



# NFWF

## Guidelines for Emergency Prescott Full Proposal Application

**Emergency Prescott Grants:** A portion of Prescott funding is available to provide assistance for emergency marine mammal stranding events throughout the year on an as-needed basis through a competitive grant program. These emergency events should fall under one of the eight emergency national funding priorities described below. Emergency assistance is available to eligible organizations or individuals even if they are receiving funds from the Prescott Grant Program's annual competitive award cycle. An organization or individual cannot receive emergency funds for the same activities funded under their current award during the same time period, unless an emergency event has occurred that has exhausted current funds. Emergency funds are intended for unexpected pulse events, not for the continuous operation of a stranding network member. These emergency funds will be available until expended.

**Emergency Definition:** An emergency is defined as an event that: 1) leads to an immediate or unexpected increase in the required costs for stranding or entanglement response, recovery, sample/evidence collection, diagnostics or rehabilitation in excess of regularly scheduled costs; 2) is unpredictable (not excluding cyclical or endemic); or 3) may involve out-of-habitat animals.

**Eligibility:** Eligible stranding network members are currently active, authorized participants in the National Marine Mammal Stranding Network. Eligible applicants **must** be:

1. Stranding Agreement (SA) holders or their designee organizations;
2. an eligible Federal, state, or local government personnel or tribal personnel (pursuant to MMPA Section 109(h) (16 U.S.C. 1379(h)); or
3. MMPA/ESA Permit no. 18786-02 (or as amended) Co-Investigators letter holders for entanglement response.

An applicant **cannot** be a current full- or part-time DOC or DOI employee. After submission, the applicant's eligibility and determination of meeting an emergency will be verified by the Prescott Grant Program and the appropriate NMFS Regional Stranding Coordinator.

**Letter of Support:** Before starting to work on an application, applicants should discuss the nature of the project and if the project meets the requirements of the Emergency Prescott Grant Program with their NMFS Regional Stranding Coordinator. Prior to submitting an application, applicants must secure approval in writing (either email or letter) from their NMFS Regional Stranding Coordinator. This Letter of Support must be uploaded with the application (see Uploads section below).

**Use of Emergency Funds:** Emergency funds may be used for basic needs of organizations for response (including disentanglement of marine mammals), rehabilitation, treatment, and data collection from living and dead stranded or entangled marine mammals and facility operations directly related to these activities. Funds may also be used for diagnostics, disease investigations and public outreach efforts.



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**Maximum Funding:** \$100,000 per award

**Matching Requirement:** All proposals submitted must provide a minimum non-Federal cost share of 25 percent of the total budget (i.e.,  $.25 \times$  total project costs = total non-Federal share).

**Review Process:** All applications undergo both a technical and merit review process. Successful applications are also subject to a mandatory Congressional Notification period.

**Proposal Completion Guidance:** Application materials for the Emergency Prescott Grant Program are described below. Additional application guidance is available on the NFWF FAQs website (<http://www.nfwf.org/whatwedo/grants/applicants/Pages/faqs.aspx>)

**Budget:** All applications must include a justification of costs per category. Indirect costs cannot exceed 10% unless your organization has a federally negotiated indirect cost rate.

### **Uploads**

**Project narrative** must use the provided template. Do not delete the heading categories, but you can delete the descriptive text. Do not exceed 6 pages.

**Resumes** must not exceed 4 pages in length, for each of the project team members. Please upload all resumes as one file.

**Letter of Support** from the NMFS Regional Stranding Coordinator is required for all projects. Letter may also be in the form of an email from the NMFS Regional Stranding Coordinator.

**Letters of Collaboration** are only required when the project is with NOAA, federal and state agencies, laboratories, and other marine mammal stranding network members.

**Financial Documents** are required for all projects. Financial documents must be dated within the last two years, from the date you submit the application. Additional guidance is available on the NFWF website (<http://www.nfwf.org/whatwedo/grants/applicants/Pages/required-financial-docs.aspx>)

The GAAP Audited Financial Statement should be the most recent certified review of your organization's financial standing by a certified public accountant (required for Local/state government agencies and NGOs).

The IRS-990 is only required for NGOs.

The A-133 Audit is only required for local/state government agencies and NGOs that have received over \$750,000 in federal funds in the past year. If the A-133 Audit is not applicable for your application, upload a document with a sentence stating the A-133 Audit is not required.