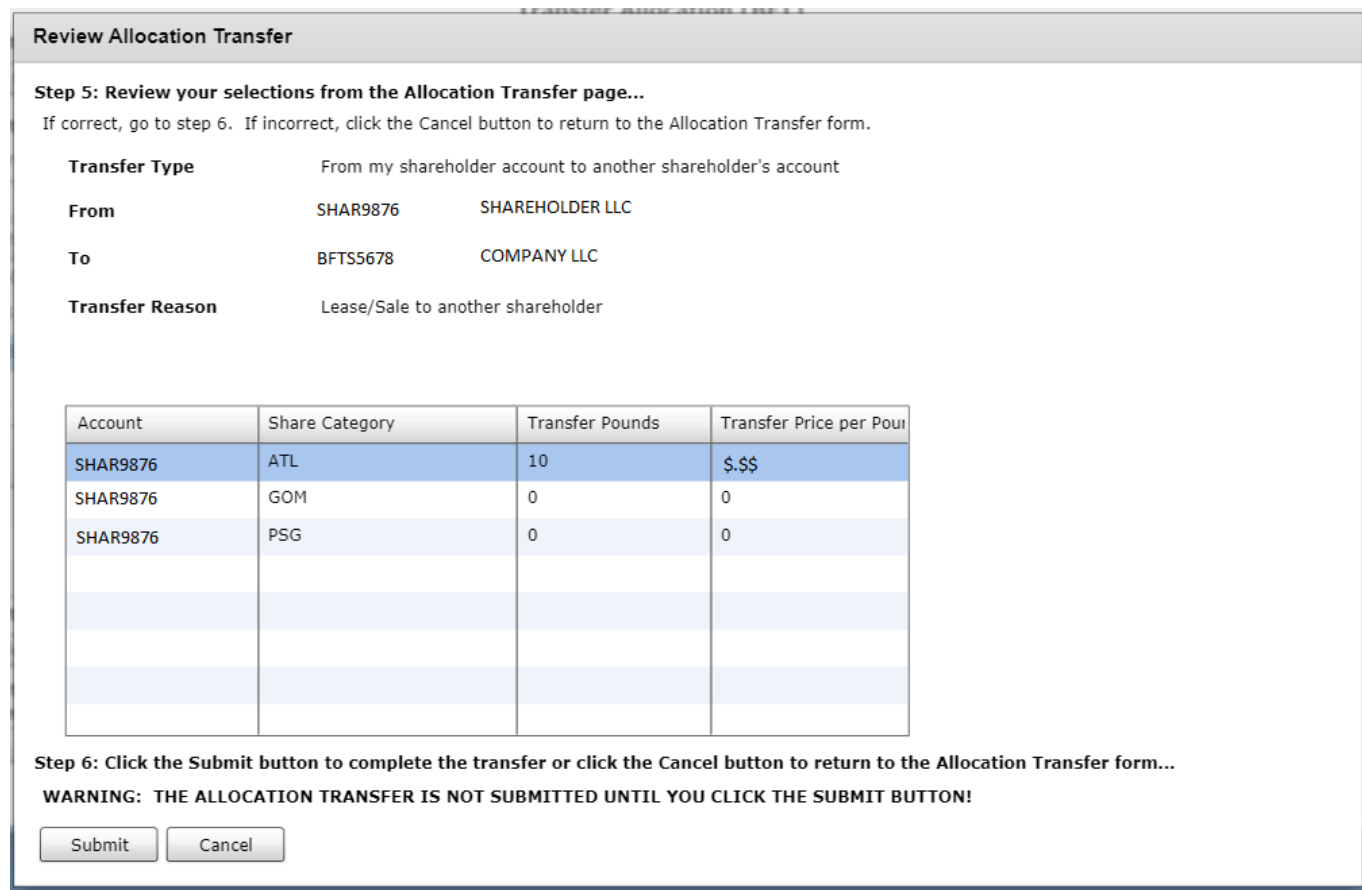
Step #5: Select “Submit” at the bottom of the page.

Step 5: Click the Submit button to complete the transfer or click the Reset button to clear all selections...



Submit Reset

You will then see a summary pop up that reviews the transfer. If the information is accurate, select “Submit”.



Review Allocation Transfer

Step 5: Review your selections from the Allocation Transfer page...
If correct, go to step 6. If incorrect, click the Cancel button to return to the Allocation Transfer form.

Transfer Type From my shareholder account to another shareholder's account

From SHAR9876 SHAREHOLDER LLC

To BFTS5678 COMPANY LLC

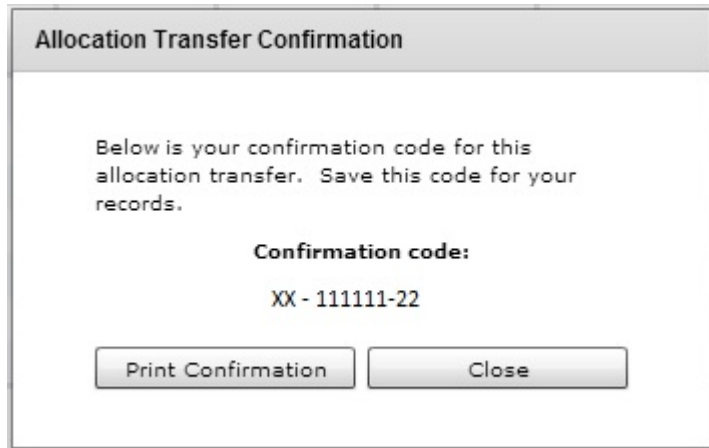
Transfer Reason Lease/Sale to another shareholder

Account	Share Category	Transfer Pounds	Transfer Price per Pound
SHAR9876	ATL	10	\$.\$\$
SHAR9876	GOM	0	0
SHAR9876	PSG	0	0

Step 6: Click the Submit button to complete the transfer or click the Cancel button to return to the Allocation Transfer form...
WARNING: THE ALLOCATION TRANSFER IS NOT SUBMITTED UNTIL YOU CLICK THE SUBMIT BUTTON!

Submit Cancel

Finally, you will see a confirmation screen:



Allocation Transfer Confirmation

Below is your confirmation code for this allocation transfer. Save this code for your records.

Confirmation code:

XX - 111111-22

Print Confirmation Close

This is a screenshot of a software dialog box titled "Allocation Transfer Confirmation". The dialog box has a light gray header bar with the title. The main area is white and contains a message: "Below is your confirmation code for this allocation transfer. Save this code for your records." Below this message, the text "Confirmation code:" is followed by the code "XX - 111111-22". At the bottom of the dialog box, there are two buttons: "Print Confirmation" and "Close".


Find Shareholders Interested in Leasing IBQ

IBQ Customer Service maintains a list of Atlantic Tunas Longline permit holders and Purse Seine participants interested in leasing IBQ allocation (to or from another permit holder) in order to assist permit holders in locating available IBQ allocation. Permit holders/participants that would like to be included on this list should provide Customer Service with their name and contact information.

The list of names and contact information will be shared with other interested permit holders upon request. If you are interested in being put on this list, or want to get a copy of this list of permit holders, please email IBQ Customer Service at: NMFS.HMS.IBQ@noaa.gov. Please be sure to indicate in your email if you are interested in leasing quota from fishery participants or you would like to lease your current quota to other fishery participants. Permit holders electing to be placed on this list will need to email IBQ Customer Service if/when they wish to be removed from the list.

View Allocation Ledger BFT Activity

[NOAA Home](#) | [Weather](#) | [Oceans](#) | [Fisheries](#) | [Charting](#) | [Satellites](#) | [Climate](#) | [Research](#) | [Coasts](#) | [Careers](#) | [Privacy](#)



NOAA FISHERIES
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

SERO Catch Shares Program

OPERATIONAL v5.1.4.3

[Home](#) | [Vessels](#) | [Allocation](#) | [Hail Outs](#) | [Shares](#) | [Catches](#) | [Notifications](#) | [Messages](#) | [My Account](#) | [Log Out](#)

View Allocation Ledger BFT Activity

1

2015

2

PLL ATL

3

Submit

Date	Activity	Conf. Number	Permit	From	To	Type	SHAR9876	VESS1234 (V)...	Total
12/14/15	Transfer	4		COMP3456(S)	SHAR9876(S) SHAREHOLDER LLC	chg	+500	0	
					Bal	500	0	500	
12/14/15	Transfer			SHAR9876(S)	VESS1234(V) VESSELTON	chg	-212	+212	
						Bal	288	0	288
12/14/15	Catch		ATL-	VESS1234(V)	DEAL5432(D) DEALIN FISH	chg	0	-212	
						Bal	288	0	288
12/14/15	QuotaDebt		ATL-	VESS1234(V)	DEAL5432(D) DEALIN FISH	QD	0	49	
						Bal	288	0	288
12/31/15	QD PAY		ATL-	SHAR9876(S)	IFQGT1(CS) SYSTEM, IFQ	chg	-49	0	
						Bal	239	0	239
12/31/15	Reset			SHAR9876(S)	IFQGT1(CS) SYSTEM, IFQ	chg	-239	0	
						Bal	0	0	0

(CS): Catch Shares System; (S): BFT Shareholder; (V): BFT Vessel; (D): BFT Dealer

5

Select **Allocation** and then **View Allocation Ledger BFT Activity** to view the above webpage.

- 1) Select the year.
- 2) Select the allocation category (ATL, GOM, PSG, or NED).
- 3) Click Submit.
- 4) Your allocation information will appear in the table. If you have more than one vessel associated with your shareholder account, each vessel will appear in its own column.
- 5) All shareholder, vessel, dealer, and system accounts are noted in the table using the User ID followed by a letter.

In this example, on 12/14/15, shareholder SHAR9876 transferred in (leased) 500 lb of allocation from shareholder COMP3456 (line 1). SHAR9876 transferred 212 lb of allocation from their shareholder account to their vessel account VESS1234 (line 2). Also on 12/14/15, vessel VESS1234 landed a 261 lb bluefin tuna to dealer DEAL5234. The vessel account had 212 lb of allocation available, so the landing is noted as -212 lb Catch (line 3) and 49 lb Quota Debt (line 4). On 12/31/15, the 49 lb of quota debt was resolved (noted QD Pay) using available allocation; this allocation goes to the Catch Share System (line 5). The allocation remaining in shareholder and vessel accounts at the end of the year is removed by the Catch Share System (Reset; line 6).

View Shares

The screenshot shows the NOAA Fisheries SERO Catch Shares Program interface. At the top is a navigation bar with links: NOAA Home, Weather, Oceans, Fisheries, Charting, Satellites, Climate, Research, Coasts, Careers, and Privacy. Below this is the NOAA Fisheries logo and the text 'NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION'. To the right of the logo is the title 'SERO Catch Shares Program' and the version 'OPERATIONAL v5.2.6.4'. A secondary menu bar contains links: Home, Vessels, Allocation, Hail Outs, Shares (highlighted), Catches, Notifications, Messages, My Account, and Log Out. A dropdown menu for 'Shares' is open, showing 'View Shares' (selected) and 'View Share Ledger BFT'. The main content area is titled 'View Shares BFT' and contains a table with share data. A 'Print PDF' button is located to the right of the table.

Share Category	Current %	Initial %	Adjustment	Transfers In %	Transfers Out %	
ATL	0.324400	0.324140	0.000260	0.000000	0.000000	▲
GOM	1.090000	1.120000	-0.030000	0.000000	0.000000	▼

On the menu bar select **Shares** then select **View Shares**. This page displays the percent shares (i.e., percent of the annual quota) you hold for each share category.

[illegible]

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View Catches

NOAA Home | Weather | Oceans | Fisheries | Charting | Satellites | Climate | Research | Coasts | Careers | Privacy

NOAA FISHERIES | SERO Catch Shares Program
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

OPERATIONAL v5.2.6.4

Home | Vessels | Allocation | Hail Outs | Shares | **Catches** | Notifications | Messages | My Account | Log Out

Search: 2017

View Catches
View Catches Ledger
View Quota Debt Ledger
Resolve Quota Debt MidYear

Catch Date	Vessel Account	Vessel	Catch Date	Shareholder	Catch Conf.	Permit
04/21/2017	BOAT1234	BOATY	DEAL2345	DEALIN FISH	COMPANY LLC	BL01010101

Detail of Selected Catch

Landing Date: Dealer: Vessel:

Conf. Number: Shareholder:

Region: Permit:

Total Pounds:

Catch Detail

Species	Pounds	Type	Fish Tag	Class	Bin Count	NED

Catch Allocation

Share Category	Pounds	Type	Date

When you are logged in as a “BFT Shareholder”, you can view the catches associated with all of your vessels at one time. Select **Catches** and **View Catches** to see all of the landings and dead discards associated with your vessel accounts.

Webpage features:

- 1) A complete list of all the catches associated with your vessel account(s). If you wish to see the details of a particular catch, select the row in the table by clicking on it with your mouse (make sure it is highlighted in dark blue and stays dark blue when you move your mouse off the table).
- 2) Details of selected catches, including the date, dealer, confirmation number, and vessel and shareholder information.
- 3) After selecting a specific catch, you can view more details about what was landed or discarded dead – species, share category (GOM, ATL, PSG, NED), number of pounds, etc.

You can track the resolution of quota debt for each catch on this page. The example below shows the tables at the bottom of this page populated to reflect a simulated 1,000 lb landing of Atlantic category bluefin tuna made on 3/17/2015. The amount of IBQ allocation in the vessel account (919 lb ATL) was not enough to cover this landing, and the remaining 81 lb

was counted as “quota debt” by the IBQ system. On 12/31/2015, the shareholder resolved the quota debt (“QD pay”).

Catch Detail

Species	Pounds	Type	Fish Tag	Class	Bin Count	NED
BLUEFIN TUNA	1000	LANDING				NO

Catch Allocation

Share Category	Pounds	Type	Date
PLL ATL	919	ANNUAL	03/17/2015
PLL ATL	81	QUOTADEBT	03/17/2015
PLL GOM	81	QD PAY	12/31/2015

[illegible]

- 1) Select a permit from the drop down list. The quota debt information will be populated in the table, including permit, date, activity, vessel, shareholder, and type of allocation.
- 2) Any catch transaction(s) that resulted in quota debt is marked “Catch” under Activity.
- 3) Any resolution of quota debt is marked “QD Pay” (quota debt pay) under Activity.

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Resolve Quota Debt MidYear

IBQ Shareholders can resolve quota debt accrued by their vessel by (a) transferring a sufficient amount of allocation into their vessel account and (b) resolving the quota debt transaction(s) in the IBQ system online. ATL pelagic longline quota debt can be resolved using ATL allocation, GOM pelagic longline allocation, or purse seine (PSG) allocation. GOM quota debt can only be resolved using GOM allocation.

Please note that allocation must be in the vessel account to resolve the debt. You may need to move allocation from your Shareholder account to your Vessel account in order to resolve your quota debt (see *Transfer Allocation – Between Shareholder Account and Vessel Account*).

An IBQ Shareholder can log into their shareholder account to resolve quota debt in their vessel account(s). From the main menu, go to **Catches** then **Resolve Quota Debt MidYear**. You will see the below screen.

NOAA Home | Weather | Oceans | Fisheries | Charting | Satellites | Climate | Research | Coasts | Careers | Privacy

NOAA FISHERIES | SERO Catch Shares Program

Home | Vessels | Allocation | Hail Outs | Shares | Catches | Notifications | Messages | My Account | Log Out

Resolve Quota Debt Mid Year BFTS5678

Step 1: Select a BFT Vessel with Quota Debt.

AccountID	Vessel Account	Vessel	Catches	Quota Debt Pounds	Permit	LAP Code
1234	BFTV1234	Vessel 123456	2	151	ATL- 001	001

Step 2: Select a Catch with Quota Debt for selected BFT Vessel

Confirmation Number	Catch Date	Region	Share Category	Quota Debt Pounds	Original Vessel
---------------------	------------	--------	----------------	-------------------	-----------------

Step 3: Click Submit to Resolve Quota Debt as shown in Table 2.

Submit

Table 1: Current allocation for selected BFT Vessel.

Account	Share Category	Allocation Pounds
---------	----------------	-------------------

Table 2: Allocation To Be Used to Resolve Quota Debt. If Sufficient Allocation is OK, click Submit to Resolve Quota Debt for the selected Catch.

Account	Confirmation Number	Region	Quota Debt Pounds	Available Allocation	Sufficient Allocation
---------	---------------------	--------	-------------------	----------------------	-----------------------

- 1) In Step 1, click on the table row containing the vessel account with quota debt (BFTV1234 in this example). Your selection will be highlighted in dark blue (see below), and should remain highlighted in dark blue when you move your mouse away from the table. Once the vessel is selected, the corresponding information will appear in the tables called “Step 2” and “Table 1” (shown below), showing that vessel’s quota debt transaction(s) and the current allocation available in the vessel account.

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NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

OPERATIONAL v5.1.4.3

Home Vessels Allocation Hail Outs Shares Catches Notifications Messages My Account Log Out

Resolve Quota Debt Mid Year BFTS5678

Step 1: Select a BFT Vessel with Quota Debt.

AccountID	Vessel Account	Vessel	Catches	Quota Debt Pounds	Permit	LAP Code
1234	BFTV1234	Vessel 123456	2	151	ATL-001	001

Step 2: Select a Catch with Quota Debt for selected BFT Vessel

Confirmation Number	Catch Date	Region	Share Category	Quota Debt Pounds	Original Vessel
BL111111111	05/02/2016	GOM	GOM	51	Vessel 123456
BL111111112	05/03/2016	ATL	ATL	100	Vessel 123456

Step 3: Click Submit to Resolve Quota Debt as shown in Table 2.

Table 1: Current allocation for selected BFT Vessel.

Account	Share Category	Allocation Pounds
BFTV1234	ATL	1400
BFTV1234	GOM	0
BFTV1234	PSG	0

Table 2: Allocation To Be Used to Resolve Quota Debt. If Sufficient Allocation is OK, click Submit to Resolve Quota Debt for the selected Catch.

Account	Confirmation Number	Region	Quota Debt Pounds	Available Allocation	Sufficient Allocation
BFTV1234	BL111111112	ATL	100	100	OK

2) In the “Step 2” table, select the catch transaction associated with the quota debt that you wish to resolve (BL111111112 in this example). Once the catch is selected, it will be highlighted in dark blue, and the information will show up in Table 2 (see above). If there is sufficient allocation available (Quota Debt Pounds equal to Available Allocation) and that allocation is from the appropriate share category (ATL, GOM, or PSG), you will see OK under Sufficient Allocation (green arrow). Also, the Submit button will become available to click.

3) In Step 3, click Submit.

If you do not have sufficient allocation available in the vessel account, or the available allocation is not from the appropriate share category, you will see NOT OK under Sufficient Allocation (red arrow) and you will not be able to click on the Submit button (i.e., it will be grayed out, see below). In the below example, the shareholder cannot resolve GOM quota debt using ATL allocation.



Resolve Quota Debt Mid Year

BFTS5678

Step 1: Select a BFT Vessel with Quota Debt.

AccountID	Vessel Account	Vessel	Catches	Quota Debt Pounds	Permit	LAP Code
1234	BFTV1234	Vessel 123456	1	51	ATL- 001	001

Step 2: Select a Catch with Quota Debt for selected BFT Vessel

Confirmation Number	Catch Date	Region	Share Category	Quota Debt Pounds	Original Vessel
BL111111111	04/19/2016	GOM	GOM	51	Vessel 123456

Step 3: Click Submit to Resolve Quota Debt as shown in Table 2.

Table 1: Current allocation for selected BFT Vessel.

Account	Share Category	Allocation Pounds
BFTV1234	ATL	1400
BFTV1234	GOM	0
BFTV1234	PSG	0

Table 2: Allocation To Be Used to Resolve Quota Debt. If Sufficient Allocation is OK, click Submit to Resolve Quota Debt for the selected Catch.

Account	Confirmation Number	Region	Quota Debt Pounds	Available Allocation	Sufficient Allocation
BFTV1234	BL111111111	GOM	51	0	NOT OK



Account Status

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OPERATIONAL v5.0.3.1

Home Vessels Allocation Hail Outs Shares Landings Notifications Messages My Account Log Out

Account Status

Update Account
Account Status

1

Name DBA
Mailing Address Physical Address
Mailing City/State/Zip Physical City/State/Zip
Account Validity Date Citizenship Status/Date

ATL Permits	Vessel	Status	Effective Date	Expiration Date	Termination Date
2					

From the BFT Shareholder Account Homepage, select **My Account** on the menu bar then select **Account Status**.

This page displays important information that is related to the account.

1. The top portion of the page displays the account holder names, mailing address, account validity date, and the citizenship status.
2. This table displays information relevant to Atlantic Tunas Longline permits associated with the account. It can be used as a reminder for renewing your permit.

Finding Your Vessel Account User ID and PIN (from Shareholder Account)

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OPERATIONAL v4.2.0.5

Home Vessels Allocation Hail Outs Shares Landings Notifications Messages My Account Log Out

Update Account

Select an account from the list below to view or update the account information.

UserID	Type	User Name	DBA
	BFT SHAREHOLDER		
	BFT VESSEL		

UserID

Reveal password

Account Holder Name(s)

Email Address

Email Flag ☐ Check in order to receive email copies of Catch Shares messages.

First Secret Question Please select a First Secret Question

First Secret Answer

Second Secret Question Please select a Second Secret Question

Second Secret Answer

Submit

PIN must be at least 12 characters long.
PIN must contain no spaces.
PIN must contain 3 of these:
• lowercase letter
• uppercase letter
• number
• special character
. ! @ # \$ % ^ & *

You must first be logged in as a “BFT Shareholder” in order to get your vessel account PIN. When logged in as a “BFT Shareholder”, select **My Account** then select **Update Account**.

To update your account or find a User ID and personal identification number (PIN):

1. Click on the BFT vessel account in the table (highlighted in dark blue when selected). This is your UserID for your BFT vessel account. Some shareholders will have multiple BFT vessel accounts.
2. Once you have selected the UserID, click the icon of the lock to view your BFT vessel account PIN. To change your PIN, delete the old PIN and type a new PIN, then retype the PIN to confirm the change in the space below. The PIN must meet the PIN criteria shown on the page.
3. Enter your email address and check the email flag box to receive IBQ-related messages, such as transaction confirmations.
4. Select two secret questions and provide answers to each of these questions. These secret questions allow you to retrieve your PIN using the Forgot PIN feature on the Catch Shares Program homepage. If you call with specific questions about your account, Customer Service uses these questions to confirm your identity. **Completing this information will save you time if you need to troubleshoot issues relating to your User ID and PIN.**
5. Press Submit to update your account.

You can also update your vessel account information (email address, secret questions) when you log into your BFT vessel account.

NOTE: If you do not currently have a vessel associated with your Atlantic Tunas Longline permit (e.g., your permit is in NOVESID status), you will not see a BFT vessel account. You will need to contact Customer Service to create a BFT vessel account when your permit is associated with a vessel.

**YOUR VESSEL PIN IS REQUIRED TO BE ENTERED
INTO THE IBQ SYSTEM IN ORDER TO FINALIZE
LANDING TRANSACTIONS WITH A DEALER.**

Write down or memorize your PIN so that you or the vessel operator can provide it at the time of landing to a dealer to authorize and affirm the completion of a transaction against the available allocation in your vessel account.

See [Confirming a Catch Transaction with Vessel PIN](#) for more information

VESSEL ACCOUNT

BFT Vessel Account Homepage

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NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

OPERATIONAL v5.2.6.4

Home Allocation Hail Outs Notifications My Account Log Out

Today is Tuesday, September 5, 2017

Welcome

Catch Shares Online System - BFT Vessel Home

Important Messages

ALL As of 3/16/17, the current version of the Catch Shares Online System is 5.2.2. If you do not have this version, please close your web browser and reopen the application.

BFT Catch BFT Catch Accounting

BFT Catch for 2017 in whole weight

Region	Landings	Discards	Total
NED	0	0	0
PSG	0	0	0
PLL	47,209	3,544	50,753
Atlantic	32,551	759	33,310
Gulf	14,658	2,785	17,443

IBQ Customer Service Line 301-427-8591
IBQ Customer Service Email NMFS.HMS.IBQ@NOAA.gov

Additional Information

WARNING: Using the browser's refresh or back button will log you out of the application. All unsaved transactions will be lost.

The BFT Vessel Account Homepage Features:

1. The menu bar allows you to access functions within your vessel account. Note that functionality within a vessel account is more limited than within a shareholder account.
2. The Important Messages box will highlight relevant breaking news in HMS fisheries.
3. The **BFT Catch** and **BFT Catch Accounting** tabs show the same information as on the public homepage. The **BFT Catch** tab shows details of landings and dead discards by region. The **BFT Catch Accounting** tab shows the commercial quotas by share category (quota distributed), current reported catch (quota applied), current amount of quota debt, and quota remaining.
4. The **Additional Information** button at the bottom of the page provides links to important documents for the IBQ program only.

View Vessel Allocation

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View Vessel Allocation

Vessel	Share Category	Pounds
	ATL	900
	GOM	1000
	NED	0
	PSG	0

Transferred In

Date	From UserID	From Name	Share Category	Pounds	Conf. Number
14-Jan-16 6:00 AM	IFQGT1	SYSTEM, IFQ	ATL	300	SA011416001
14-Jan-16 6:00 AM	IFQGT1	SYSTEM, IFQ	GOM	500	SA011416001
01-Jan-16 6:00 AM	IFQGT1	SYSTEM, IFQ	ATL	600	SA010116001

Transferred Out

Date	To UserID	To Name	Share Category	Pounds	Conf. Number

If you are logged in as a “BFT Vessel”, you can view the allocation and transfers associated with that particular vessel. Select **Allocation** and then select **View Vessel Allocation** to see the above webpage.

Webpage Features:

- 1) The first table provides a summary of the current vessel allocation by share category.
- 2) The second table shows you a summary of all of the allocation that has been **transferred in** to this vessel account. Allocation can be transferred from your shareholder account to your vessel account. Annual allocation, or allocation from inseason quota transfers, appears as allocation transferred in from “System, IFQ.”
- 3) The third table shows a summary of all allocation that has been **transferred out** of the vessel account. Any allocation transfers must occur via the shareholder account that is associated with this vessel account.

DEALER ACCOUNT

BFT Dealer Account Homepage

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Today is Tuesday, September 5, 2017 Welcome

Catch Shares Online System - BFT Dealer Home

Important Messages

ALL As of 3/16/17, the current version of the Catch Shares Online System is 5.2.2. If you do not have this version, please close your web browser and reopen the application.

BFT Catch BFT Catch Accounting

BFT Catch for 2017 in whole weight

Region	Landings	Discards	Total
NED	0	0	0
PSG	0	0	0
PLL	47,209	3,544	50,753
Atlantic	32,551	759	33,310
Gulf	14,658	2,785	17,443

IBQ Customer Service Line 301-427-8591
IBQ Customer Service Email NMFS.HMS.IBQ@NOAA.gov

Additional Information

WARNING: Using the browser's refresh or back button will log you out of the application. All unsaved transactions will be lost.

The BFT Dealer Account Homepage Features:

1. The menu bar allows you to access functions within your dealer account.
2. The Important Messages box will highlight relevant breaking news in HMS fisheries.
3. The **BFT Catch** and **BFT Catch Accounting** tabs show the same information as on the public homepage. The **BFT Catch** tab shows details of landings and dead discards by region. The **BFT Catch Accounting** tab shows the commercial quotas by share category (quota distributed), current reported catch (quota applied), current amount of quota debt, and quota remaining.
4. The **Additional Information** button at the bottom of the page provides links to important documents for the IBQ program only.

Completing a Catch Transaction

The screenshot shows the NOAA Fisheries SERO Catch Shares Program interface. The top navigation bar includes links for NOAA Home, Weather, Oceans, Fisheries, Charting, Satellites, Climate, Research, Coasts, Careers, and Privacy. The main header features the NOAA Fisheries logo and the text 'NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION' and 'SERO Catch Shares Program'. The version 'OPERATIONAL v5.2.6.4' is displayed in the top right corner. Below the header, there are links for Home, Catches, Notifications, My Account, and a Log Out button.

The main content area is titled 'Catch Transaction' and contains four numbered steps:

- Step 1: Enter Trip Information**
 - Search: Search Vessels
 - Vessel: Select a BFT Vessel Account
 - Region: Select a Region
 - Landing Date: 9/5/17
 - Transaction Date: 9/5/17 8:54 AM
- Step 2: Enter Landings (73" minimum)**

Fish tag Prefix	Fish tag Number	Unit of Measure	Pounds	NED Region
- Step 3: Enter Dead Discards**

Class Size	Quantity	NED Region
- Step 4: Submit Transaction**

Submit Reset

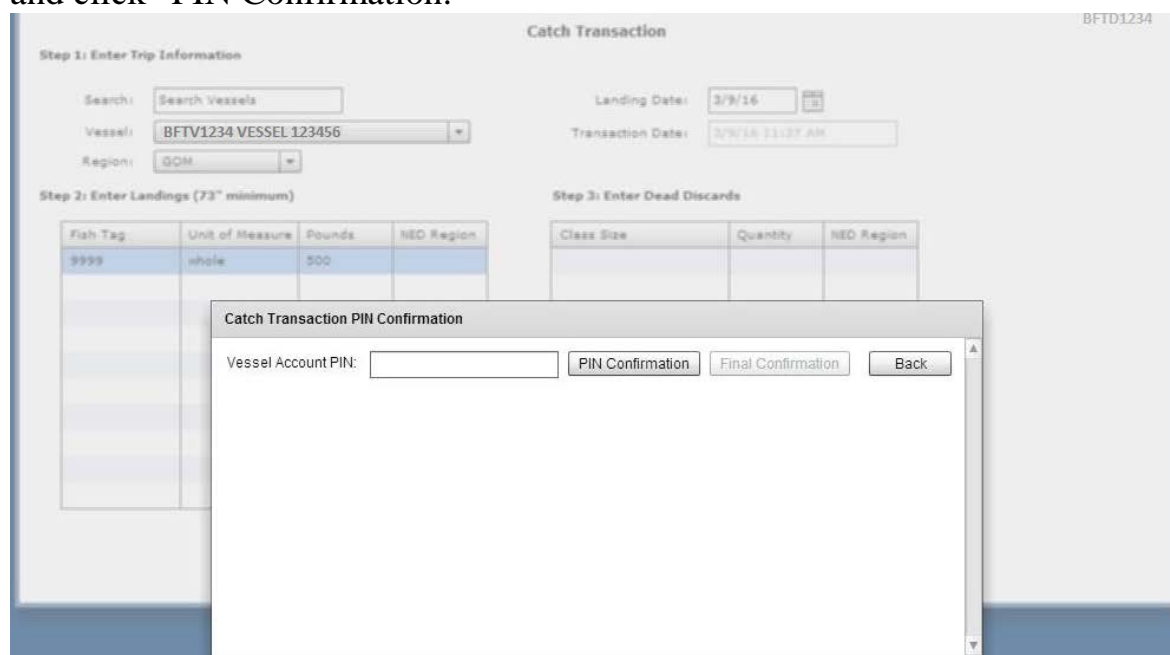
Log in to the IBQ system as a BFT Dealer. On the menu bar select **Catches** then select **Catch Transaction**. Then do the following:

1. Enter trip information, including the vessel account of the vessel selling the fish, the region the fish was caught (GOM or ATL), and the Landing Date. The Transaction Date is automatically recorded when a transaction is submitted.
2. In the table, select a fish tag prefix (BT90, BT80, or BT05), and enter the fish tag number, the unit of measure (whole or dressed), and pounds for all bluefin landed. Select whether the bluefin was caught in the NED Region. **All bluefin must be marked with a fish tag – if you do not have any fish tags then you may not purchase the bluefin tuna.** If you need fish tags, please call **978-281-9260** to request tags.
3. Fishermen are required to report dead discards of undersized BFT through landing transactions. These should be reported by size class as follows:
 - a. YSCH – “Young School” (less than 27” curved fork length, CFL)
 - b. SCH – “School” (27” to < 47” CFL)
 - c. LGSCH – “Large School” (27” to < 59” CFL)
 - d. SMED – “Small Medium” (59” to < 73” CFL)
 - e. **All bluefin bigger than 73” CFL are legal sized and, if dead, must be retained, landed, and recorded in step 2.**
4. Select Submit to finalize the transaction. You will see the catch transaction confirmation screens below.

Confirming a Catch Transaction with Vessel PIN

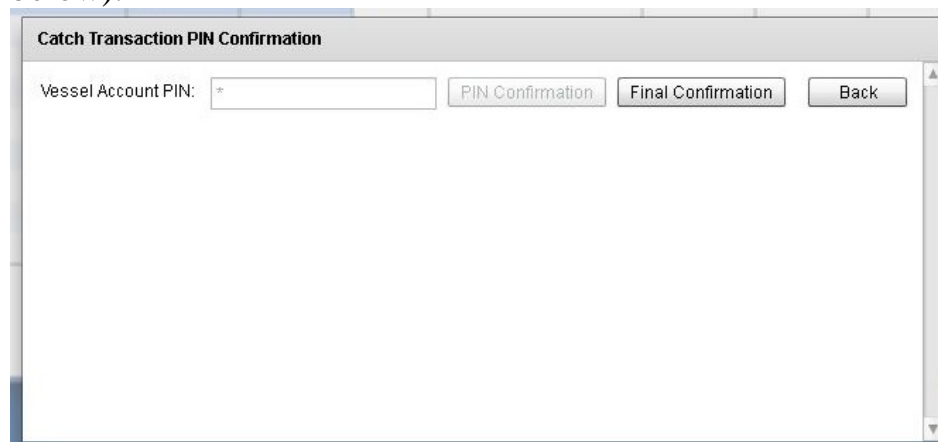
Vessel owners or operators are required to enter their vessel account PIN to confirm an Atlantic bluefin tuna catch transaction entered by a dealer (similar to signing the traditional bluefin tuna landing card). The purpose of the vessel PIN requirement is to provide the vessel owner or operator the opportunity to confirm that the correct amount and type of bluefin allocation is being debited from the correct vessel account to account for both landings and dead discards of bluefin tuna. A shareholder can find their vessel account PIN by logging into their shareholder account and going to “Update Account” (see *Finding Your BFT Vessel Account User ID and PIN*).

When a dealer enters a bluefin catch transaction (landing or dead discard) in the IBQ System and hits Submit (step 4 above), the below pop up screen will appear asking for the vessel account PIN. The vessel owner or operator will then need to enter their vessel account PIN and click “PIN Confirmation.”



The screenshot shows a web application titled "Catch Transaction" with a user ID "BFTD1234" in the top right corner. The main interface is divided into three steps: "Step 1: Enter Trip Information", "Step 2: Enter Landings (73" minimum)", and "Step 3: Enter Dead Discards". Step 1 includes search fields for vessels and regions, and date pickers for landing and transaction dates. Step 2 is a table for landings with columns for Fish Tag, Unit of Measure, Pounds, and NED Region. Step 3 is a table for dead discards with columns for Class Size, Quantity, and NED Region. A modal window titled "Catch Transaction PIN Confirmation" is overlaid on the main interface. It contains a text input field for "Vessel Account PIN:" and three buttons: "PIN Confirmation", "Final Confirmation", and "Back".

Once the correct PIN is confirmed, the dealer will be able to click “Final Confirmation” (see below).



This screenshot shows the "Catch Transaction PIN Confirmation" modal window after the PIN has been entered. The "Vessel Account PIN:" field now contains a masked PIN, represented by asterisks (*). The "PIN Confirmation" button is now disabled, and the "Final Confirmation" button is highlighted, indicating it is the next step in the process. The "Back" button remains visible.

This completes the transaction and brings the dealer to the below Catch Transaction Confirmation screen.

Catch Transaction Confirmation

Close

Catch Transaction Confirmation

BFT Dealer:

BFT Vessel Account:

BFT Shareholder:

Region: GOM

Landing Date: 7/6/16

Transaction Date: Wednesday, 7/6/2016 11:26 AM

Conf. Number:

Total Pounds (whole): 301

Trip Ticket Number:

Allocation Usage Detail (whole weight)

Share Category	Pounds	Type
PLL GOM	301	ANNUAL

Catch Detail (whole weight)

Species	Type	Pounds	Fish Tag	Class	Bin Count
BLUEFIN TUNA	LANDING	250	9999		
BLUEFIN TUNA	DISCARD	51		SCH	1

- 1) Details regarding the catch transaction will be autofilled on the top part of the page.
- 2) The Allocation Usage Detail table shows the share category of bluefin tuna caught.
- 3) The Catch Detail table at the bottom shows the summary of the catch transaction. In addition to pounds of bluefin tuna landed, the table provides you with an estimate of poundage that will be deducted from a vessel account's IBQ to cover reported dead discards of bluefin tuna.

In the example shown above:

- One bluefin tuna was landed that weighed 250 pounds and had Fish Tag #9999
- One school (27" to < 47" CFL) bluefin tuna was reported discarded in this landing transaction. A total of 51 pounds will be deducted from this vessel's IBQ to cover the dead discard. This estimate is based on the average weight of a school bluefin in the Gulf of Mexico.
- A total of 301 pounds (250 lb + 51 lb) would be deducted from the Gulf of Mexico (GOM) IBQ allocation assigned to this vessel account. You would see this deduction when logged into both your vessel account and your shareholder account.

If the catch transaction will result in the allocation balance in the vessel account being below the minimum allocation required to depart on a fishing trip (551 lb in the Gulf of Mexico; 276 lb in the Atlantic) or the vessel account going into quota debt, a Notice will appear on the Catch Transaction PIN Confirmation pop up screen, as shown below. If the catch transaction is being completed for a vessel account that is already in quota debt or whose balance is already below the minimum allocation, a Warning will appear on the vessel PIN confirmation pop up screen.

Catch Transaction PIN Confirmation

Vessel Account PIN:

NOTICE: Accounting for this bluefin tuna resulted in a low balance (i.e., a balance below the minimum amount to fish) or a negative balance of IBQ for this vessel! The vessel owner will need to reconcile the quota debt or low balance prior to departing on another trip using pelagic longline gear. The vessel account currently does not have the minimum amount of IBQ in order to fish using pelagic longline gear (276 lb in Atlantic; 551 lb in Gulf of Mexico)."

WARNING! You have selected a vessel account that is in quota debt, or does not have the minimum amount of IBQ (i.e., has a low balance) to fish lawfully with pelagic longline gear. The vessel owner must reconcile the quota debt or low balance. The vessel account must have at least the minimum amount of IBQ in order to fish using pelagic longline gear (276 lb in Atlantic; 551 lb in Gulf of Mexico)." Therefore, purchase of the pelagic longline catch is not lawful, until the quota debt is settled.

The shareholder will also receive messages in their IBQ shareholder and vessel accounts (below) as well as through their VMS unit.

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Home | Allocation | Hail Outs | Notifications | My Account

Log Out

View Messages

Status: Year:

From	Subject	Message	Date	Status
SYSTEM, IFQ	Catch Transaction Notice 04/19/16	NOTICE: Accounting for this bluefin tuna resulted in a low balance (i.e., a balance below the minimum amount to fish) or a negative balance of IBQ for this vessel ! The vessel owner will need to reconcile the quota debt or low balance prior to departing on another trip using pelagic longline gear. The vessel account currently does not have the minimum amount of IBQ in order to fish using pelagic longline gear (276 lb in Atlantic 551 lb in Gulf of Mexico).	19-Apr-16	UNREAD
SYSTEM, IFQ	Catch Transaction Warning 04/19/16	WARNING! You have selected a vessel account that is in quota debt or does not have the minimum amount of IBQ (i.e., has a low balance) to fish lawfully with pelagic longline gear. The vessel owner must reconcile the quota debt or low balance. The vessel account must have at least the minimum amount of IBQ in order to fish using pelagic longline gear (276 lb in Atlantic 551 lb in Gulf of Mexico). Therefore, purchase of pelagic longline catch is not lawful until quota debt is settled.	19-Apr-16	UNREAD

View Catches

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NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

OPERATIONAL v5.2.6.4

Home | **Catches** | Notifications | My Account | Log Out

Catch Transaction
View Catches
View Catches Ledger

Search: 2017 ▼

View Catches

Catch Date	Vessel Account	Vessel	Shareholder	Shareholder	Catch Conf.	Permit
07/27/2017	BOAT1234	BOATY	SHAR9876	COMPANY LLC	BL010101010	ATL-

Detail of Selected Catch

Landing Date: Dealer: Vessel:

Conf. Number: Region: Shareholder:

Total Pounds: Permit:

Catch Detail

Species	Pounds	Type	Fish Tag	Class	Bin Count	NED

Catch Allocation

Share Category	Pounds	Type	Date

When logged in as a “BFT Dealer”, you can view the catches associated in the IBQ system with your Dealer Account.

Select **Catches** and **View Catches** to see all of your catch transactions.

Webpage features:

- 1) A complete list of all of your catch transactions. If you wish to see the details of a particular catch, select the row in the table (make sure it is highlighted in dark blue).
- 2) Details of selected catches, including the date, dealer, confirmation number, and vessel and shareholder information.
- 3) After selecting a specific catch, you can view more details about what was landed or discarded dead – species, share category (GOM, ATL, PSG, NED), number of pounds, etc.

APPENDIX A: Atlantic Tunas Longline Permit Transfers And The Individual Bluefin Quota (IBQ) System

This worksheet summarizes the steps that must occur **after** the transfer of an Atlantic Tuna Longline permit by both the Transferor (“seller”) and Transferee (“buyer”) in order to access shares and allocation in the Online IBQ Program and participate in the pelagic longline fishery.

A permit transfer occurs whenever the ownership on a permit changes (including when a new person or business entity is added to a permit) and/or the vessel a permit is assigned to changes.

Please note that **shares and quota debt are associated with a permit** and will be transferred to the new permit holder upon transfer of the permit. IBQ Allocation is distributed to shareholders at the start of the year or as a result of any mid-year quota increases, and expires at the end of the calendar year.

Participant	Actions
	<ul style="list-style-type: none"> You must transfer your allocation from your vessel account to your shareholder account. If you sold your vessel, the vessel account cannot be moved to the new owner in the IBQ system until the allocation has been removed from the vessel account by the previous owner. You cannot harvest allocation without a valid permit/vessel combination.
	<ul style="list-style-type: none"> If allocation is part of the bill of sale: <ul style="list-style-type: none"> Transfer the allocation from the seller's shareholder account to the new permit holder's shareholder account. NMFS does not transfer allocation; this must be initiated by the Transferor. If the new owner is a new IBQ participant, you must wait until the account has been activated by the new shareholder. If the new owner has an activated account, you may transfer allocation immediately. If allocation is not part of the bill of sale: <ul style="list-style-type: none"> You may transfer your allocation to other shareholders in the IBQ system. You may retain your allocation, but will not be able to harvest the allocation until it is associated with a properly permitted vessel. The allocation will expire at the end of the year.
	<ul style="list-style-type: none"> If you do not have an IBQ shareholder account: <ul style="list-style-type: none"> Call IBQ support at 301-427-8591 to request a shareholder account. Your UserID and PIN will be mailed to you. Log into your IBQ account and set up your profile, including secret questions. If the permit has associated shares, the shares will be transferred to your shareholder account by IBQ staff. If allocation is part of the bill of sale: <ul style="list-style-type: none"> After the vessel account and eligible permit are associated with your new shareholder account, notify the transferor that your shareholder account can now receive allocation. The Transferor must initiate the allocation transfer and then the allocation will appear in your shareholder account. NMFS will not transfer allocation between shareholder accounts. Prior to going fishing, allocation must be obtained and transferred into your vessel account.
IBQ Customer Support	<ul style="list-style-type: none"> IBQ staff will monitor permit transfers. After allocation is removed from a vessel account, IBQ staff will move the vessel account to the new owner/lessee's shareholder account. IBQ staff will mail the new IBQ participant an introductory packet containing the UserID & PIN.

Starting in 2016: All IBQ participants must repay quota debt and have the minimum amount of IBQ allocation (Atlantic = 0.125 mt; Gulf of Mexico = 0.25 mt) in vessel accounts before departing on a trip.

Permit Transfer Questions: <http://sero.nmfs.noaa.gov/permits> or (877) 376-4877

IBQ Questions: (301) 427-8591 or nmfs.hms.ibq@noaa.gov