

## Instructions for

### DAILY CUMULATIVE PRODUCTION LOGBOOK (DCPL) CATCHER/PROCESSOR: LONGLINE & POT GEAR

#### RESPONSIBILITY

The owner or operator of a catcher/processor that is required to have a Federal Fisheries Permit (FFP) and is:

- using longline, longline pot. or pot gear to harvest groundfish
- using longline, longline pot, or pot gear to harvest Individual Fishing Quota (IFQ) sablefish, IFQ halibut, or Western Alaska Community Development Quota (CDQ) halibut from the Gulf of Alaska
- using longline or pot gear to harvest IFQ sablefish, IFQ halibut, or CDQ halibut from the Bering Sea and Aleutian Islands Management Area (BSAI)
- using pot gear to harvest CR crab from the BSAI

unless using a NMFS-approved catcher/processor longline or pot gear electronic logbook (ELB), must use a combination of catcher/processor longline and pot gear DCPL and eLandings to record and report daily processor identification information, catch-by-set CR crab, halibut, sablefish, and groundfish landing data information, production data, and groundfish and Prohibited Species Catch (PSC) discard or disposition data.

#### FISH TO BE RECORDED AND REPORTED

All groundfish	Table 2a to 50 CFR 679
Prohibited species catch	Table 2b to 50 CFR 679
Forage fish	Table 2c to 50 CFR 679
Grenadiers	Table 2c to 50 CFR 679
Non-groundfish	Table 2d to 50 CFR 679

#### LOGBOOKS

The Regional Administrator will provide Daily Cumulative Production Logbooks (DCPLs) for catcher/processors free of charge. The DCPL may be viewed at <https://alaskafisheries.noaa.gov/sites/default/files/CPLGLDCPL.pdf>.

You may request additional logbooks online at <https://alaskafisheries.noaa.gov/lborderform> or by calling Sustainable Fisheries Division at 907-586-7228 or faxing at 907-586-7465.

No person may alter or change any entry or record in a logbook. An inaccurate or incorrect entry or record must be corrected by lining out the original and inserting the correction, provided that the original entry or record remains legible. All corrections must be made in ink.

If using more than one logbook of the same gear type in a fishing year onboard a vessel, the operator must ensure that the page numbers follow the consecutive order of the previous logbook.

#### LOGSHEET DISTRIBUTION AND SUBMITTAL

Distribute and submit logsheets by color as indicated below:

White	Retain permanently bound in logbook. No person except an authorized officer may remove any original white logsheet of any logbook.	
Goldenrod	Submit to the observer after signature of operator and prior to departure of observer from the vessel.	

Green	Submit to the IPHC representative after the vessel's catch is off-loaded	<i>Optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65).
-------	--	---

### REPORTING TIME LIMITS

Record the information for each set within the following time limits.

<b>REPORTING TIME LIMITS, CATCHER/PROCESSOR LONGLINE OR POT GEAR</b>			
Required Information	Record in DCPL	Submit via eLandings	Time Limit for Reporting
Set number, time and date gear set, time and date gear hauled, beginning and end positions of set, CDQ group number, halibut CDQ permit number, halibut IFQ permit number, sablefish IFQ permit number, crab IFQ permit number (halibut, sablefish, and crab), FFP number and/or Federal crab vessel permit number (if applicable), number of skates or pots set, and estimated total haul weight for each set	X		Within 2 hours after completion of gear retrieval
Discard and disposition Information		X	By 2400 hours, Alaska local time (A.l.t.) each day to record the previous day's discard and disposition information
Product information		X	By 2400 hours, A.l.t., each day to record the previous day's production information
All other required information	X		By 2400 hours, A.l.t., of the day following completion of production
Operator sign the completed logsheets	X		By 2400 hours, A.l.t. of the day following the week-ending date of the weekly reporting period.
Submit the goldenrod logsheet to the observer	X		After signature of operator and prior to departure of observer from the vessel

### DEFINING ACTIVE AND INACTIVE TIME PERIODS

The operator must record information in the DCPL and in eLandings, January 1 through December 31, and indicate whether the catcher/ processor was active or inactive during the time period.

Active	Inactive.
A catcher/processor using longline, longline pot, or pot gear is active when processing or when all or part of the longline gear is in the water	When in a time period other than active.

### REQUIRED INFORMATION, IF INACTIVE

If the catcher/processor is inactive, the operator must mark “inactive” and record the following information on one logsheet in the DCPL.

Vessel Name	Name of catcher/processor as displayed in official documentation
Federal crab vessel permit number	
Federal Fisheries Permit number	
Alaska Department of Fish and Game (ADF&G) processor code	
Page number	Number the pages in each logbook consecutively and continue throughout the logbook for the remainder of the fishing year.
	Record the first day of the fishing year, January 1, on page one
Operator Name & Signature	Operator’s name must be printed, and the operator must sign each completed logsheet
	The signature of the owner or operator on the DCPL is verification of acceptance of the responsibility to provide complete and accurate information.
Inactive start date	Record the date (mm/dd) of the first day when inactive
Why inactive	Explain why the vessel is inactive, e.g., bad weather or equipment failure. If inactive due to surrender of an FFP, write “surrender of permit” as the reason for inactivity
Inactive end date	Record the date (mm/dd) of the last day when inactive under “End date.”
Inactive two or more quarters.	If the inactive time period extends across two or more successive quarters, the operator must complete a logsheet for each inactive quarter. The first logsheet must indicate the first and last day of the first inactive quarter. Successive logsheets must indicate the first and last day of its respective inactive quarter.

**REQUIRED INFORMATION, IF ACTIVE**

Use a separate logsheet	Each day of an active period
	Each reporting area in which harvest occurred
	Each gear type
	Each separate management program

**If the catcher/processor is active**, record the following **IDENTIFICATION** information for each day per logsheet in the DCPL

Vessel Name	Name of catcher/processor as displayed in official documentation
Operator Name & Signature	Operator’s name must be printed, and the operator must sign each completed logsheet
	The signature of the owner or operator on the DCPL is verification of acceptance of the responsibility to provide complete and accurate information.
Federal crab vessel permit number	
Alaska Department of Fish and Game (ADF&G) processor code	
Federal Fisheries Permit number (FFP)	
Date	Record the first day of the fishing year, January 1, on page one
Page number	Number the pages in each logbook consecutively and continue throughout the logbook for the remainder of the fishing year
IFQ Permit Number	IFQ permit number of the operator, if any

	Each IFQ permit number on which anyone aboard is authorized to fish		
CDQ number	Groundfish CDQ group number		
	Halibut CDQ permit number		
Reporting Area	Groundfish. Record the Federal reporting area code ( <i>see Figures 1 and 3 to part 679</i> ) where gear retrieval was completed, regardless of where the majority of the set took place.		
	IFQ halibut and CDQ halibut. Record the IPHC regulatory area ( <i>see Figure 15 to part 679</i> ) where gear retrieval was completed, regardless of where the majority of the set took place.		
	CR crab. Leave this field blank.		
Crew size	Record the number of crew members (including operator), excluding certified observer(s), on the last day of a trip.		
Management program (If not under one of the listed management programs, leave blank)	Western Alaska Community Development Quota (CDQ)	CDQ group number	
	Exempted Fishery	Exempted fishery permit number	
	Research Fishery	Research fishery permit number	
	Aleutian Islands Pollock (AIP) Fishery		
Observer information	Number of observers onboard		
	Observer Name & Cruise number		
Gear type	Gear Type (check one) Pot is longline pot? YES or NO; Jig, Troll, Handline, Hook & Line, Other If gear is other than those listed, check Other and describe		
	If Hook & Line or Longline Pot, complete applicable boxes		
	(includes pot-and-line and longline pot)	Hook & Line or Pot	<i>optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65)
		fixed hook (conventional or tub)	
		Autoline	
		Snap	<i>optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65)
		length of skate (hook and line) or longline pot set (to the nearest foot)	
		size of hook or pot in inches (width by length by height or diameter)	
		spacing of hook or pot (to the nearest foot)	
		Number of hooks per skate	<i>optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65)
number of pots set			
the number of pots lost			

**IF GEAR INFORMATION IS THE SAME**

If gear information is the same on subsequent logsheets, mark the box instead of re-entering the gear type information on the next logsheet.

**RETAIN AND RECORD DISCARD QUANTITIES OVER THE MRA**

When a catcher/processor is fishing in an IFQ fishery and the fishery for Pacific cod or rockfish is closed to directed fishing but not in PSC status in that reporting area, the operator must retain and record up to and including the maximum retainable amount (MRA) for Pacific cod or rockfish as defined in Table 10 or 11 to 50 CFR part 679. Quantities over this amount must be discarded and recorded as discard in eLandings.

**CATCH-BY-SET INFORMATION**

**A set**  
includes a test set, unsuccessful harvest, or when gear is not working and is pulled in, even if no fish are harvested.  
**A set means**

a string of longline gear,  
a string of pots, or  
a group of pots with individual pots deployed and retrieved in the water in a similar location with similar soak time.  
In the case of pot gear, when the pots in a string are hauled more than once in the same position, a **new set** is created each time the string is retrieved and re-deployed.

Record the following information for each set. If no catch occurred for a day, write “no catch.”

Set number	sequentially by year	
Date	Date set	
	Date hauled	
Time	Time set	
	Time hauled	
Location of set	Buoy or bag number	<i>optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65)
	Begin position, Latitude & Longitude	
	Buoy or bag number	<i>optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65)
	End position, Latitude & Longitude	
Begin and end gear depths	Record to the nearest fathom	<i>optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65)
Gear ID	Enter the alphabetical letter that coincides with the gear description	
Number of skates or pots	Number set	<i>optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65)
	Number lost	
IR/IU Species Round Catch Weight	Species Code	
	Weight (circle lb or mt)	
Target species code	Species code of the intended species to be harvested. Enter only one target species code.	
CDQ halibut and IFQ halibut	Estimated total net weight of IFQ halibut and CDQ halibut to the nearest pound.	
IFQ sablefish	Number and estimated total round weight of IFQ sablefish to the nearest pound. Indicate whether IFQ sablefish product is Western cut, Eastern cut, or round weight.	
CR crab	Number and scale weight of raw CR crab to the nearest pound.	
Hail weight (kb or mt)	Estimated hail weight, which is an estimate of the total weight of the entire catch without regard to species.	
	Indicate whether weight is estimated to the nearest pound or to the nearest 0.001 mt.	
Bird avoid gear	Seabird avoidance gear code(s). (see § 679.24(e) and Table 19 to this part)	
Mammals (Number) sighted while hauling	Name of mammals seen: Sperm, Orca, or Other	<i>optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65)
Number damaged	sablefish, halibut, other fish, or hooks	<i>optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65)

Gear deployment (or to set gear)

- Hook-and-line gear begin position. Record date (mm/dd), time (in military format, A.I.t.), and the begin position (in latitude and longitude to the nearest minute; indicate E or W for longitude) when the first hook-and-line gear of a set enters the water.

- Jig or troll gear begin position. Record date (mm/dd), time (in military format, A.l.t.), and the begin position (latitude and longitude to the nearest minute; indicate E or W for longitude) when the jig or troll gear enters the water.
- Pot gear begin position. Record date (mm/dd), time (in military format, A.l.t.), and the begin position (latitude and longitude to the nearest minute; indicate E or W for longitude) when the pot gear enters the water.

Gear retrieval (or to haul gear)

- Hook-and-line gear end position. Date (mm/dd), time (in military format, A.l.t.), and end position coordinates (in latitude and longitude to the nearest minute; indicate E or W for longitude), where the last hook-and-line gear of a set leaves the water, regardless of where the majority of the set took place.
- Jig or troll gear end position. Date (mm/dd), time (in military format, A.l.t.), and end position coordinates (in latitude and longitude to the nearest minute; indicate E or W for longitude) where the jig or troll gear leaves the water.
- Pot gear end position. Date (mm/dd), time (in military format, A.l.t.), and end position coordinates (in latitude and longitude to the nearest minute; indicate E or W for longitude) where the last pot of a set is retrieved, regardless of where the majority of the set took place.

**INSPECTION AND RETENTION OF RECORDS.**

Inspection of records	The operator must make available for inspection the DCPL upon the request of an authorized officer.	
Retention of records	Onboard	Retain the DCPL onboard the vessel until the end of the fishing year during which the records were made and for as long thereafter as fish or fish products recorded in the DCPL are retained.
	For 3 years	Retain the DCPL for 3 years after the end of the fishing year during which the records were made.