

Bi-Weekly Atlantic Bluefin Tuna Dealer Report Instruction Sheet

Pursuant to regulations governing recordkeeping and reporting for the Atlantic bluefin tuna (BFT) fishery [50 CFR §635.5 (b)(2)] and BFT international trade [50 CFR § 300.183], dealers are required to submit bi-weekly* reports to National Marine Fisheries Service (NMFS) on forms supplied by NMFS. Bi-weekly reports must be received by NMFS, at the dealer's expense, within 10 calendar days after the end of each 2-week reporting period in which BFT were purchased, received or imported. Instructions for completing this Bi-weekly Atlantic Bluefin Tuna Dealer Report follow. Enter the requested data in the appropriate column for each case in which BFT are purchased, received, or imported during a given two-week period.

- (1) **Two Week Reporting Period:** Indicate the two week period of the month for which you are reporting purchase, receipt or import of BFT. The biweekly reporting periods are defined as the first day through the 15th day of each month and the 16th day through the last day of the month.
- (2) **Dealer:** Indicate the name of the Atlantic Tunas dealer or HMS International Trade permit holder reporting.
- (3) **Permit Number:** For U.S. landings, indicate the Atlantic Tunas dealer permit number, or for imports, enter the HMS International Trade permit number.
- (4) **Person Filling Out Report:** Indicate the name of the individual completing the bi-weekly report.
- (5) **Date of Landing:** Indicate the date the BFT was landed or imported.
- (6) **Atlantic Tunas Vessel Permit Number:** For U.S. landed BFT, indicate the NMFS Atlantic Tunas Vessel Permit number of the vessel that landed the BFT.
- (7) **Tag Number:** For U.S. landed BFT, indicate the serial number of the tail tag that was affixed to the BFT carcass. For imports, the tag number assigned by a foreign country must be listed for each BFT; if no tag number is present, the document number of the ICCAT Bluefin Tuna Catch Document (BCD) must be listed.
- (8) **Weight:** Indicate the weight (check **KG** or **LB**) of the BFT, according to the form in which the carcass was purchased (**Round** or **Dressed**). *Enter the weight of only one BFT per row, using the appropriate sub-column.* For imports only, a copy of a packing list, invoice, or typed list that lists the weights of each fish fulfills this requirement when accompanied by the biweekly report form showing an average price per product. For BFT meat products (chunks, fillets, etc), list the shipment weight total for the product form, noting the product form with the weight.
- (9) **Nature of Sale:** Indicate whether the sale was **Consignment** or **Dockside**. *Choose one only.* (This field is not required for imports.)
- (10) **Price Per Unit:** Indicate the price per unit (check **KG** or **LB**) in the appropriate sub-column according to the form in which the BFT was purchased (**Round** or **Dressed**). The price should reflect the balance paid to the fisherman. For imports, the price indicates the amount paid to the foreign dealer, and may be an average.
- (11) **Quality Rating**:** BFT should be graded by dealers in the following four categories: Freshness, Fat Content, Color, and Shape. The grade of "A" indicates high quality; "B" above average; or "C" average.
- (12) **Destination of Fish:** Assign the code "U" for U.S. landings bound for the U.S. domestic market, "X" for exported U.S landings, and "I" or "R" for import or re-export shipments, respectively.
- (13) **Page Number:** Indicate the number of pages, if more than one page is used per reporting period. The page number and total pages should be noted, in sequence, at the bottom of the bi-weekly report.

Completed bi-weekly reporting forms for landings should be mailed to the following address: DOC/NOAA/NMFS, HMS Division, 55 Great Republic Drive, Gloucester, MA 01930-2276 or emailed to BFTReporting@noaa.gov.

Completed bi-weekly forms for import/export/re-export should be mailed to: National Seafood Inspection Lab; 3209 Frederic Street, Pascagoula, MS 39567 or emailed to BFTReporting@noaa.gov.

* Copies of each bi-weekly report should be maintained, by the dealer, for a period of two years from the date on which each report was required to be submitted to NMFS.

** Quality rating is subjective and will vary from dealer to dealer. Though quality rating is optional, dealers are encouraged to complete these columns as price and quality information may be used by NMFS in assessing the impacts of management regulations.